## VASAGLE LCD027W46

# VASAGLE Office Storage Unit Cabinet

## MODEL: LCD027W46

User Instruction Manual

## Introduction

Thank you for choosing the VASAGLE Office Storage Unit Cabinet. This manual provides essential information for the safe assembly, operation, and maintenance of your new storage unit. Please read these instructions carefully before assembly and retain them for future reference.

Image: The VASAGLE Office Storage Unit Cabinet, white, with two drawers, featuring a printer on its top surface, positioned in an office environment.

## Safety Information

- Use caution when moving the cabinet; ensure it is secured when in use.
- Keep sharp objects away from the product's surfaces to prevent damage.
- Avoid placing high-temperature objects directly on the product's surface.
- Prevent long-term contact with water to maintain material integrity.
- Always follow the safety instructions provided in this user manual.

## Package Contents

Before beginning assembly, please verify that all components listed below are present:

- 1 x Chest of Drawers (all main panels and parts)
- 1 x Bag with Mounting Tools (screws, cam locks, dowels, etc.)
- 1 x User Manual (this document)

## Setup and Assembly

The VASAGLE Office Storage Unit Cabinet is designed for straightforward assembly. All parts are numbered, and a detailed instruction manual is included to guide you through each step.

1. **Unpack Components:** Carefully remove all parts from the packaging and lay them out on a clean, soft surface to prevent scratches.

2. **Identify Parts:** Match each component with its corresponding number in the assembly instructions. An extra of each screw type is provided in case one is misplaced.

3. **Assemble Frame:** Follow the step-by-step diagrams to connect the main panels using the provided hardware. Ensure all connections are secure.

4. **Install Drawers:** Assemble the drawer boxes and install the drawer slides onto both the cabinet frame and the drawer sides.

5. **Attach Casters:** Secure the 5 agile casters to the bottom of the cabinet. Ensure the 2 lockable casters are positioned at the front for easy access.

6. **Insert Drawers:** Carefully slide the assembled drawers into the cabinet frame.

Image: Detailed view of a hand inserting a screw during the assembly process, highlighting the numbered parts for easy identification.

**Tools Required:** A screwdriver is necessary for assembly. Wearing gloves on the hand used for the screwdriver is recommended for comfort.

## Operating Instructions

This storage unit is designed for versatile use and efficient organization.

### Drawer Usage and File Organization

The two spacious drawers are designed to accommodate A4 and Letter size hanging files, helping to keep your workspace tidy. The top drawer features a lock for securing important documents.

Image: The cabinet with both drawers open, revealing organized hanging files in various colors. A key is visible in the lock of the top drawer.

Image: A visual guide demonstrating the configuration for A4 and Letter size hanging files within the drawer.
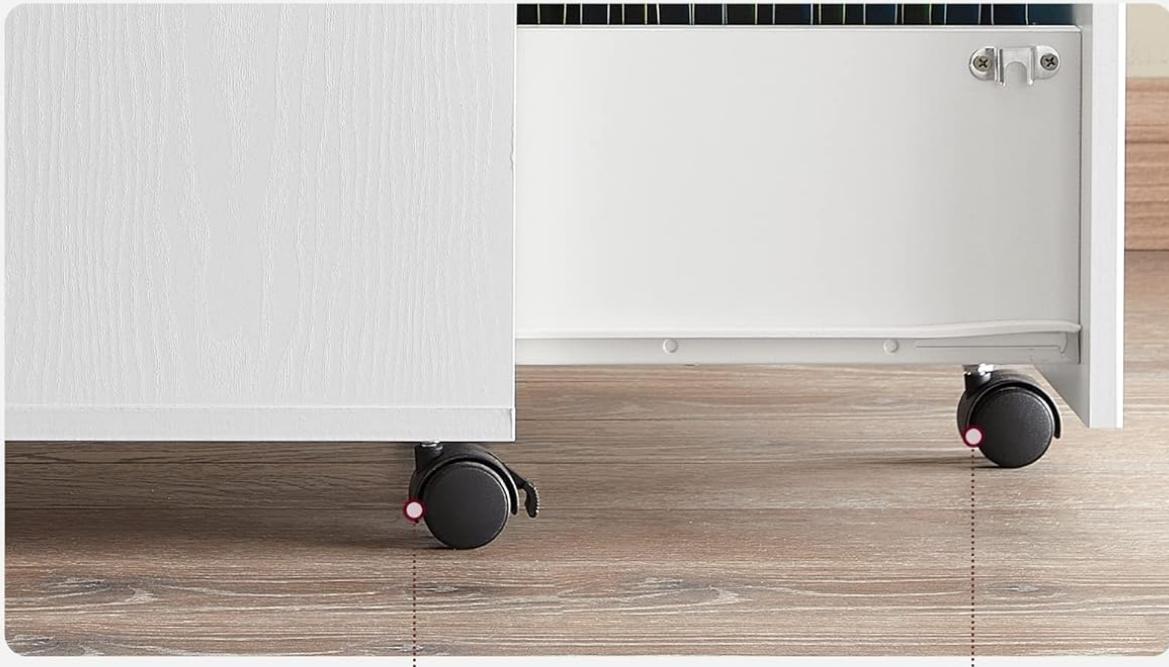
### Locking Mechanism

The top drawer is equipped with a lock to secure both drawers simultaneously. Insert the key and turn to lock or unlock. Ensure the drawers are fully closed before attempting to lock.

### Casters and Mobility

The cabinet features 5 agile casters for easy movement. Two of these casters are lockable, allowing you to secure the unit in place when needed. Simply press down on the lever of the lockable casters to engage the brake, and lift to release.

# Lockable, 360º Swivel Casters

Easy to move and lock in place



Lockable & 360º Swivel Casters

360ºSwivel

Image: Detailed view of the lockable and 360-degree swivel casters, illustrating their design for mobility and stability.

## Versatile Placement

This unit can be used in various settings:

- **Office/Study:** Position it next to your desk for easy access to files and office supplies. The tabletop can support a printer.
- **Bedroom:** Utilize it as a bedside table to hold a lamp, books, or other personal items.
- **Living Room:** Use it as a side table next to a sofa for snacks, magazines, or decorative items.

43 cm

44,5 cm

72 cm

66,5 cm

32 cm

32 cm

Image: The storage unit functioning as a bedside table in a bedroom setting, demonstrating its versatility.

Image: A visual representation of the cabinet's adaptability for use in various rooms such as an office, bedroom, or living area.

## Maintenance

To ensure the longevity and appearance of your VASAGLE storage unit, follow these maintenance guidelines:

- **Cleaning:** Wipe surfaces with a soft, damp cloth. Avoid abrasive cleaners or harsh chemicals that may damage the finish.
- **Protection:** Do not place hot items directly on the surface. Use coasters or protective pads if necessary.
- **Moisture:** Avoid prolonged exposure to water or high humidity. Promptly wipe away any spills.
- **Sharp Objects:** Keep sharp objects away from the unit to prevent scratches or dents.

- **Hardware Check:** Periodically check and tighten any loose screws or fittings to maintain stability.

## Troubleshooting

If you encounter any issues with your storage unit, refer to the following common problems and solutions:

- **Cabinet Wobbles:** Ensure all screws and connections are securely tightened. The cabinet is designed with reinforced joints for stability; re-check assembly steps if wobbling persists.

- **Lock Mechanism Not Working:** Verify that the drawers are fully closed and aligned before attempting to lock. If the issue persists, inspect the lock mechanism for any obstructions or misalignment. Contact customer support if the lock remains non-functional.

- **Drawers Do Not Slide Smoothly:** Check that the drawer slides are correctly installed and free from debris. Ensure the drawers are not overloaded.

- **Drawers Do Not Hold Foolscap Files:** This cabinet is designed to hold A4 and Letter size suspension files. It is not compatible with foolscap size files.

## Specifications

Detailed specifications for the VASAGLE Office Storage Unit Cabinet LCD027W46:

| Feature | Detail |
| --- | --- |
| Brand | VASAGLE |
| Model Number | LCD027W46 |
| Color | White |
| Material | Engineered Wood (MDF, PVC) |
| Total Dimensions (L x W x H) | 45 x 43 x 72 cm (17.52 x 16.93 x 28.35 inches) |
| Item Weight | 21.3 kg (46.9 pounds) |
| Maximum Static Load Capacity | 50 kg |
| Number of Drawers | 2 |
| File Compatibility | A4 and Letter size hanging files |
| Casters | 5 (2 lockable, 360° swivel) |
| Assembly Required | Yes |

Image: Dimensional drawing of the storage unit, indicating overall height, width, depth, and individual drawer height.

## Warranty and Support

For any questions, concerns, or assistance with your VASAGLE Office Storage Unit Cabinet, please contact VASAGLE customer support. Refer to your purchase documentation for specific warranty details and contact information.