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Hama 00050547

Hama Premium Auto M120 P-4 Document Shredder

Model: 00050547 | Brand: Hama

INTRODUCTION

This instruction manual provides essential information for the safe and efficient operation, maintenance, and troubleshooting of your Hama Premium Auto M120 P-4 Document Shredder. Please read this manual thoroughly before using the device and keep it for future reference.



Image: The Hama Premium Auto M120 P-4 Document Shredder, a black, compact unit with a transparent window for the waste bin and a control panel on top.

SAFETY INSTRUCTIONS

Observe the following safety instructions to prevent injury and damage to the device:

- Keep hands, loose clothing, hair, and jewelry away from the paper entry slot.
- Do not allow children or pets near the shredder.
- Do not spray any flammable liquids or aerosols into the shredder.
- Do not shred metal objects, adhesive labels, or wet paper.

- Always unplug the shredder before moving, cleaning, or emptying the waste bin.
- Ensure the shredder is placed on a stable, level surface.



Image: A Hama shredder with a graphic indicating to keep fingers away from the shredding mechanism, emphasizing user safety.



Image: A Hama shredder next to a symbol indicating to avoid fire and overheating, highlighting important operational precautions.

WHAT'S IN THE BOX

Carefully unpack the contents and ensure all items are present:

- 1 x Hama Premium Auto M120 Document Shredder
- 1 x 25 Litre Waste Bin
- 1 x User Manual (this document)

SETUP

1. **Placement:** Place the shredder on a flat, stable surface. Ensure there is adequate space around the unit for ventilation and access to the power outlet.
2. **Waste Bin Installation:** Ensure the 25-litre waste bin is correctly inserted into the shredder housing. The shredder will not operate if the bin is not properly seated.
3. **Power Connection:** Plug the power cord into a standard electrical outlet.



Protection class (DIN 66399)	Security level						
	1	2	3	4	5	6	7
1 Normal protection requirement for internal data.	🔒-1	🔒-2	🔒-3				
2 High protection requirement for confidential data.			🔒-3	🔒-4	🔒-5		
3 Very high protection requirement for very confidential and secret data.				🔒-4	🔒-5	🔒-6	🔒-7

Image: The Hama shredder positioned in a typical office setting, next to a desk, demonstrating suitable placement.

OPERATING INSTRUCTIONS

Control Panel



Image: A close-up view of the shredder's control panel, showing buttons for REVERSE, FORWARD, ON/OFF, and indicator lights for BIN FULL, OVERHEAT, and POWER.

- **ON/OFF Button:** Press to turn the shredder on or off. The 'POWER' indicator light will illuminate when on.
- **Auto On/Off Function:** The cutting rollers automatically start when material is detected in the feed slot and stop once shredding is complete.
- **Reverse Function:** Press the 'REVERSE' button to clear paper jams. This reverses the direction of the cutting rollers.
- **Forward Function:** Press the 'FORWARD' button to manually engage the cutting rollers in the forward direction.

Shredding Documents and Cards

1. Ensure the shredder is powered on.
2. **For Paper:** Insert up to 120 sheets of DIN A4 paper (80 g/m²) into the auto-feed slot. For manual feed, insert a smaller stack (max 10 sheets) into the manual feed slot. The shredder will automatically begin shredding.
3. **For Credit Cards:** Insert one plastic card at a time into the dedicated card entry slot.



Image: A close-up of the Hama shredder's paper feed slot, showing a stack of paper being inserted for shredding.

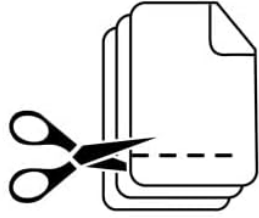


Image: A close-up of the Hama shredder's control panel and feed slot, with a credit card being inserted into the dedicated slot for shredding.

Security Level

The Hama Premium Auto M120 P-4 provides a high level of security for your shredded documents.

- **Security Level P-4:** This shredder produces micro-cut particles, ensuring a high level of data protection suitable for confidential documents.
- **Protection Class 3:** Designed for very high protection requirements for confidential and secret data.



120 x A4
Micro-Cut



Security Level P4
Protection Class 3



GDPR-conform*
DSGVO-konform*



Image: The Hama shredder with its waste bin open, showing micro-cut shredded paper. Icons indicate Security Level P4 and GDPR compliance.



Image: A detailed chart illustrating different security levels (P1-P7) and protection classes (1-3) for document shredders, highlighting P4 and Protection Class 3 for this model.

MAINTENANCE

Emptying the Waste Bin

When the 'BINFULL' indicator light illuminates, the waste bin needs to be emptied. Unplug the shredder, carefully remove the shredder head, and empty the shredded material from the bin. Replace the shredder head securely.

Cleaning

- Always unplug the shredder before cleaning.
- Wipe the exterior of the shredder with a soft, damp cloth. Do not use abrasive cleaners or solvents.
- Periodically clean the paper entry sensors with a cotton swab to ensure proper auto-start functionality.

Oiling the Shredder Blades

To maintain optimal performance and extend the life of your shredder, it is recommended to oil the cutting blades regularly, especially after emptying the bin several times or if performance decreases. Use shredder oil

sheets or liquid shredder oil applied to a sheet of paper and shred it.

TROUBLESHOOTING

Problem	Possible Cause	Solution
Shredder does not turn on.	No power, waste bin not properly seated.	Check power connection. Ensure waste bin is fully inserted.
Paper jam.	Too much paper inserted, material not suitable for shredding.	Press the 'REVERSE' button to clear the jam. Reduce paper quantity.
'OVERHEAT' indicator is on.	Shredder has been used continuously for too long.	Unplug the shredder and allow it to cool down for at least 30-60 minutes.
'BINFULL' indicator is on.	Waste bin is full.	Empty the waste bin.
Shredder runs but does not shred.	Blades are dull or damaged, or not properly oiled.	Oil the shredder blades. If problem persists, contact support.

SPECIFICATIONS

Feature	Detail
Product Dimensions	10.24 x 14.57 x 20.59 inches
Item Weight	17.91 pounds
Item Model Number	00050547
Manufacturer	Hama
Cut Type	Micro Cut
Security Level	P-4 (DIN 66399)
Protection Class	3
Capacity (Paper)	Up to 120 sheets of DIN A4 (80 g/m ²) at once (auto-feed)
Capacity (Waste Bin)	25 Liters
Shreds	Paper, Credit Cards, Staples
Color	Black

WARRANTY AND SUPPORT

Your Hama Premium Auto M120 P-4 Document Shredder comes with a manufacturer's warranty. Please refer to the warranty card included in your packaging for specific terms and conditions.

For technical support, spare parts, or warranty claims, please contact Hama customer service. Contact details can typically be found on the Hama official website or on your purchase receipt.