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Ikea IK.903.394.12

IKEA MILLBERGET Swivel Chair Instruction Manual

Model: IK.903.394.12

INTRODUCTION

This manual provides essential information for the safe and effective use of your IKEA MILLBERGET swivel chair. The chair is designed to offer comfort and support for office use, featuring adjustable height, tilt tension, and built-in lumbar support. Please read these instructions carefully before using the product.



Image: The IKEA MILLBERGET swivel chair, showcasing its design and black finish.

SAFETY INFORMATION

- **Weight Capacity:** This product has a maximum weight capacity of 110 kg (approximately 242 lbs). Do not exceed this limit to ensure stability and prevent damage.
- **Floor Surface:** The chair is recommended for use on hard floors.
- **Safety Castors:** The castors are equipped with a pressure-sensitive brake mechanism. This mechanism keeps the chair in place when you stand up and automatically releases when you sit down. Ensure castors are clean and free from obstructions for proper function.
- **Assembly:** The chair is delivered pre-assembled. No user assembly is required, which reduces potential risks associated with self-assembly.
- **Stability:** Always ensure the chair is on a flat, stable surface before use.

SETUP

The IKEA MILLBERGET swivel chair is delivered fully assembled. Upon unpacking, place the chair on a flat, stable surface in your desired location. No additional assembly steps are required.

1. **Unpacking:** Carefully remove all packaging materials from the chair.
2. **Placement:** Position the chair on a level floor surface.
3. **Initial Check:** Before first use, verify that all components are securely in place and that the castors move freely when seated and lock when standing.



Image: The swivel chair integrated into a typical home office environment.

OPERATING INSTRUCTIONS

The MILLBERGET chair offers several adjustments to customize your seating experience.

1. Adjusting Seat Height

- To raise the seat: While standing, pull the lever located on the right side of the chair upwards. The seat will rise automatically. Release the lever when the desired height is reached.
- To lower the seat: While seated, pull the lever located on the right side of the chair upwards. The seat will lower under your weight. Release the lever when the desired height is reached.

2. Adjusting Tilt Tension

The tilt tension allows you to adjust the resistance of the chair's recline function to match your movements and weight.

- To increase tilt tension (more resistance): Turn the large knob located underneath the seat, towards the front, clockwise.
- To decrease tilt tension (less resistance): Turn the large knob located underneath the seat, towards the

front, counter-clockwise.



Image: Underside view showing the height adjustment lever and tilt tension knob.

3. Lumbar Support

The chair features built-in lumbar support designed to provide comfort and relief to your lower back. This support is integrated into the chair's design and is not manually adjustable by the user.

4. Safety Castors

The pressure-sensitive castors automatically lock when you stand up, preventing the chair from rolling away. They unlock when you sit down, allowing for free movement. No user action is required for this feature.



Image: Detail of the chair's base and castors, highlighting the safety feature.

MAINTENANCE

Proper care ensures the longevity and appearance of your chair.

- **Cleaning:** Wipe clean with a damp cloth. For best results, use a mild soap solution if necessary, then wipe dry with a clean cloth. Avoid abrasive cleaners or harsh chemicals.
- **Inspection:** Periodically check all screws and connections to ensure they are tight. Retighten if necessary.
- **Castors:** Keep the castors free from hair, dust, and debris to ensure smooth operation and proper engagement of the safety brake mechanism.

TROUBLESHOOTING

This section addresses common issues you might encounter with your swivel chair.

- **Chair does not roll smoothly:** Check castors for accumulated debris (hair, lint). Clean them thoroughly. Ensure the chair is used on a suitable hard floor surface.
- **Chair height adjustment is not working:** Verify that the lever is fully engaged. If the gas lift cylinder is faulty, contact customer support for assistance.
- **Chair makes squeaking noises:** Check all visible screws and connections and tighten them if loose. A small amount of silicone spray on moving metal parts (avoiding plastic or fabric) might help, but consult manufacturer guidelines if unsure.
- **Chair feels unstable:** Ensure the chair is on a flat, level surface. Check that the five-star base is securely attached and not damaged. Do not exceed the maximum weight capacity.

SPECIFICATIONS

IKEA MILLBERGET Swivel Chair Specifications

Feature	Detail
Model Number	IK.903.394.12
Brand	IKEA
Color	Black (Bomstad)
Material	Alloy Steel (frame), Fabric (seat material type)
Product Dimensions (Depth x Width x Max. Height)	65 cm x 52 cm x 123 cm (25.6 in x 20.5 in x 48.4 in)
Seat Width	52 cm (20.5 in)
Seat Depth	45 cm (17.7 in)
Min. Seat Height	45 cm (17.7 in)
Max. Seat Height	58 cm (22.8 in)
Tested for Weight	110 kg (242 lbs)
Special Features	Adjustable Lumbar (built-in), Swivel, Adjustable Tilt Tension, Safety Castors
Product Care Instructions	Wipe Clean








Image: Dimensional overview of the chair, indicating height, depth, and seat width.

WARRANTY AND SUPPORT

For information regarding warranty coverage or to obtain support for your IKEA MILLBERGET swivel chair, please refer to the official IKEA website or contact IKEA customer service directly. Keep your purchase receipt as proof of purchase.

You can find more information and contact details on the official IKEA website: www.ikea.com

Related Documents - IK.903.394.12

<div>RENBERGET</div> <div></div> <div>RENBERGET Office Chair Assembly Instructions IKEA Step-by-step assembly guide for the IKEA RENBERGET office chair, including parts list, safety warnings, and usage instructions. Learn how to assemble your new ergonomic chair.</div>	
<div></div> <div>IKEA Office Chair Product Information and Care Instructions Comprehensive guide to IKEA office chairs, detailing testing standards (EN 1335-1 Type C), castor suitability for different floors, and specific care instructions for frame, fabric, and leather covers.</div>	
<div>BJÖRKBERGET</div> <div></div> <div>BJÖRKBERGET Swivel Chair Assembly Instructions IKEA Step-by-step guide to assembling the IKEA BJÖRKBERGET swivel chair. Includes parts list, assembly steps, and important safety warnings.</div>	
<div>Home guide Home and Office chairs</div> <div></div> <div>IKEA Home and Office Chairs Buying Guide: Find Your Perfect Seat Explore IKEA's comprehensive buying guide for home and office chairs. Learn about ergonomics, features, and find the ideal chair for comfort and productivity, with details on models like MARKUS, LÅNGFJÄLL, and more.</div>	
<div>MULLSJÖ</div> <div></div> <div>MULLSJÖ Swivel Chair Assembly Instructions Step-by-step assembly guide for the IKEA MULLSJÖ swivel chair, including parts list, assembly steps, and safety information.</div>	

MULLSJÖ



[MULLSJÖ Office Chair Assembly Instructions | IKEA](#)

Detailed assembly guide for the IKEA MULLSJÖ office chair, including parts list, step-by-step instructions, and safety information. Learn how to assemble your MULLSJÖ chair.