

HP 2722

HP DeskJet 2722 All-in-One Wireless Color Inkjet Printer User Manual

1. INTRODUCTION

This manual provides essential information for setting up, operating, maintaining, and troubleshooting your HP DeskJet 2722 All-in-One Wireless Color Inkjet Printer. Please read these instructions carefully to ensure proper use and optimal performance of your device.

2. SAFETY INFORMATION

Observe the following safety precautions to prevent damage to the printer or injury to yourself:

- Place the printer on a stable, level surface.
- Ensure proper ventilation around the printer.
- Use only the power adapter supplied with the printer.
- Do not expose the printer to excessive heat, humidity, or dust.
- Keep out of reach of children.
- Unplug the printer from the power outlet before cleaning or performing maintenance.

3. PACKAGE CONTENTS

Verify that all items are present in the box:

- HP DeskJet 2722 All-in-One Printer
- Power Cord/Charger
- Setup Ink Cartridges (Black and Tri-color)
- Setup Guide

4. PRODUCT OVERVIEW

The HP DeskJet 2722 is an all-in-one device designed for printing, scanning, and copying. It features wireless

connectivity and can be controlled via the HP Smart app.



Figure 4.1: Front view of the HP DeskJet 2722 printer, showing the output tray and control panel.



Figure 4.2: HP DeskJet 2722 printer with paper loaded in the input tray and a printed document exiting.

Driving innovation with 60% recycled plastic



Figure 4.3: Rear view of the HP DeskJet 2722 printer, showing the power input and USB port.

Product walkaround

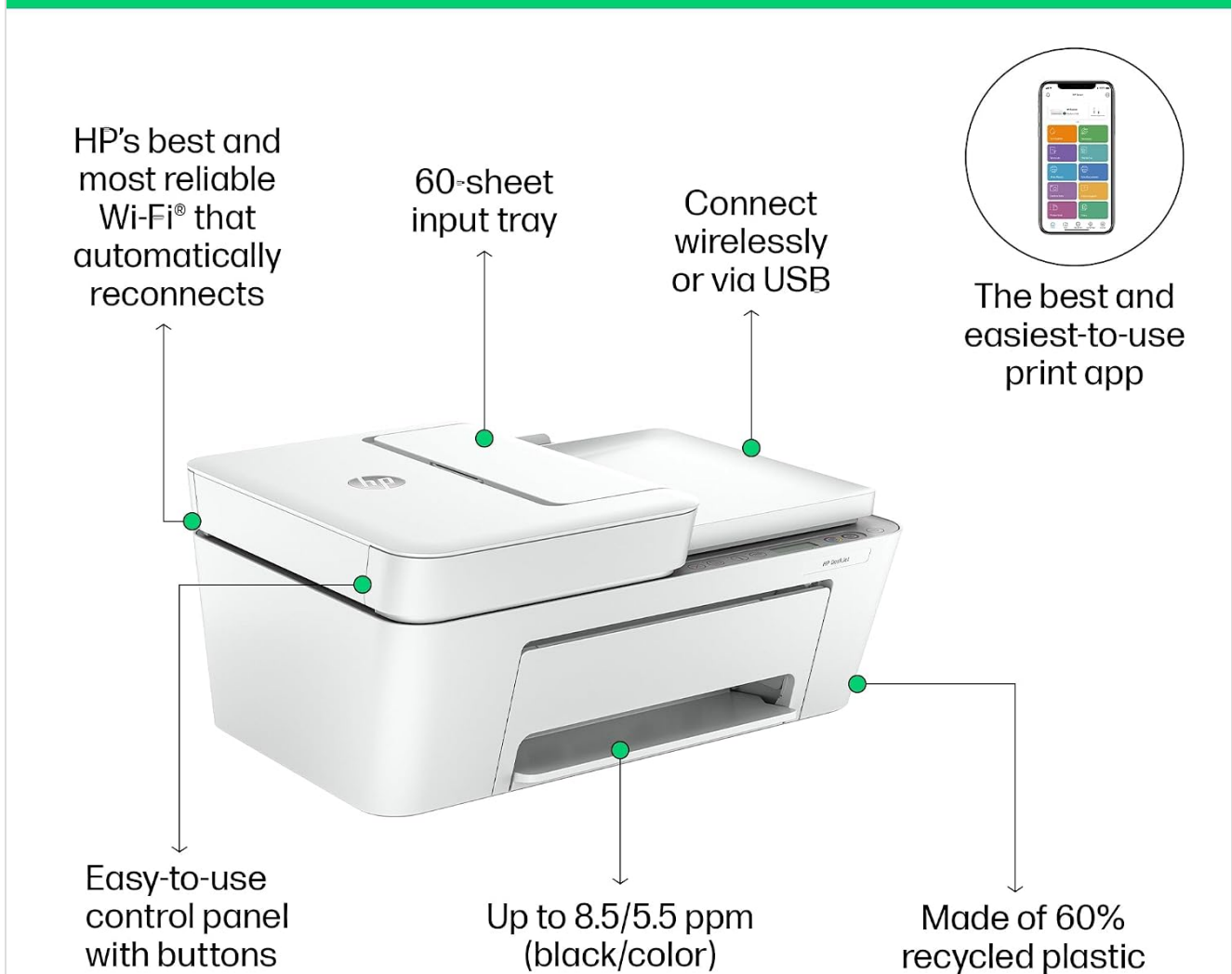


Figure 4.4: Diagram illustrating key features of the HP DeskJet 2722, including Wi-Fi, 60-sheet input tray, USB connectivity, control panel, and mobile printing app.

Core features

Print Scan Copy Fax

Frequency of use

Monthly

Weekly

Daily



Wi-Fi®



Control panel
with buttons



Mobile printing



USB
connectivity

Additional features

- Set up with the easiest-to-use print app
- Up to 8.5 black/5.5 color ppm
- Made with 60% recycled plastic

Figure 4.5: Infographic detailing core features: Print, Scan, Copy, Wi-Fi, Control Panel with buttons, Mobile Printing, USB connectivity, and additional features like setup with app and recycled plastic construction.

5. SETUP

5.1 Unboxing and Power Connection

1. Remove the printer from its packaging and remove all protective tapes and packing materials.
2. Connect the power cord to the rear of the printer and then to a wall outlet.
3. Press the Power button to turn on the printer.

5.2 Installing Ink Cartridges

1. Open the ink cartridge access door.
2. Wait for the carriage to move to the center.
3. Gently push down on the old cartridge to release it, then pull it out.
4. Remove the new HP 67 ink cartridge from its packaging and remove the protective tape.
5. Insert the new cartridge into its slot (black on the right, tri-color on the left) until it clicks into place.
6. Close the ink cartridge access door.

5.3 Loading Paper

1. Lower the input tray.
2. Slide the paper width guide to its outermost position.
3. Load a stack of plain white paper into the input tray, print side down.
4. Adjust the paper width guide until it rests against the edge of the paper.
5. Extend the output tray extender.

5.4 Software Installation and Wireless Connection

The HP DeskJet 2722 requires the HP Smart app for full functionality and setup. You can download the HP Smart app from your device's app store or from hp.com/go/hpsmart.

1. Download and install the HP Smart app on your computer or mobile device.
2. Follow the on-screen instructions in the app to connect your printer to your wireless network. This typically involves selecting your Wi-Fi network and entering the password.
3. If prompted, register your printer and set up HP Instant Ink (optional).

6. OPERATING INSTRUCTIONS

6.1 Printing

To print a document or photo:

1. Ensure the printer is powered on and connected to your device (via Wi-Fi or USB).
2. Open the document or photo you wish to print.
3. Select the 'Print' option from the application's menu (e.g., File > Print).
4. Choose 'HP DeskJet 2722 series' as your printer.
5. Adjust print settings such as paper size, orientation, color/black & white, and number of copies.
6. Click 'Print'.

6.2 Scanning

To scan a document or photo using the HP Smart app:

1. Place the original document face-down on the scanner glass, aligning it with the guide.
2. Open the HP Smart app on your computer or mobile device.
3. Select the 'Scan' option.
4. Adjust scan settings such as resolution, color mode, and destination.
5. Click 'Scan'. The scanned image will appear in the app, where you can edit, save, or share it.

6.3 Copying

To make a copy directly from the printer control panel:

1. Place the original document face-down on the scanner glass, aligning it with the guide.
2. On the printer control panel, press the 'Color Copy' button for a color copy or the 'Black Copy' button for a black and white copy.
3. To make multiple copies, press the respective copy button multiple times for the desired number of copies.

7. MAINTENANCE

7.1 Replacing Ink Cartridges

When an ink cartridge is low or empty, replace it with a new HP 67 Ink series cartridge. Follow the steps outlined in Section 5.2.

7.2 Cleaning the Printer

Regular cleaning helps maintain print quality and printer longevity.

- **Exterior:** Wipe the exterior surfaces with a soft, lint-free cloth dampened with water.
- **Scanner Glass:** Clean the scanner glass with a soft cloth sprayed with glass cleaner. Do not spray cleaner directly onto the glass.
- **Printhead Cleaning:** If print quality issues occur (e.g., streaks, faded colors), use the HP Smart app to perform a printhead cleaning or alignment.

8. TROUBLESHOOTING

If you encounter issues with your HP DeskJet 2722, try the following common solutions:

- **Printer Offline:** Ensure the printer is powered on and connected to the same Wi-Fi network as your device. Restarting both the printer and your router can often resolve connectivity issues.
- **Paper Jams:** Carefully remove any jammed paper from the input tray, output tray, or inside the printer. Refer to the HP Smart app for specific instructions on clearing jams.
- **Poor Print Quality:** Check ink levels and replace any low or empty cartridges. Perform a printhead cleaning or alignment through the HP Smart app. Ensure you are using appropriate paper for your print job.
- **Cannot Print:** Verify that the printer drivers are correctly installed. Restart your computer and printer. Try printing a test page.

For more detailed troubleshooting, refer to the HP Smart app or the HP support website.

9. SPECIFICATIONS

Feature	Specification
Model Name	HP DeskJet 2722
Functions	Print, Copy, Scan
Printing Technology	HP Thermal Inkjet
Connectivity	Wi-Fi, USB
Print Speed (Black)	Up to 7.5 ppm
Print Speed (Color)	Up to 5.5 ppm
Print Resolution (Black)	Up to 1200 x 1200 rendered dpi
Print Resolution (Color)	Up to 4800 x 1200 optimized dpi
Scanner Type	Flatbed
Scan Resolution	Up to 1200 dpi
Copy Speed (Black)	Up to 6 cpm

Copy Resolution	Up to 300 x 300 dpi
Input Tray Capacity	Up to 60 sheets
Compatible Cartridges	HP 67 Ink series
Duplex Printing	Manual
Product Dimensions	16.73 x 11.97 x 6.06 inches
Item Weight	7.54 pounds

10. WARRANTY AND SUPPORT

10.1 Warranty Information

The HP DeskJet 2722 All-in-One Wireless Color Inkjet Printer comes with a limited warranty. Please refer to the warranty documentation included with your product or visit the official HP website for specific terms and conditions.

10.2 Customer Support

For further assistance, technical support, or to access drivers and software, please visit the official HP support website or use the HP Smart app. You can find contact information and support resources at support.hp.com.

