

## MELOKEA UKCHAF018L

# MELOKEA Ergonomic Office Chair Instruction Manual

Model: UKCHAF018L

## 1. INTRODUCTION

Thank you for choosing the MELOKEA Ergonomic Office Chair. This manual provides detailed instructions for assembly, operation, maintenance, and troubleshooting to ensure optimal performance and longevity of your chair. Please read this manual thoroughly before use and retain it for future reference.

The MELOKEA Ergonomic Office Chair is designed for comfort and support, featuring a breathable mesh back, adjustable headrest, and lumbar support. Its space-saving design with reversible armrests makes it suitable for various office and home environments.

## 2. SAFETY INFORMATION

- Ensure all components are securely fastened before use.
- Do not stand on the chair.
- Do not use the chair on uneven surfaces.
- Keep children away from the chair during assembly and adjustment.
- The maximum weight capacity for this chair is 150 kg (330 lbs). Do not exceed this limit.
- Avoid exposing the chair to direct sunlight or extreme temperatures.

## 3. PACKAGE CONTENTS

Before beginning assembly, verify that all parts are present and undamaged. If any parts are missing or damaged, please contact customer support.

- Colorful Chair with Backrest x 1
- Lumbar Support x 1
- Seat Cushion x 1
- Foldable Armrests x 2 (Left and Right)
- Gas Spring x 1
- Chair Base x 1 (5 legs and 1 central base)
- Polyurethane Wheels x 1 bag (5 wheels)
- Chair Support x 1

- Screws x 1 bag
- Installation Tools x 1 set
- User Manual x 1

## 4. SETUP (ASSEMBLY INSTRUCTIONS)

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Assembly is straightforward and can be completed with the included tools. Follow these steps carefully:

1. **Attach Wheels to Base:** Insert the five polyurethane wheels into the holes at the end of each leg of the chair base. Push firmly until they click into place.



Image: Polyurethane Wheel. This image shows a single black polyurethane wheel, designed for smooth and quiet movement on various floor types.

2. **Insert Gas Spring:** Place the gas spring into the central hole of the assembled chair base. Ensure it is seated firmly.



Image: Gas Spring. This image displays the black gas lift cylinder, a key component for height adjustment and stability.



Image: Chair Base. This image shows the sturdy five-star base of the chair, designed for stability and supporting the gas lift and wheels.

3. **Attach Seat Plate to Seat Cushion:** Secure the chair support (seat plate) to the underside of the seat cushion using the provided screws. Ensure the front of the seat plate aligns with the front of the seat cushion.
4. **Connect Backrest to Seat:** Attach the backrest to the seat cushion assembly using the designated screws.
5. **Install Armrests:** Fasten the foldable armrests to the sides of the seat and backrest using the appropriate screws. Ensure they are securely tightened.
6. **Place Assembled Top onto Gas Spring:** Carefully place the assembled seat and backrest onto the gas spring, ensuring the central hole of the seat plate aligns with the top of the gas spring. Press down firmly to secure.
7. **Attach Headrest:** Slide the adjustable headrest into the top of the backrest until it is securely in place.

## 5. OPERATING INSTRUCTIONS

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Your MELOKEA office chair offers several adjustment features for personalized comfort:

- **Height Adjustment:** To adjust the chair height, pull the lever located under the right side of the seat upwards. While seated, lift your weight to raise the chair; to lower, remain seated and pull the lever up. Release the lever to lock the height.



Image: Chair Adjustments. This diagram illustrates how to adjust the chair's height using the lever and the tilt tension using the knob.

- **Tilt Function and Tension:** The chair can tilt backward for relaxation. To enable tilt, pull the same lever (used for height) outwards. To lock the tilt in an upright position, push the lever inwards. The tilt tension can be adjusted by rotating the round knob located under the seat. Turn clockwise to increase tension (making it harder to recline) and counter-clockwise to decrease tension (making it easier to recline).



Image: Tilt Adjustment. This image demonstrates the chair's tilt range from 90 to 115 degrees and highlights the knob for adjusting tilt tension.

- **Adjustable Headrest:** The headrest can be adjusted vertically by pulling it up or pushing it down to find your preferred height for neck support.
- **Lumbar Support:** The ergonomic design of the backrest provides integrated lumbar support. Ensure the chair is adjusted to a height that allows your lower back to be comfortably supported by the chair's contour.



Image: Ergonomic Design. This image illustrates how the chair's design supports the natural curvature of the spine, including cervical, thoracic, and lumbar regions.

- **Foldable Armrests:** The armrests can be flipped up 90 degrees to allow the chair to be pushed closer to a desk, saving space when not in use. Simply lift the armrests upwards to fold them.

## 6. MAINTENANCE

Regular maintenance will help preserve the appearance and functionality of your chair.

- **Cleaning:** For the breathable mesh back and fabric seat, use a soft cloth dampened with mild soap and water. Avoid harsh chemicals or abrasive cleaners. Wipe dry immediately.
- **Wheels:** Periodically check the wheels for any accumulated dust, hair, or debris that might hinder their smooth movement. Clean as necessary.
- **Fasteners:** Every few months, check all screws and bolts to ensure they are tight. Retighten if necessary to maintain stability.
- **Gas Spring:** The gas spring is a sealed unit and requires no maintenance. Do not attempt to disassemble it.

## 7. TROUBLESHOOTING

If you encounter any issues with your MELOKEA office chair, refer to the following common problems and solutions:

Problem	Possible Cause	Solution
Chair does not adjust height.	Gas spring malfunction or lever not engaged.	Ensure the height adjustment lever is fully pulled up. If the issue persists, the gas spring may need replacement.
Chair wobbles or feels unstable.	Loose screws or improper assembly.	Check all assembly screws and tighten them securely. Ensure the chair top is fully seated on the gas spring.
Wheels do not roll smoothly.	Debris caught in wheels or damaged wheels.	Clean any hair or debris from the wheel casters. If wheels are damaged, they may need replacement.

Problem	Possible Cause	Solution
Chair makes squeaking noises.	Loose connections or friction between parts.	Tighten all screws. Apply a small amount of silicone lubricant to moving parts or joints if necessary.

If the problem persists after attempting these solutions, please contact MELOKEA customer support.

## 8. SPECIFICATIONS

Detailed specifications for the MELOKEA Ergonomic Office Chair (Model: UKCHAF018L):

Feature	Specification
Brand	MELOKEA
Model Number	UKCHAF018L (F018)
Color	Blue
Material	Polyurethane, Cotton
Overall Dimensions (L x W x H)	49 x 51 x 113 cm (19.3 x 20.1 x 44.5 inches)
Weight	15 Kilograms (33 lbs)
Maximum Weight Recommendation	150 Kilograms (330 lbs)
Special Features	Adjustable Armrest, Adjustable Headrest, Ergonomic Design, Height Adjustable
Recommended Use	Office
Style	Ergonomic
Certification	BIFMA, SGS

## Breathable Fabric

W-Shaped Design, Thicker and Softer



Image: Chair Dimensions. This diagram provides a comprehensive overview of the chair's measurements, including height, width, and depth, along with the weight capacity.



Image: MELOKEA Ergonomic Office Chair. A full front view of the blue MELOKEA ergonomic office chair, showcasing its design and color.





Image: Chair in Office Setting. The MELOKEA office chair is shown in a typical office environment, demonstrating its aesthetic appeal and fit within a workspace.



Image: Breathable Fabric. This close-up highlights the breathable mesh fabric used for the chair's backrest and seat, designed for comfort and airflow.

## 9. WARRANTY AND SUPPORT

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MELOKEA is committed to customer satisfaction. If you have any questions, concerns, or require assistance with your product, please do not hesitate to contact our customer support team. Information regarding specific warranty terms and conditions can typically be found on the product packaging or the official MELOKEA website. For support, please refer to the contact information provided at the point of purchase or on the official MELOKEA brand channels.