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› [Tribesigns](#) /

› Tribesigns 2-Drawer Lateral File Cabinet User Manual

Tribesigns HOGA-C0476

Tribesigns 2-Drawer Lateral File Cabinet User Manual

Model: HOGA-C0476

1. PRODUCT OVERVIEW

The Tribesigns 2-Drawer Lateral File Cabinet is a versatile and stylish storage solution designed for home and office environments. It features two large, lockable drawers suitable for letter, legal, and A4 size documents, along with open storage shelves and a spacious top surface that can function as a printer stand. Its robust construction ensures durability and stability for organizing various office supplies and equipment.



Image 1.1: The Tribesigns 2-Drawer Lateral File Cabinet in a home office, showcasing its walnut finish, metal frame, and open storage shelf with decorative items and binders. The top surface holds a plant and a rhinoceros figurine, while the bottom drawer is slightly ajar, revealing hanging files.

2. KEY FEATURES

- **Multifunctional & Stylish Design:** This cabinet integrates open storage, file drawers, and a top surface, making it suitable for organizing office machines, paper, files, and supplies. Its sleek, modern walnut finish with a matte-black iron mesh complements various office or home study room decors.



Image 2.1: The file cabinet positioned next to a desk, serving as a printer stand. The open shelf above the drawers holds paper trays and books, demonstrating its versatile storage capabilities in an office environment.

- **Two Large Lockable Drawers:** Features double file drawers designed to keep multiple hanging file folders organized. The hanger rod is adjustable, accommodating Legal, Letter, and A4 size folders. A single lock system secures the top drawer, ensuring privacy for sensitive documents.



Image 2.2: A top-down view of the file cabinet with both drawers open, showcasing colorful hanging file folders. This illustrates the ample storage capacity and organization for various document sizes.

- **Ample Workspace & Open Storage:** The 24"L x 16"W surface provides sufficient space for a printer, files, documents, or decorative items. The open shelf offers additional convenient storage for daily office essentials.
- **Metal Wire Design & Adjustable Feet:** The matte-black iron mesh adds an industrial aesthetic and prevents rust. Adjustable foot pads ensure stability on uneven surfaces, prevent scratches, and allow for height adjustments.



Image 2.3: A composite image detailing key features: a close-up of the safety lock and keys, the adjustable hanging bar within a drawer, and the adjustable foot pads at the base of the cabinet, highlighting practical design elements.

- **Heavy Duty Construction:** Built to hold printers, scanners, fax machines, and other office equipment with an evenly distributed maximum weight capacity of 155 lbs.

3. SPECIFICATIONS

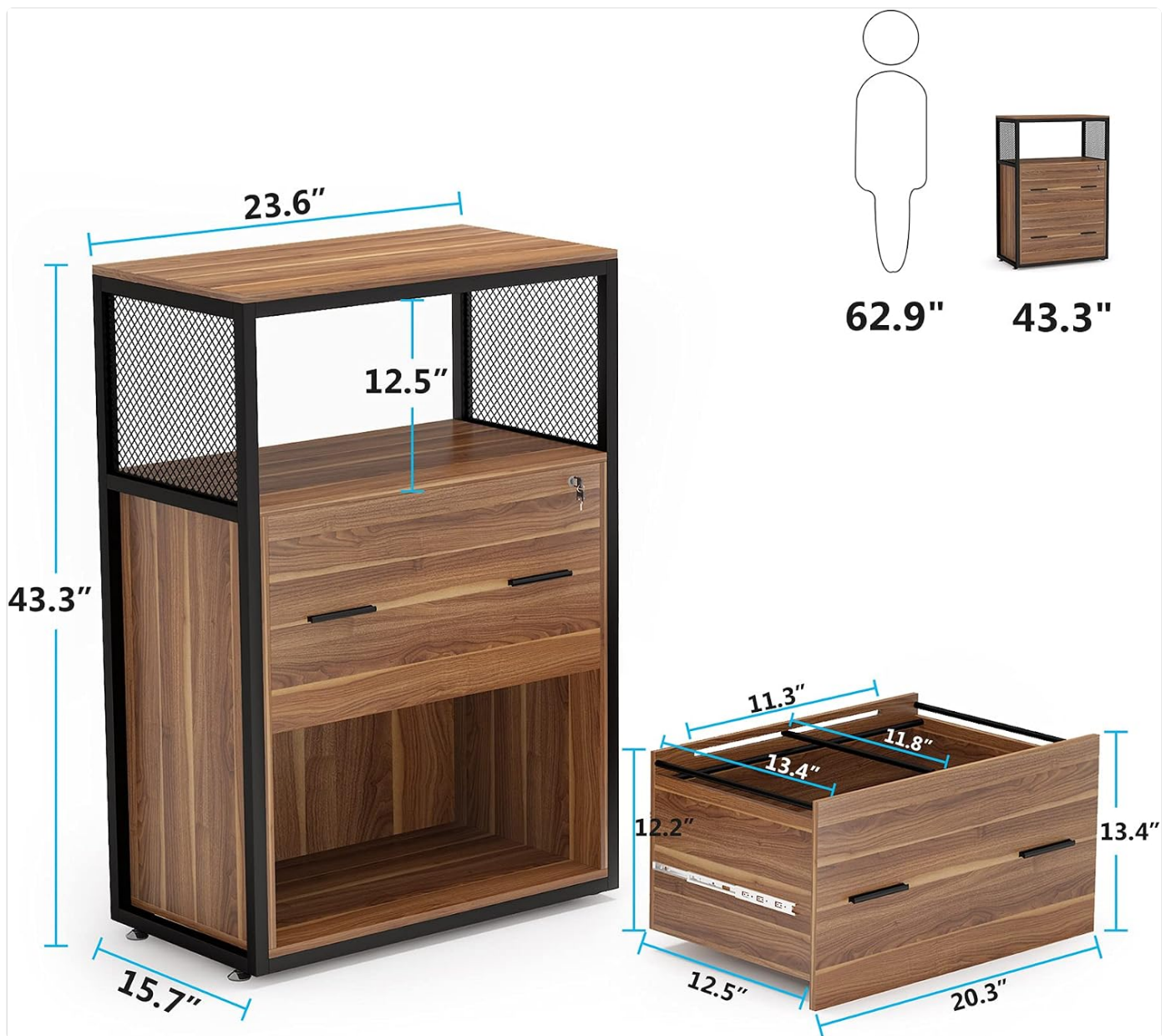


Image 3.1: A detailed diagram illustrating the dimensions of the Tribesigns 2-Drawer Lateral File Cabinet, including overall height, width, depth, and internal drawer measurements, alongside a human figure for scale.

Specification	Detail
Brand	Tribesigns
Model Number	HOGA-C0476
Color	Walnut
Product Dimensions	23.62"D x 15.75"W x 43.31"H
Item Weight	79.2 pounds (36 Kilograms)
Weight Limit	155 Pounds (evenly distributed)
Mounting Type	Floor Mount
Room Type	Home Office, Living Room
Number of Shelves	3 (including top surface and open shelf)

Specification	Detail
Number of Drawers	2
Top Material Type	Engineered Wood
Frame Material	Metal
Handle Material	Aluminum
Assembly Required	Yes
Special Feature	Lockable (top drawer)

4. SAFETY INFORMATION

Please read and understand all safety warnings before assembly and use of the product. Failure to follow these guidelines may result in injury or damage to the product.

- **Weight Limit:** Do not exceed the maximum weight capacity of 155 lbs (evenly distributed) on the cabinet. Exceeding this limit can cause instability and damage.
- **Leveling:** Ensure the cabinet is properly leveled on a flat, stable surface using the adjustable feet. Improper leveling can lead to tipping.
- **Assembly:** Follow all assembly instructions carefully. Incorrect assembly can compromise the structural integrity of the cabinet.
- **Keys:** Keep keys out of reach of children to prevent unintended access to locked compartments.
- **Stability:** Avoid placing heavy items on the edges or in a way that could cause the cabinet to become unbalanced.

5. SETUP & ASSEMBLY

The Tribesigns 2-Drawer Lateral File Cabinet requires assembly. All necessary tools and hardware are included in the package. While assembly is designed to be straightforward, it may take approximately 2 hours for two individuals to complete. For detailed, step-by-step instructions, please refer to the dedicated assembly manual provided with your product.

General Assembly Tips:

- Unpack all components and verify against the parts list in the assembly manual.
- Assemble on a soft, clean surface to prevent scratches.
- Do not overtighten screws unless specified.
- Ensure all connections are secure before use.
- Utilize the adjustable feet to level the cabinet once assembled.

6. OPERATING INSTRUCTIONS

6.1 Using the File Drawers

The two large drawers are designed for efficient document organization. They feature adjustable hanging bars to accommodate various file sizes.

- **File Compatibility:** The drawers are compatible with Letter size, Legal size, and A4 size hanging file folders.

- **Adjusting Hanging Bars:** The internal hanger rods can be moved and adjusted to fit your specific file folder dimensions. Ensure the rods are securely seated in their designated slots.
- **Smooth Operation:** The drawers are equipped with smooth-gliding slides for easy opening and closing. Avoid forcing drawers if they feel stiff; check for obstructions.

6.2 Locking Mechanism

The top drawer of the cabinet features a single lock system to secure your private documents.

- **To Lock:** Insert the key into the lock on the top drawer and turn it clockwise until the drawer is secured.
- **To Unlock:** Insert the key and turn it counter-clockwise.
- **Important:** The lock only secures the top drawer. Ensure the key is removed after locking to prevent it from being left unattended.

6.3 Utilizing Open Storage and Top Surface

The cabinet provides ample open storage space and a sturdy top surface for various uses.

- **Printer Stand:** The top surface is designed to hold printers, scanners, or fax machines. Ensure the weight does not exceed the 155 lbs limit.
- **Open Shelf:** Use the open metal wire shelf for easy access to frequently used office supplies, books, or decorative items.

7. MAINTENANCE

Regular maintenance will help preserve the appearance and functionality of your Tribesigns file cabinet.

- **Cleaning:** Wipe surfaces with a soft, damp cloth. Avoid using harsh chemicals or abrasive cleaners, which can damage the finish.
- **Dusting:** Regularly dust the cabinet to prevent buildup, especially on the metal mesh.
- **Drawer Slides:** If drawer operation becomes stiff, a small amount of silicone-based lubricant can be applied to the slides.
- **Hardware:** Periodically check all screws and fasteners to ensure they are tight. Retighten if necessary to maintain stability.

8. TROUBLESHOOTING

This section addresses common issues you might encounter with your file cabinet.

- **Drawers are Stiff or Not Sliding Smoothly:**
 - Check for any obstructions within the drawer or along the slides.
 - Ensure the cabinet is properly leveled on the floor. Uneven surfaces can affect drawer alignment.
 - Verify that the drawer slides were installed correctly during assembly.
 - Apply a small amount of silicone lubricant to the drawer slides if needed.
- **Cabinet Feels Unstable or Wobbly:**
 - Confirm that all assembly hardware is securely tightened.
 - Adjust the foot pads at the base of the cabinet to ensure it sits evenly on the floor.
 - Ensure the weight on the cabinet is evenly distributed and not exceeding the maximum limit.
- **Lock Not Functioning:**

- Ensure the top drawer is fully closed before attempting to lock.
- Check if the key is fully inserted and turned correctly.
- **Damage During Shipping/Assembly:**
 - If any parts arrived damaged or were damaged during assembly, please contact customer support for assistance.

9. WARRANTY AND SUPPORT

Your Tribesigns 2-Drawer Lateral File Cabinet comes with a **1-year limited warranty** from the date of purchase. This warranty covers manufacturing defects under normal use.

For warranty claims, technical assistance, or any other inquiries, please contact Tribesigns Customer Support. You can typically find contact information on the packaging or through the retailer where you purchased the product.

Customer Support: For assistance, please refer to the contact details provided with your product or visit the official Tribesigns website.

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