

Merax GH4691

Merax Home Office Two Person Desk Instruction Manual

Model: GH4691

Brand: Merax

1. INTRODUCTION

Thank you for purchasing the Merax Home Office Two Person Desk. This manual provides detailed instructions for assembly, usage, maintenance, and troubleshooting to ensure safe and efficient operation of your new desk. Please read this manual thoroughly before assembly and retain it for future reference.

2. SAFETY INFORMATION

- Always assemble the desk on a soft, clean surface to prevent scratches.
- Ensure all parts and hardware are present before beginning assembly.
- Do not overtighten screws during assembly, as this may damage the material.
- Keep small parts and packaging materials away from children and pets.
- Periodically check all connections to ensure they remain tight.
- Do not exceed the maximum weight capacity of 200 lbs (90.7 kg) for the desktop.
- Use the desk on a level surface to prevent wobbling and instability.

3. PACKAGE CONTENTS

Before assembly, verify that all components listed below are included in your package. If any parts are missing or damaged, please contact customer support.

Hardware and Tools

- All necessary screws, bolts, and connectors.
- Assembly tools (e.g., Allen wrench) are typically included.

Desk Components

- Desktop panels (MDF)
- Metal frame components (legs, support bars)
- Open storage shelf panels
- Adjustable leg pads

4. SETUP AND ASSEMBLY INSTRUCTIONS

Assembly typically takes about 30 minutes for most individuals. It is recommended that one person assembles this desk.

1. **Unpack and Identify Parts:** Carefully unpack all components and lay them out on a clean, soft surface. Refer to the included parts diagram to identify each piece.
2. **Assemble Frame Sections:** Begin by attaching the metal frame components together according to the diagram. Ensure all screws are finger-tightened initially.
3. **Attach Desktop Panels:** Secure the MDF desktop panels to the assembled metal frames. Ensure proper alignment before fully tightening screws.
4. **Install Storage Shelves:** Attach the open storage shelf panels to the designated areas on the frame.
5. **Adjust Leg Pads:** Once the desk is fully assembled, place it in its desired location. Adjust the leg pads at the bottom of the desk legs to ensure stability and prevent wobbling on uneven floors.
6. **Final Tightening:** Once all parts are in place and aligned, go back and securely tighten all screws using the provided tool. Do not overtighten.



Image: The Merax Two Person Desk can be configured with the higher or lower desktop on either the left or right side, offering flexible setup options to suit your space and preference.



Image: A detailed diagram illustrating the dimensions of the Merax Two Person Desk, including desktop lengths (47.2 inches each), depths (19.7 inches), and heights (36.4 inches and 29.5 inches), along with shelf clearances.

5. OPERATING AND USAGE GUIDELINES

- **Weight Capacity:** The desk is designed to support a maximum weight of 200 lbs (90.7 kg) evenly distributed across the desktop. Avoid placing excessively heavy items on one section.
- **Workstation Use:** This desk is suitable for home office use, supporting two individuals simultaneously. It can accommodate laptops, monitors, keyboards, and other office accessories.
- **Storage Shelves:** Utilize the open storage shelves for books, files, and other essentials to keep your workspace organized.
- **Adjustable Leg Pads:** The adjustable leg pads help stabilize the desk on uneven floors. Ensure they are properly adjusted to prevent wobbling.



Image: The Merax Two Person Desk set up in a home office, demonstrating its spacious work area for two users, accommodating computers, lamps, and decorative items.

6. MAINTENANCE

- **Cleaning:** Wipe the desk surfaces with a soft, damp cloth. Avoid using harsh chemicals or abrasive cleaners, as these can damage the finish.
- **Spills:** Clean up spills immediately to prevent staining or damage to the MDF board.
- **Hardware Check:** Periodically check all screws and bolts to ensure they are tight. Retighten if necessary to maintain stability.
- **Avoid Direct Sunlight:** Prolonged exposure to direct sunlight can cause fading or warping of the wood finish.



Image: A close-up view of the desk's brown wood grain finish, highlighting the texture and material quality.

7. TROUBLESHOOTING

- **Desk is Wobbly:**
Solution: Ensure all screws are securely tightened. Adjust the leg pads on the bottom of the desk legs to compensate for uneven flooring.
- **Parts Do Not Align:**
Solution: Loosen all screws slightly, realign the components, and then retighten. Sometimes, parts need to be loosely assembled first before final tightening to allow for minor adjustments. Verify that you are using the correct parts for each step as per the assembly diagram.
- **Missing Hardware:**
Solution: Double-check the packaging and all corners of the box. If hardware is still missing, contact Merax customer support for replacement parts.
- **Scratched Surface:**
Solution: For minor scratches, furniture repair kits or markers designed for wood finishes may be used. For significant damage, contact customer support.

8. SPECIFICATIONS

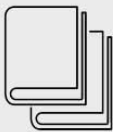
Feature	Detail
Model Number	GH4691
Overall Dimensions (D x W x H)	19.7" x 94.4" x 36.4" (50 cm x 240 cm x 92.5 cm)
Desktop Height (Higher)	36.4" (92.5 cm)
Desktop Height (Lower)	29.5" (75 cm)
Material	MDF Board (Desktop), Steel (Frame)
Color	Brown
Weight Capacity	200 lbs (90.7 kg)
Net Weight	52.92 lbs (24 kg)
Special Features	Adjustable Leg Pads, Open Storage Shelves, Reversible Configuration

DOUBLE DESKS WITH DIFFERENT DESKTOP HEIGHTS

More storage space



computer



books



photos



clock



Green plants

Image: An overhead view of the Merax Two Person Desk with key dimensions such as total width (94.4 inches), depth (19.7 inches), and overall height (36.4 inches) clearly marked.

9. WARRANTY INFORMATION

This Merax Home Office Two Person Desk comes with a **1-year manufacturer's warranty** from the date of purchase. This warranty covers defects in materials and workmanship under normal use. It does not cover damage caused by misuse, accidents, unauthorized repairs, or normal wear and tear. Please retain your proof of purchase for warranty claims.

10. CUSTOMER SUPPORT

If you have any questions regarding the assembly, operation, or maintenance of your Merax Home Office Two Person Desk, or if you require assistance with missing or damaged parts, please contact Merax customer support. Refer to your purchase documentation for specific contact details or visit the official Merax website.