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› IKEA TOTEBO Blackboard Chalk Pen User Manual

IKEA 004.662.25

IKEA TOTEBO Blackboard Chalk Pen User Manual

Model: 004.662.25

1. INTRODUCTION

The IKEA TOTEBO Blackboard Chalk Pen is designed for clear and easy writing on blackboards, whiteboards, and other non-porous surfaces. Its white body and black ink provide a classic contrast, making your messages stand out. This manual will guide you through the proper use and care of your TOTEBO chalk pen to ensure optimal performance and longevity.





Figure 1: The IKEA TOTEBO Blackboard Chalk Pen. This image displays the pen's white cylindrical body, with the word "TOTEBO" printed vertically in black. The cap, also white, features a clip and horizontal ridges for grip. The pen is designed for writing on blackboards or whiteboards.

2. SETUP

The IKEA TOTEBO Blackboard Chalk Pen requires minimal setup before use.

1. **Unpack:** Carefully remove the chalk pen from its packaging.
2. **Remove Cap:** Grasp the pen body firmly and pull the cap straight off. Avoid twisting the cap, as this may damage the pen nib or cap mechanism over time.
3. **First Use:** The pen is ready for immediate use. No shaking or priming is required.

3. OPERATING INSTRUCTIONS

Follow these instructions for effective use of your TOTEBO chalk pen:

- **Writing:** Hold the pen comfortably and apply light to moderate pressure to write or draw on your desired surface. The pen is suitable for blackboards, whiteboards, glass, and other smooth, non-porous surfaces.
- **Erasing:** For best results, use a dry cloth or a dedicated whiteboard eraser to remove markings. For stubborn marks, a damp cloth can be used, followed by drying the surface.
- **Storage:** Always replace the cap securely after each use to prevent the ink from drying out. Store the pen horizontally to ensure even ink distribution and prolong its lifespan.

4. MAINTENANCE

Proper maintenance will help extend the life of your chalk pen:

- **Cap Security:** Ensure the cap is always firmly placed back on the pen when not in use. A loose cap can lead to the ink drying out prematurely.
- **Cleaning the Pen Body:** If the pen body becomes dirty, wipe it with a soft, dry cloth. Avoid using harsh chemicals or abrasive cleaners, as these may damage the plastic.
- **Nib Care:** Avoid pressing the nib too hard, as this can damage it. If the nib becomes clogged with dust from the writing surface, gently wipe it with a clean, damp cloth and allow it to dry before re-capping.

5. TROUBLESHOOTING

If you encounter issues with your TOTEBO chalk pen, refer to the following common problems and solutions:

Problem	Possible Cause	Solution
Ink appears faint or inconsistent.	Pen nib is dry or clogged.	Ensure the cap was securely replaced after last use. Gently wipe the nib with a damp cloth to remove any residue.
Marks are difficult to erase.	Surface is porous or not clean.	Ensure you are using the pen on a non-porous surface. Use a clean, damp cloth for erasing, then dry the surface thoroughly.
Pen is not writing at all.	Ink has dried out completely.	If the pen has been left uncapped for an extended period, the ink may have dried out. Replace the pen if this is the case.

6. SPECIFICATIONS

Brand	IKEA
Model Number	004.662.25
Pen Body Color	White
Ink Color	Black
Material	Plastic
Dimensions (L x W x H)	Approximately 19.5 x 6.4 x 2 cm
Weight	Approximately 30 g

7. WARRANTY AND SUPPORT

Specific warranty details for the IKEA TOTEBO Blackboard Chalk Pen are not provided within this manual. For information regarding warranty, returns, or product support, please refer to the official IKEA website or contact IKEA customer service directly. Keep your purchase receipt as proof of purchase.
For further assistance, visit: www.ikea.com

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