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Model: 924-018BK | Brand: Vinsetto

PRODUCT OVERVIEW

The Vinsetto 924-018BK 2-Tier Lockable Filing Cabinet is designed to provide secure and organized storage for your home or office. This versatile cabinet features two tiers of storage, lockable doors for security, and a durable engineered wood construction. Its compact size makes it suitable for various spaces, offering a practical solution for managing documents, stationery, and other essentials.



The Vinsetto 2-Tier Lockable Filing Cabinet, shown in a home office setting, provides secure storage.

SAFETY INFORMATION

Please read and understand all safety information before assembly and use. Failure to follow these instructions may result in injury or damage to the product.

- Keep all small parts and packaging materials away from children and pets to prevent choking hazards.
- Assemble the cabinet on a soft, clean surface to prevent scratches.
- Ensure all fasteners are securely tightened before use. Periodically check and re-tighten if necessary.
- Do not overload the shelves. Refer to the specifications for maximum weight capacity.
- Place the cabinet on a level and stable surface to prevent tipping.
- Do not stand or climb on the cabinet.

PACKAGE CONTENTS

Before beginning assembly, carefully unpack all components and verify that all parts listed below are present and undamaged. If any parts are missing or damaged, please contact customer support.

- Cabinet Panels (Top, Bottom, Sides, Back, Shelves, Doors)
- Hardware Pack (Screws, dowels, cam locks, hinges, handles, lock mechanism)
- 2 x Keys
- Assembly Instructions Manual

ASSEMBLY INSTRUCTIONS

Assembly is required for this product. Please follow these steps carefully to ensure proper construction and stability.

Tools Required:

- Phillips Head Screwdriver

Step-by-Step Assembly:

1. **Unpack and Identify Parts:** Lay out all panels and hardware. Match them with the provided parts list in the separate assembly guide.
2. **Assemble the Main Frame:** Connect the side panels to the bottom panel using the designated fasteners (e.g., cam locks and dowels). Ensure they are securely joined.
3. **Install Shelves:** Insert the shelves into the pre-drilled holes on the side panels. Secure them according to the assembly guide.
4. **Attach Back Panel:** Secure the back panel to the assembled frame. Ensure any provided white tabs or fasteners for the back panel are correctly installed, as they contribute to the cabinet's structural integrity.
5. **Attach Top Panel:** Secure the top panel to the main frame.
6. **Install Doors and Hinges:** Attach the hinges to the cabinet doors and then to the cabinet frame. Ensure the doors open and close smoothly.
7. **Install Handles and Lock:** Attach the handles to the doors. Install the lock mechanism as per the instructions, ensuring it aligns correctly with the door and frame.
8. **Adjust Doors:** If there are gaps between the doors or they are not aligned, use a Phillips screwdriver to adjust the screws on the hinges. Small adjustments can significantly improve door alignment.
9. **Attach Anti-Slip Feet:** Secure the anti-slip feet to the bottom of the cabinet.



Detailed dimensions of the cabinet, including internal shelf spacing, for planning placement and storage.



The door hinges are adjustable, allowing for precise alignment of the cabinet doors.

OPERATING INSTRUCTIONS

Using the Lock:

- To lock the cabinet, ensure both doors are fully closed. Insert one of the provided keys into the lock cylinder.
- Turn the key clockwise (or counter-clockwise, depending on the lock mechanism) until the lock mechanism engages and the doors are secured.
- Remove the key and store it in a safe place.
- To unlock, insert the key and turn it in the opposite direction until the lock disengages. The doors can then be opened.



LOCKABLE

Keep your files secure and safe while you're away



The cabinet includes a built-in lock with two keys to secure confidential documents and valuables.

Storage and Organization:

- Utilize the two internal shelves to organize A4 binders, files, books, and other office supplies.
- Distribute weight evenly across the shelves to maintain stability.

LARGE CAPACITY

Offer lots of storage space for your files and other work documents



The cabinet's interior features two spacious tiers for organizing A4 binders, documents, and other office essentials.

MAINTENANCE

Proper care and maintenance will extend the life of your Vinsetto filing cabinet.

- **Cleaning:** Wipe the cabinet surfaces with a dry cloth. For stubborn marks, use a slightly damp cloth with mild soap, then dry immediately. Avoid abrasive cleaners or harsh chemicals.
- **Inspection:** Periodically check all screws and fasteners to ensure they remain tight. Re-tighten if necessary to maintain stability.
- **Environment:** Avoid placing the cabinet in direct sunlight or near heat sources, as this can cause material degradation. Maintain a stable room temperature and humidity.



The cabinet features a durable wood grain finish and anti-slip feet for stability and floor protection.

TROUBLESHOOTING

If you encounter any issues with your cabinet, refer to the following common problems and solutions:

- **Doors are not aligning or have a gap:** This is often resolved by adjusting the screws on the door hinges. Loosen the appropriate screws slightly, adjust the door position, and then re-tighten. Refer to the hinge manufacturer's instructions if available.
- **Cabinet feels wobbly or unstable:** Ensure the cabinet is placed on a completely level surface. Verify that all assembly screws and fasteners are fully tightened. Check that the back panel is securely attached, especially any structural tabs or connectors.
- **Lock is stiff or not engaging:** Ensure the doors are fully closed and aligned before attempting to lock. Check for any obstructions around the lock mechanism. If the lock is still stiff, a small amount of graphite lubricant can be applied to the keyhole.
- **Missing parts during assembly:** Double-check all packaging materials. If parts are genuinely missing, contact Vinsetto customer support with your model number and a description of the missing parts.

SPECIFICATIONS

Feature	Detail
Model Number	924-018BK
Brand	Vinsetto
Product Dimensions (L x W x H)	80 x 40 x 80 cm
Item Weight	20 Kilograms
Color	Black
Material	Engineered Wood
Number of Tiers/Shelves	2
Lock Type	Key Lock
Special Features	Scratch Resistant, Lockable
Assembly Required	Yes
Care Instructions	Wipe with a dry cloth
Recommended Uses	File and Folder Storage, Home Office

WARRANTY AND SUPPORT

For warranty information, product support, or to report missing/damaged parts, please contact the retailer or manufacturer directly. Keep your purchase receipt and model number (924-018BK) handy for faster service.