



Manuals.plus /

› Cool Works /

› Cool Works 18" High Velocity Pedestal Fan User Manual

Cool Works 18" High Velocity Pedestal Fan

Cool Works 18" High Velocity Pedestal Fan

USER MANUAL

Introduction

Thank you for purchasing the Cool Works 18" High Velocity Pedestal Fan. This manual provides important information regarding the assembly, operation, maintenance, and safety of your new fan. Please read it thoroughly before use and retain it for future reference.

This fan is designed to provide powerful air circulation with its 18-inch aluminum blades, 3-speed settings, wide-angle oscillation, and adjustable height, making it suitable for various indoor environments.

Important Safety Instructions

When using electrical appliances, basic precautions should always be followed to reduce the risk of fire, electric shock, and injury to persons, including the following:

- Read all instructions before using this fan.
- Use this fan only as described in this manual. Other uses not recommended may cause fire, electric shock, or injury to persons.
- To protect against electrical shock, do not place fan in window, immerse unit, plug or cord in water or spray with liquids.
- Close supervision is necessary when any appliance is used by or near children.
- Unplug from outlet when not in use, when moving fan from one location to another, and before cleaning.
- Do not operate any fan with a damaged cord or plug, or after the fan malfunctions or has been dropped or damaged in any manner.
- Do not run cord under carpeting. Do not cover cord with throw rugs, runners, or similar coverings. Arrange cord away from traffic area and where it will not be tripped over.
- Do not insert or allow fingers or foreign objects to enter any ventilation or exhaust opening as it may cause an electric shock or fire, or damage the fan.
- Do not block air intakes or exhaust in any manner. Do not use on soft surfaces, like a bed, where openings may become blocked.
- Always place the fan on a stable, flat, level surface to avoid tipping.

- This fan is not intended for use in wet or damp locations.

Package Contents

Please check the package contents to ensure all parts are present and undamaged:

- Fan Head Assembly (includes motor, blades, front and rear grilles)
- Adjustable Height Pole (upper and lower sections)
- Sturdy Base
- Mounting Hardware (screws, washers, nuts - may be pre-attached or in a separate bag)
- User Manual (this document)

Assembly Instructions

Follow these steps to assemble your Cool Works Pedestal Fan:

1. **Attach the Base:** Place the sturdy base on a flat surface. Insert the lower section of the adjustable height pole into the base. Secure it using the provided screws and washers from underneath the base. Ensure it is firmly tightened.
2. **Assemble the Pole:** Insert the upper section of the adjustable height pole into the lower section. Adjust to your desired height and tighten the height adjustment knob/collar to secure it.
3. **Mount the Fan Head:** Carefully place the fan head assembly onto the top of the adjustable pole. Align the mounting holes and secure it with the provided screw or locking mechanism. Ensure the fan head is stable and does not wobble.
4. **Check Grille and Blades:** Verify that the front and rear safety grilles are securely fastened and that the aluminum blades are properly installed and free from obstruction.



Image: Fully assembled Cool Works 18" High Velocity Pedestal Fan, showing the fan head, adjustable pole, and sturdy base.

Operating Instructions

Once assembled, your fan is ready for operation:

1. **Power Connection:** Plug the fan's power cord into a standard electrical outlet.
2. **Power On/Off and Speed Control:** Locate the control knob or buttons on the fan head.
 - Turn the knob or press the power button to turn the fan ON.
 - Select your desired speed setting (1, 2, or 3) by rotating the knob or pressing the speed button repeatedly.
 - To turn the fan OFF, rotate the knob to the '0' position or press the power button until the fan stops.
3. **Oscillation Function:** To activate the wide-angle oscillation, locate the oscillation knob/pin on top of the motor housing. Push it down to enable oscillation, and pull it up to stop the oscillation and fix the fan in one direction.
4. **Adjusting Height:** Loosen the height adjustment knob/collar on the pole, raise or lower the upper pole section to the desired height, and then firmly tighten the knob/collar to secure the fan.
5. **Adjusting Tilt:** The fan head can be tilted up or down to direct airflow. Loosen the tilt adjustment knob on the side of the fan head, adjust the angle, and then tighten the knob.

Maintenance and Cleaning

Regular cleaning will help maintain your fan's performance and extend its lifespan.

- **Before Cleaning:** Always unplug the fan from the electrical outlet before cleaning.
- **Exterior Cleaning:** Use a soft, damp cloth to wipe the exterior surfaces of the fan. Do not use abrasive cleaners or solvents as they may damage the finish.
- **Grille and Blades:** Dust and lint can accumulate on the grilles and blades. To clean, you may need to remove the front grille. Refer to the assembly instructions in reverse to carefully detach the front grille. Wipe the blades with a soft, dry or slightly damp cloth. Ensure blades are completely dry before reattaching the grille.
- **Storage:** When not in use for extended periods, store the fan in a cool, dry place, preferably in its original packaging to protect it from dust.

Troubleshooting

If you encounter issues with your fan, please refer to the following common problems and solutions:

| Problem | Possible Cause | Solution |
|---------------------------------------|--|---|
| Fan does not turn on. | No power to the unit. | Ensure the fan is plugged into a working electrical outlet. Check the circuit breaker. |
| Fan is noisy or vibrates excessively. | Loose parts or fan not on a level surface. | Check that all assembly screws are tightened. Ensure the fan is on a stable, flat surface. Clean blades if dust buildup is significant. |
| Oscillation is not working. | Oscillation knob/pin is not engaged. | Push down the oscillation knob/pin on top of the motor housing firmly. |
| Weak airflow. | Dust buildup on blades or grilles. | Unplug the fan and clean the blades and grilles as per the Maintenance section. |

If the problem persists after trying these solutions, please contact customer support.

Specifications

| | |
|--------------------------|--------------------------------|
| Brand | Cool Works |
| Model | 18" High Velocity Pedestal Fan |
| Colour | Black |
| Material | Metal |
| Number of Speeds | 3 |
| Special Features | Oscillating, Adjustable Height |
| Power Source | Corded Electric |
| Item Weight | 8.57 kg |
| Parcel Dimensions | 65.02 x 50.55 x 17.53 cm |

Warranty and Support

Cool Works products are manufactured to the highest quality standards. For information regarding warranty coverage or technical support, please refer to the warranty card included with your purchase or visit the official Cool Works website. Please have your product model number and purchase date available when contacting support.

For further assistance, you may also refer to the retailer's customer service channels where the product was purchased.

