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> Rexel Optimum AutoFeed 750M Automatic Micro-Cut Shredder User Manual

Rexel 2020750MEU

Rexel Optimum AutoFeed 750M Automatic Micro-Cut Shredder

Model: 2020750MEU

INTRODUCTION

Thank you for choosing the Rexel Optimum AutoFeed 750M Automatic Micro-Cut Shredder. This document provides essential information for the safe and efficient operation, maintenance, and troubleshooting of your new shredder. Please read this manual thoroughly before use and retain it for future reference.

The Rexel Optimum AutoFeed 750M is designed for high-volume office use, offering advanced features for secure document destruction:

- **Automatic Feed:** Processes up to 750 sheets of A4 paper (80 g/m²) automatically.
- **Manual Feed:** Accommodates up to 15 sheets (80 g/m²) for quick shredding.
- **Micro-Cut Security:** Shreds documents into 2x15 mm micro-particles, meeting P-5 security standards for highly confidential information.
- **Large Capacity Bin:** Features a 140-liter removable waste bin for easy emptying, capable of holding approximately 1600 shredded A4 sheets.
- **Versatile Shredding:** Capable of shredding paper, credit cards, staples, and paper clips.
- **Anti-Jam Technology:** Designed to prevent paper jams for continuous operation.
- **Extended Run Time:** Operates continuously for up to 240 minutes with fan cooling.
- **User-Friendly Interface:** Equipped with a touch control panel and an infrared full bin sensor.



Image: Rexel Optimum AutoFeed 750M Shredder with its automatic feed tray open, highlighting its 750-sheet capacity and P-5 micro-cut security level (2x15 mm particle size).

IMPORTANT SAFETY INFORMATION

To ensure safe operation and prevent injury or damage, please observe the following safety precautions:

- **Read Instructions:** Always read and understand all instructions before operating the shredder.
- **Keep Away from Children and Pets:** This shredder is not a toy. Keep children and pets away from the shredder, especially during operation.
- **Avoid Contact with Opening:** Keep fingers, loose clothing, jewelry, and hair away from the paper entry slot.
- **Power Source:** Connect the shredder only to a properly grounded power outlet with the correct voltage as indicated on the

product label.

- **Do Not Overload:** Do not exceed the specified sheet capacity for either automatic or manual feed to prevent jams and damage.
- **No Aerosols:** Do not use aerosol products, petroleum-based lubricants, or other flammable products on or near the shredder.
- **Unplug When Not in Use:** Always unplug the shredder before moving, cleaning, or emptying the waste bin.
- **Avoid Water:** Do not operate the shredder in wet conditions or allow water to come into contact with electrical components.
- **Proper Placement:** Place the shredder on a stable, level surface. Do not block ventilation openings.
- **Damaged Cord:** Do not operate the shredder if the power cord is damaged. Contact customer support for assistance.

SETUP GUIDE

1. **Unpack the Shredder:** Carefully remove the shredder from its packaging. Retain packaging materials for future transport or storage.
2. **Position the Shredder:** Place the shredder on a firm, level surface. Ensure there is adequate space around the unit for ventilation and access to the waste bin.
3. **Install Waste Bin:** Ensure the 140-liter removable waste bin is correctly inserted into the shredder cabinet. The shredder will not operate if the bin is not properly seated.
4. **Connect Power:** Plug the power cord into a grounded electrical outlet.
5. **Power On:** Locate the main power switch (usually on the back or side of the unit) and turn it to the 'ON' position. The control panel should illuminate.



Image: The Rexel Optimum AutoFeed 750M Shredder with its 140-liter waste bin open, demonstrating the easy access for emptying shredded materials.

OPERATING INSTRUCTIONS

Control Panel Overview



Image: Front view of the Rexel Optimum AutoFeed 750M Shredder, showing the touch control panel with various indicators and icons representing its shredding functions, including paper, credit cards, staples, and paper clips.

The touch control panel provides intuitive operation. Refer to the icons on the panel for specific functions such as power, reverse, and error indicators.

Automatic Feed Operation (Up to 750 Sheets)

1. Ensure the shredder is powered on and the waste bin is properly installed.
2. Open the automatic feed tray lid.
3. Stack up to 750 sheets of A4 paper neatly into the automatic feed tray. Ensure there are no folded corners or heavily creased papers.
4. Close the automatic feed tray lid. The shredder will automatically detect the paper and begin shredding.
5. The shredder will stop automatically once all paper in the tray has been shredded.

Manual Feed Operation (Up to 15 Sheets)

1. Ensure the shredder is powered on.
2. Insert up to 15 sheets of A4 paper into the manual feed slot. The shredder will automatically start shredding.
3. For credit cards, staples, or paper clips, insert them one at a time into the manual feed slot.
4. The shredder will stop automatically once the material has passed through.



Image: The Rexel Optimum AutoFeed 750M Shredder displaying its manual feed slot, designed for shredding up to 15 sheets of A4 paper at once.

MAINTENANCE

Regular maintenance ensures optimal performance and extends the life of your shredder.

1. Emptying the Waste Bin:

- When the infrared sensor detects a full bin, an indicator light on the control panel will illuminate, and the shredder will cease operation.
- Unplug the shredder from the power outlet.
- Carefully pull out the waste bin.
- Empty the shredded material.
- Reinsert the waste bin securely.
- Plug the shredder back in.

2. Lubrication:

- For micro-cut shredders, regular lubrication of the cutting blades is crucial.
- Use Rexel lubricating sheets or high-quality shredder oil specifically designed for paper shredders.
- Follow the instructions provided with the lubricating sheets or oil. Generally, this involves shredding a lubricating sheet or applying oil across the manual feed slot and then running the shredder in reverse for a few seconds.
- Lubricate after every bin emptying or after approximately 30 minutes of continuous shredding.

3. Cleaning:

- Unplug the shredder before cleaning.
- Wipe the exterior of the shredder with a soft, dry cloth. Do not use abrasive cleaners or solvents.
- Gently clean the infrared sensor located inside the waste bin area to ensure accurate full bin detection.



Image: A Rexel Optimum AutoFeed Shredder with a visible window showing the accumulation of shredded paper, illustrating the need for bin emptying.

TROUBLESHOOTING

If you encounter issues with your shredder, refer to the following common problems and solutions:

Problem	Possible Cause	Solution
Shredder does not turn on.	Not plugged in. Main power switch is off. Waste bin not properly seated. Overheat protection activated.	Ensure power cord is securely plugged into a working outlet. Turn the main power switch to 'ON'. Push the waste bin firmly into place. Allow the shredder to cool down for at least 30 minutes.
Paper jam.	Too much paper inserted (overload). Paper not inserted straight. Shredder blades require lubrication.	Press the reverse button to clear the jam. Remove excess paper. If the jam persists, unplug the shredder, carefully remove any visible paper, and then try again. Lubricate the shredder blades as per maintenance instructions.
Shredder stops during operation.	Waste bin is full. Overheat protection activated. Automatic feed lid is open.	Empty the waste bin. Allow the shredder to cool down. Ensure the automatic feed lid is fully closed.
Shredder is noisy or performance decreases.	Blades require lubrication. Accumulation of paper dust.	Lubricate the shredder blades. Clean the shredder thoroughly, especially around the cutting mechanism (with power unplugged).

SPECIFICATIONS

Feature	Detail
Model Number	2020750MEU
Brand	Rexel
Shred Type	Micro-cut (2x15 mm)
Security Level	P-5
Automatic Feed Capacity	750 sheets (A4, 80 g/m ²)
Manual Feed Capacity	15 sheets (A4, 80 g/m ²)
Waste Bin Capacity	140 Liters
Continuous Run Time	240 minutes

Feature	Detail
Shreds Materials	Paper, Credit Cards, Staples, Paper Clips
Dimensions (D x W x H)	57 cm (Depth) x 51 cm (Width) x 113.3 cm (Height)
Weight	52.75 kg
Power Source	Electric Cable
Special Features	Anti-jam technology, Touch control panel, Infrared full bin sensor
Recommended Use	Office



Image: The Rexel Optimum AutoFeed 750M Shredder with its key dimensions clearly marked for reference: 114 cm height, 51 cm width, and 59 cm depth.

WARRANTY INFORMATION

This Rexel Optimum AutoFeed 750M Shredder comes with a **2-year manufacturer's warranty**. This warranty covers defects in materials and workmanship under normal use. Please retain your proof of purchase for warranty claims. For detailed terms and conditions, refer to the warranty card included with your product or contact Rexel customer support.

CUSTOMER SUPPORT

For further assistance, technical support, or to inquire about replacement parts, please visit the official Rexel website or contact their customer service department. You can also find more information and products on the [Rexel Brand Store on Amazon](#).