

## FLEXISPOT E9B

# FlexiSpot E9 Standing Desk Instruction Manual

Model: E9B / E9

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## 1. PRODUCT OVERVIEW

This manual provides detailed instructions for the assembly, operation, and maintenance of your FlexiSpot E9 Standing Desk. Please read this manual thoroughly before use to ensure proper function and safety.



Image: The FlexiSpot E9 Standing Desk, featuring a black desktop and sturdy black adjustable legs. The control panel is visible on the right side of the desk.

The FlexiSpot E9 Standing Desk is designed to provide a versatile and ergonomic workspace, allowing seamless transitions between sitting and standing positions. It features an electric height adjustment system, memory presets, and anti-collision technology for enhanced user experience and safety.

## 2. SAFETY INFORMATION

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Adherence to the following safety guidelines is crucial for safe operation and to prevent damage to the desk or injury to users.

- **Weight Capacity:** Do not exceed the maximum weight capacity of 110 lbs (50 kg) on the desk surface. Overloading can cause damage to the motor and frame.
- **Anti-collision Sensitivity:** Always set the anti-collision sensitivity levels according to your environment and needs. This feature helps detect obstructions during height adjustment, protecting the desk and other objects.
- **Assembly:** Follow all assembly instructions carefully. Ensure all components are securely fastened before use.
- **Stability:** For enhanced stability, especially on uneven surfaces or if the desk will be subjected to significant movement, consider anchoring the desk.
- **Children and Pets:** Keep children and pets away from the desk during operation to prevent accidental injury.
- **Power Cord:** Ensure the power cord is not pinched or damaged. Do not operate the desk with a damaged cord or plug.
- **Liquid Spills:** Avoid spilling liquids on the control panel or motor components. In case of a spill, immediately unplug the desk and allow it to dry completely before reconnecting power.

## 3. PRODUCT COMPONENTS

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The FlexiSpot E9 Standing Desk package includes the following main components:

- Desk Frame (including legs and crossbeam)
- Desk Top (48x24 inches, Black)
- Digital Display Handset (Control Panel)
- Power Adapter and Cable
- Assembly Tools (Allen wrench, screwdriver)
- Instruction Manual (this document)

Please verify that all components are present and undamaged before beginning assembly.

## 4. ASSEMBLY INSTRUCTIONS

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The FlexiSpot E9 Standing Desk features a quick-install design, allowing for efficient setup. A factory-installed crossbeam simplifies the process significantly.



Image: A visual guide illustrating the three main steps for assembling the FlexiSpot E9 desk. Step 1 shows installing the desk frame and keypad, Step 2 shows installing the desk feet, and Step 3 shows connecting the power cords.

### 1. Step 1: Install the Desk Frame and Keypad

Carefully unpack all components. Attach the desk legs to the pre-assembled crossbeam and desktop. Secure the digital display handset (keypad) to the designated slot on the underside of the desktop, typically on the right side.

2. **Step 2: Install Desk Feet**

Attach the two desk feet to the bottom of each leg. Ensure they are firmly secured using the provided screws and tools. These feet provide stability for the desk.

3. **Step 3: Connect Power Cords**

Connect the power cable from the digital display handset to the motor, and then connect the main power adapter to the motor. Finally, plug the power adapter into a standard electrical outlet. Ensure all connections are secure.

Once these steps are completed, your desk is ready for initial setup and operation.

5. **OPERATING INSTRUCTIONS**

The FlexiSpot E9 desk features an intuitive digital display handset for easy height adjustment and memory functions.



1

LED Screen

Providing a better operating experience

2

Up/Down movement

LED Screen-Providing a better operating experience

3

Memory 1/2/3/4

4 programmable meomory prests

Image: A detailed view of the desk's control panel. It features an LED screen displaying the current height, up/down arrow buttons for manual adjustment, and four numbered memory preset buttons (1, 2, 3, 4).

5.1. Height Adjustment

- **Manual Adjustment:** Use the **Up (▲)** and **Down (▼)** arrow buttons on the digital display handset to manually raise or lower the desk to your desired height. The current height will be shown on the LED screen.
- **Height Range:** The desk can be adjusted from a minimum height of 28.8 inches to a maximum height of 48.4 inches.
- **Speed:** The desk adjusts at a speed of approximately 1 inch per second.

## 5.2. Setting Memory Presets

The desk allows you to save up to four preferred height settings for quick one-touch adjustment.

1. Adjust the desk to your desired height using the Up/Down buttons.
2. Press the **"M"** button (or similar memory set button, if present, otherwise hold the number button).
3. Immediately press one of the numbered preset buttons (**1, 2, 3, or 4**) to save the current height to that memory slot. The LED display may flash to confirm the setting.

To recall a saved height, simply press the corresponding numbered preset button (1, 2, 3, or 4). The desk will automatically move to the saved position.

## 5.3. Anti-collision Technology

The desk is equipped with anti-collision technology to prevent damage if it encounters an obstruction during movement.

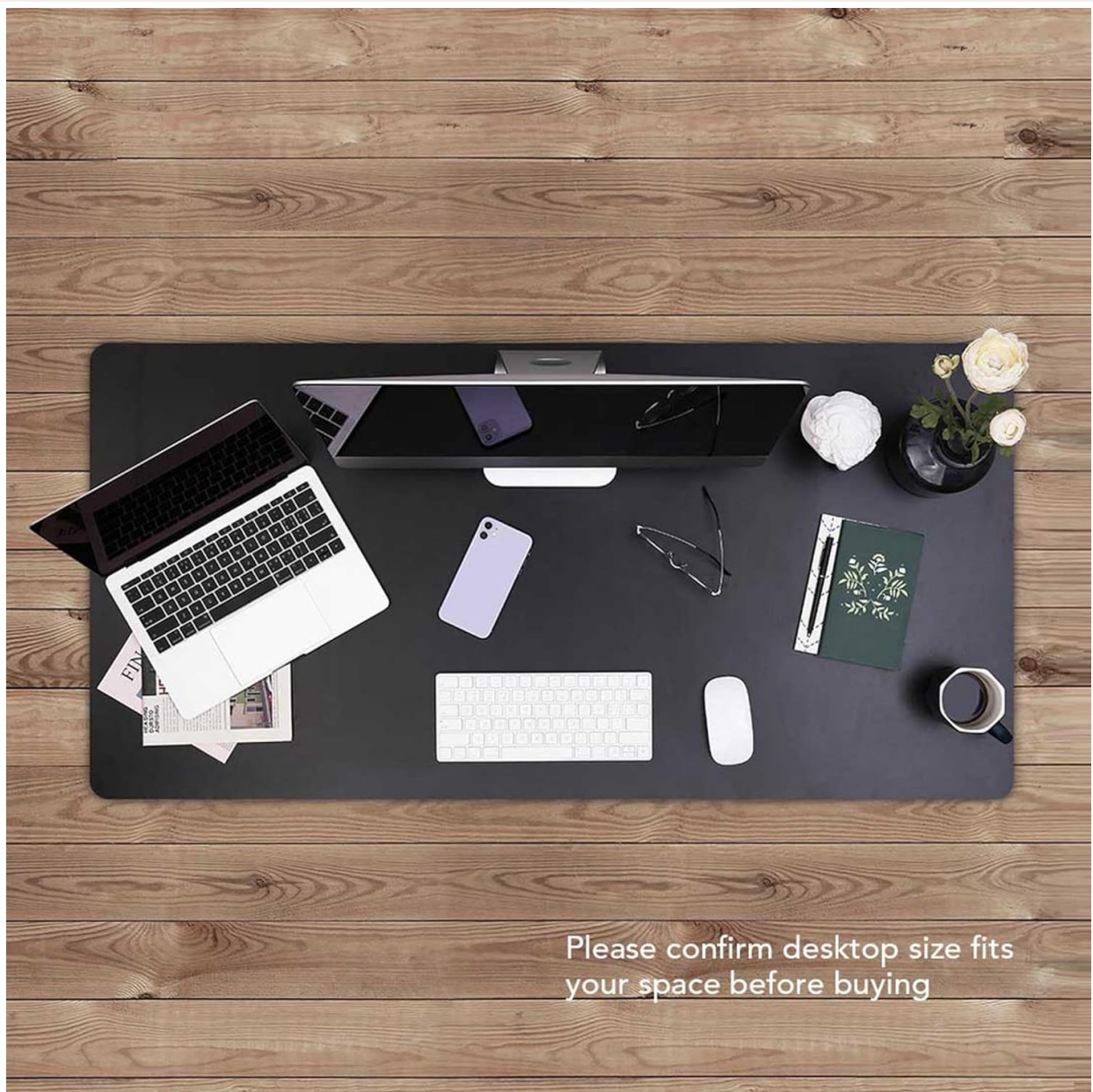


Image: An illustration showing the desk's anti-collision mechanism. An arrow indicates the desk moving down and encountering an object, demonstrating how the desk will stop and reverse slightly to avoid collision.

- The desk has four anti-collision sensitivity levels. These can typically be adjusted through a specific sequence on the control panel (refer to advanced settings in a more detailed manual if available, or contact support).
- When the desk detects an obstruction while moving, it will stop and reverse slightly to prevent damage.

## 6. MAINTENANCE

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Regular maintenance helps ensure the longevity and optimal performance of your FlexiSpot E9 Standing Desk.

- **Cleaning:** Use a soft, damp cloth to clean the desk surface and legs. Avoid abrasive cleaners or harsh chemicals that could damage the finish.
- **Cable Management:** Periodically check and organize cables to prevent tangling or damage, especially those connected to the motor and control panel.
- **Fasteners:** Occasionally check all screws and fasteners to ensure they remain tight. Retighten if necessary.

- **Motor and Legs:** Keep the lifting columns and motor free from dust and debris. Do not lubricate the lifting columns unless specifically instructed by the manufacturer.

## 7. TROUBLESHOOTING

If you encounter issues with your FlexiSpot E9 Standing Desk, refer to the following common troubleshooting steps:

Problem	Possible Cause	Solution
Desk does not move.	No power, loose connection, motor overload.	Check if the power cord is securely plugged into the wall outlet and the desk. Ensure all cables between the control panel and motor are connected. Unplug the desk for 10 minutes, then plug it back in to reset. Reduce the weight on the desk if it exceeds 110 lbs.
Desk moves unevenly or makes unusual noise.	Uneven load, loose fasteners, obstruction.	Distribute weight evenly on the desktop. Check and tighten all assembly screws. Ensure there are no obstructions in the path of the legs.
Memory presets not working.	Presets not saved correctly.	Re-save the memory presets following the instructions in Section 5.2.

If the problem persists after attempting these solutions, please contact FlexiSpot customer support.

## 8. PRODUCT SPECIFICATIONS

Feature	Detail
Model Number	E9B
Desk Dimensions (D x W x H)	23.6"D x 47.2"W x 28.8"H
Height Range	28.8" (Min) to 48.4" (Max)
Weight Capacity	110 lbs (50 kg)
Lift Speed	1 inch per second
Noise Level	Low noise while running
Control Panel	Digital Display Handset with 4 Memory Presets
Safety Features	Anti-collision Technology (4 sensitivity levels)
Material	Alloy Steel (Base), Metal (Top Material Type)
Color	Black
Power Type	Electric, Corded



Image: A visual representation of the FlexiSpot E9 desk's dimensions, highlighting the desktop width (47.2\"), depth (23.6\"), minimum height (28.8\"), and maximum height (48.4\"). The weight capacity of 110 lbs is also indicated.

## 9. WARRANTY INFORMATION

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FlexiSpot provides the following limited warranty for the E9 Standing Desk:

- **Frame & Motor:** 5-year warranty
- **Electric Desk Controller, Switch, Electronics, and Other Mechanisms:** 2-year warranty

This warranty covers defects in materials and workmanship under normal use. Please retain your proof of purchase for warranty claims. For full warranty terms and conditions, please refer to the official FlexiSpot website or contact customer support.

## 10. CUSTOMER SUPPORT

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For any questions, technical assistance, or warranty claims regarding your FlexiSpot E9 Standing Desk, please contact FlexiSpot customer support.

Visit the official FlexiSpot website for contact information, FAQs, and additional resources:

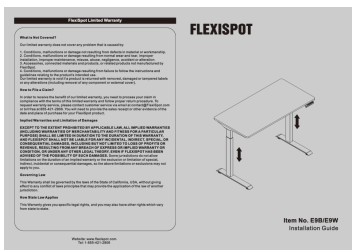
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Image: An icon representing customer support services.

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## Documents - FLEXISPOT – E9B



[\[pdf\]](#) User Manual Installation Guide Guide Warranty

E9B E9W Manual Administrator FlexiSpot In order to receive the benefit of our limited warranty you need process your claim in compliance with terms this and follow This Warranty gives specific legal rights may also have other which vary from state Item No Installation Guide Website e9b e9w manual flexispot media productattach e 9 |||

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