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› HOMCOM Office Chair 921-103BN User Manual

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HOMCOM Office Chair 921-103BN User Manual

Model: 921-103BN

INTRODUCTION

Thank you for purchasing the HOMCOM Office Chair, model 921-103BN. This manual provides detailed instructions for the assembly, operation, maintenance, and troubleshooting of your new office chair. Please read this manual thoroughly before assembly and use to ensure proper function and safety.



Image: The HOMCOM Office Chair 921-103BN in beige hemp fabric, featuring a five-star base with wheels and adjustable height lever.

IMPORTANT SAFETY INSTRUCTIONS

- Read all instructions before assembling and using the chair.
- Keep all packaging materials away from children to prevent choking hazards.
- Ensure all parts are securely fastened before use. Periodically check and re-tighten fasteners.
- Do not stand on the chair. Use it only for seating one person.

- Do not use the chair if any parts are missing, damaged, or broken. Contact customer support for replacement parts.
- Avoid exposing the chair to direct sunlight or extreme temperatures to prevent material degradation.
- Maximum load capacity: 120 kg (264 lbs). Do not exceed this weight limit.

PACKAGE CONTENTS

Please verify that all components are present before beginning assembly. If any parts are missing or damaged, please contact HOMCOM customer service.

- 1 x Office Chair (disassembled components)
- 1 x Installation Manual (this document)
- Hardware pack (screws, washers, Allen key)



Image: Exploded view of the HOMCOM Office Chair components, highlighting the fabric covering, thick padding, quality gas lift cylinder, and robust five-star base.

SETUP AND ASSEMBLY

Assembly typically requires two people and takes approximately 30-60 minutes. Ensure you have enough space and all parts are accounted for before starting.

1. **Attach Casters to Base:** Insert the five casters into the holes at the end of each leg of the five-star base. Push firmly until they click into place.
2. **Insert Gas Lift:** Place the gas lift cylinder into the center hole of the assembled five-star base.
3. **Attach Mechanism to Seat:** Secure the seat mechanism to the underside of the seat cushion using the provided screws. Ensure the front of the mechanism aligns with the front of the seat.
4. **Connect Backrest to Seat:** Attach the backrest to the seat assembly using the designated screws.
5. **Place Seat Assembly onto Gas Lift:** Carefully place the assembled seat and backrest onto the gas lift cylinder, ensuring it is centered and stable.

6. **Final Check:** Verify that all screws are tightened and the chair is stable before use.

OPERATING INSTRUCTIONS

Your HOMCOM Office Chair is designed with several adjustable features to enhance your comfort and productivity.

1. Height Adjustment

To adjust the seat height:

- **To raise:** While seated, lift the lever located on the right side of the chair. The seat will rise. Release the lever at the desired height.
- **To lower:** While seated, lift the lever. The seat will lower. Release the lever at the desired height.
- **To raise without weight:** Stand up and lift the lever. The seat will rise to its maximum height.



Image: Illustration of the height adjustment lever. Pulling the lever up allows the chair to adjust vertically to adapt to your desk height.

2. Tilt Mechanism

The chair features a tilt mechanism for reclining the backrest and seat together.

- **To unlock tilt:** Pull the same lever (used for height adjustment) outwards. The chair will now allow you to recline.
- **To lock tilt:** Push the lever inwards to lock the chair in an upright position.
- **Adjusting Tilt Tension:** Rotate the round knob located underneath the seat, at the front of the mechanism. Turn clockwise to increase tension (making it harder to recline) or counter-clockwise to decrease tension (making it easier to recline).

GRANDE MOBILITÉ

Pour se déplacer facilement et rapidement



Pivotant à 360 °

Image: Diagram showing the tilt mechanism. Push and pull the lever to lock/unlock the recline function. Rotate the knob to adjust the tilt tension.

3. 360° Swivel and Mobility

The chair is equipped with a 360° swivel function and multi-directional casters for easy movement.

- The seat can rotate a full 360 degrees, allowing for flexible movement and access to different areas of your workspace without needing to reposition the entire chair.
- The five multi-directional casters on the base allow for smooth and easy rolling across various floor surfaces.



Image: Illustration demonstrating the chair's 360-degree swivel capability and the multi-directional casters for enhanced mobility.

MAINTENANCE AND CARE

- **Cleaning Fabric:** For general cleaning, use a soft brush or vacuum cleaner to remove dust and loose debris. For spills, blot immediately with a clean, dry cloth. For stubborn stains, use a mild fabric cleaner following the product's instructions, testing on an inconspicuous area first. Do not saturate the fabric.
- **Cleaning Base and Casters:** Wipe the metal and plastic parts with a damp cloth and mild soap. Avoid abrasive cleaners. Periodically clean hair and debris from the caster wheels to ensure smooth rolling.
- **Hardware Check:** Regularly check all screws and bolts to ensure they are tight. Re-tighten as necessary to maintain stability and safety.
- **Lubrication:** If the chair develops squeaks, a small amount of silicone-based lubricant can be applied to moving parts or joints, avoiding the gas lift cylinder.

TROUBLESHOOTING

Problem	Possible Cause	Solution
Chair is unstable or wobbly.	Loose screws or improper assembly.	Check all screws and bolts; tighten them securely. Ensure the gas lift is properly seated in the base.

Problem	Possible Cause	Solution
Difficulty adjusting seat height.	Gas lift malfunction or lever obstruction.	Ensure the lever is fully engaged. If the gas lift is faulty, it may need replacement. Contact customer support.
Chair squeaks when moving.	Loose connections or friction between parts.	Tighten all screws. Apply a small amount of silicone lubricant to moving joints (avoid gas lift).
Casters do not roll smoothly.	Debris caught in wheels or damaged casters.	Remove any hair or debris from the caster wheels. If damaged, casters may need replacement.

SPECIFICATIONS

Model Number	921-103BN
Brand	HOMCOM
Main Color	Beige
Main Materials	Hemp fabric (100% polyester), High-density foam (padding)
Overall Dimensions (W x D x H)	66 cm x 69 cm x 89.5-97 cm (25.98 x 27.17 x 35.24-38.19 inches)
Seat Dimensions (L x D x H)	50 cm x 50 cm x 42-50 cm (19.69 x 19.69 x 16.54-19.69 inches)
Backrest Dimensions (L x H)	58 cm x 62 cm (thickness: 7 cm)
Maximum Load Capacity	120 kg (264 lbs)
Special Features	360° Swivel, Adjustable Height, Ergonomic Design, Tilt Mechanism
Certifications	SGS and BIFMA certified gas cylinder
Item Weight	33.2 pounds

HAUTEUR AJUSTABLE

Pour s'adapter à la hauteur
de votre bureau



Soulevez de haut en bas
pour régler la hauteur

Image: Detailed dimensional drawing of the HOMCOM Office Chair, showing overall width, depth, height, seat dimensions, and backrest height.

WARRANTY AND CUSTOMER SUPPORT

For warranty information, replacement parts, or any questions regarding your HOMCOM Office Chair, please contact HOMCOM customer support directly. Refer to your purchase documentation or the HOMCOM official website for contact details.

Website: www.homcom.com (Note: This is a placeholder link, please refer to the actual HOMCOM website for your region.)