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Realspace B094YS5K81

Realspace 17" D Vertical 2-Drawer File Cabinet, Mulled Cherry User Manual

Model: B094YS5K81

1. Introduction

This manual provides instructions for the assembly, operation, and maintenance of your Realspace 17" D Vertical 2-Drawer File Cabinet. This file cabinet is designed to organize and secure documents in office or home environments. It features two drawers with ball-bearing slides for smooth operation and a locking top drawer for sensitive documents. The cabinet accommodates both letter- and legal-size files.



Figure 1: Front view of the Realspace 2-Drawer Vertical File Cabinet, showcasing its mulled cherry finish and two drawers with metal handles. The top drawer features a key lock.

2. Safety Information

- Assembly may require two people. Always follow the provided assembly instructions carefully.
- Do not overload drawers beyond the stated weight capacity of 20 lb per drawer.
- Keep fingers away from drawer openings when in use to prevent injury.
- Ensure the cabinet is placed on a level and stable surface to prevent tipping.

3. Setup and Assembly

The Realspace 2-Drawer Vertical File Cabinet requires assembly. Please ensure all parts are present before beginning. A Phillips head screwdriver and wood glue (optional, for added stability) are recommended tools.

1. **Unpack Components:** Carefully remove all parts from the packaging. Verify against the parts list provided in your assembly guide.
2. **Follow Step-by-Step Instructions:** Refer to the detailed assembly booklet included with your product. Each step is typically illustrated with diagrams and includes hardware specific to that step.
3. **Secure Connections:** Ensure all screws and fasteners are tightened securely, but do not overtighten to avoid damaging the engineered wood.
4. **Drawer Installation:** Install the drawers onto the ball-bearing slides, ensuring they glide smoothly.
5. **Final Placement:** Once assembled, place the cabinet in its desired location, ensuring it is stable and level.



Figure 2: The file cabinet positioned in a room, demonstrating its use as a functional piece of office furniture, capable of holding a printer on its top surface.

4. Operating Instructions

4.1 Drawer Operation

The file cabinet features two drawers equipped with ball-bearing slides for smooth and quiet operation. To open a drawer, gently pull the handle. To close, push the drawer firmly until it is fully seated within the cabinet frame. The full-extension design allows complete access to files at the back of the drawer.

4.2 Locking Mechanism

The top drawer of the cabinet is equipped with a key lock for securing sensitive documents. To lock the drawer, ensure it is fully closed, insert the key into the lock, and turn it clockwise until it clicks. To unlock, insert the key and turn it counter-clockwise. Keep the key in a secure location.

4.3 File Organization

Each drawer includes hang rails designed to accommodate both letter- and legal-size hanging file folders. Position the folders on these rails for organized document storage.



Figure 3: The top drawer of the file cabinet pulled open, revealing hanging file folders for letter and legal-sized documents,

demonstrating its storage capacity.

5. Maintenance

- **Cleaning:** Wipe the cabinet surfaces with a soft, damp cloth. Avoid abrasive cleaners or harsh chemicals that may damage the finish.
- **Drawer Slides:** Periodically check the drawer slides for smooth operation. If they become stiff, a small amount of silicone lubricant can be applied.
- **Hardware:** Occasionally check all screws and fasteners to ensure they remain tight. Retighten if necessary.
- **Weight Capacity:** Adhere to the 20 lb weight limit per drawer to prevent damage and ensure longevity.

6. Troubleshooting

Problem	Possible Cause	Solution
Drawers do not slide smoothly.	Misaligned slides, debris in tracks, overtightened screws.	Check assembly of slides, clear tracks of debris, loosen screws slightly if overtightened.
Cabinet is wobbly or unstable.	Uneven floor, loose connections, incorrect assembly.	Ensure cabinet is on a level surface. Check and tighten all assembly hardware. Review assembly instructions.
Top drawer lock not functioning.	Drawer not fully closed, key not inserted correctly, lock mechanism issue.	Ensure the drawer is completely closed. Insert the key fully and turn. If issues persist, contact customer support.

7. Specifications

Feature	Detail
Brand	Realspace
Model	B094YS5K81
Color	Mulled Cherry
Material	Engineered Wood
Dimensions (L x W x H)	32.68 x 20.08 x 6.61 inches (Product Dimensions)
Item Weight	50.6 pounds
Number of Drawers	2
Drawer Weight Limit	20 lb per drawer
File Compatibility	Letter- and Legal-size
Lock Type	Key (Top drawer only)

Feature	Detail
Assembly Required	Yes

8. Warranty and Support

For warranty information or technical support, please refer to the documentation included with your purchase or contact Realspace customer service. Keep your proof of purchase for any warranty claims.

Manufacturer: OFFICE DEPOT

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