

Plantronics 212730-01

Plantronics Voyager 4210 Office Headset User Manual

Model: 212730-01 | Brand: Plantronics

INTRODUCTION

The Plantronics Voyager 4210 Office headset is designed to enhance productivity and communication in office environments. This Bluetooth single-ear (monaural) headset connects to your PC, Mac, and desk phone, offering freedom to roam while ensuring clear audio. It features noise-canceling technology, making it suitable for use with popular communication platforms like Microsoft Teams and Zoom.

The Voyager 4200 Series provides outstanding audio quality, flexibility, and the convenience of listening to music between calls.

WHAT'S IN THE BOX

Upon unboxing your Plantronics Voyager 4210 Office headset, you should find the following components:

- Plantronics Voyager 4210 Headset
- Two-Way Base (USB-A)
- Product Instruction Manual (this document)



Image: The Plantronics Voyager 4210 Office headset, a black monaural headset with an adjustable microphone boom, resting on its two-way charging base. The base features connection indicators.

SETUP GUIDE

Follow these steps to set up your Plantronics Voyager 4210 Office headset and connect it to your devices.

1. Connecting the Base

1. **Connect to PC/Mac:** Use the provided USB-A cable to connect the two-way base to an available USB port on your computer.

2. **Connect to Desk Phone:** Connect the base to your desk phone using the appropriate cables (not specified in input, assume standard phone cables). Refer to your desk phone's manual for specific port requirements.

Ensure the base is powered on and properly connected to both your computer and desk phone for multi-connectivity functionality.

2. Pairing the Headset

The headset typically comes pre-paired with the base. If re-pairing is necessary:

- Place the headset on the charging cradle of the base.
- The base and headset should automatically establish a connection.
- Refer to the full Plantronics user guide for detailed pairing instructions if issues arise.

OPERATING INSTRUCTIONS

This section outlines the basic operation and features of your Plantronics Voyager 4210 Office headset.

Audio Performance

- **Noise-Canceling Microphone:** The headset features dual microphones designed to block out background noise, ensuring clear communication for the person on the other end of your call.
- **Wide Frequency Range:** Enjoy a frequency range of 20 Hz - 20,000 Hz for clear audio during calls and when listening to media.

Headset Controls

The headset is equipped with media controls for easy management of calls and audio playback. Specific button functions may include:

- Volume Up/Down
- Mute/Unmute Microphone
- Call Answer/End
- Play/Pause Media

For detailed control mapping, refer to the full product documentation or the Plantronics Hub application.

Software Control (App)

The headset supports control via an application, likely the Plantronics Hub software. This application allows for:

- Customizing settings
- Updating firmware
- Checking battery status
- Troubleshooting

Download the Plantronics Hub application from the official Plantronics (Poly) website for full functionality.

MAINTENANCE AND CARE

Proper maintenance ensures the longevity and optimal performance of your headset.

Charging the Headset

- Place the headset on the two-way base's charging cradle.

- A full charge takes approximately 90 minutes.
- Ensure the base is connected to a power source (via USB to PC/Mac or a wall adapter if available).

Cleaning and Storage

- Wipe the headset and base with a soft, dry cloth.
- Avoid using abrasive cleaners or solvents.
- Store the headset in a cool, dry place when not in use.
- The headset is not water resistant; avoid exposure to liquids.

TROUBLESHOOTING

This section provides solutions to common issues you might encounter with your Plantronics Voyager 4210 Office headset.

No Audio / Poor Audio Quality

- Ensure the headset is fully charged.
- Verify the headset is properly paired with the base.
- Check that the base is correctly connected to your PC/Mac and/or desk phone.
- Confirm the headset is selected as the default audio device in your computer's sound settings or communication application (e.g., Zoom, Teams).
- Adjust volume levels on both the headset and the connected device.

Headset Not Connecting

- Ensure the base is powered on.
- Try re-pairing the headset with the base by placing it on the charging cradle.
- Restart your computer or desk phone.
- If connecting via Bluetooth directly to a device (not through the base), ensure Bluetooth is enabled on the device and the headset is in pairing mode.

Microphone Not Working

- Check if the microphone is muted on the headset or in your communication application.
- Ensure the microphone boom is positioned correctly near your mouth.
- Verify the correct microphone input device is selected in your computer's sound settings or communication application.

For more complex issues, consult the official Plantronics support website or contact their customer service.

TECHNICAL SPECIFICATIONS

Feature	Specification
Model Name	4210
Item Model Number	212730-01
Brand	Plantronics

Feature	Specification
Connectivity Technology	Bluetooth
Wireless Communication Technology	Bluetooth
Bluetooth Version	5.3
Headphones Jack	USB
Compatible Devices	Telephones, Cellphones, PC, Mac
Ear Placement	Over Ear
Form Factor	On Ear
Earpiece Shape	Over-ear
Noise Control	Active Noise Cancellation (for microphone)
Frequency Range	20 Hz - 20,000 Hz
Control Type	Media Control
Control Method	App
Charging Time	90 minutes
Material	Plastic Metal
Color	Black
Item Weight	1.05 pounds (16.79 Ounces)
Water Resistance Level	Not Water Resistant
UPC	017229167407

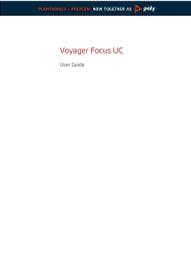
WARRANTY AND SUPPORT

For information regarding the product warranty, please refer to the warranty card included with your purchase or visit the official Plantronics (Poly) website. Plantronics provides customer support for product inquiries, technical assistance, and warranty claims.

Official Website: www.poly.com

It is recommended to register your product on the manufacturer's website to receive updates and support notifications.

Related Documents

	<p>Plantronics Voyager Focus UC Bluetooth Headset User Guide</p> <p>Comprehensive user guide for the Plantronics Voyager Focus UC Bluetooth headset, detailing setup, connection, features like ANC and OpenMic, troubleshooting, and support information.</p>
	<p>Plantronics Voyager 5200 Series Wireless Headset System User Guide</p> <p>Comprehensive user guide for the Plantronics Voyager 5200 Series Wireless Headset System, covering setup, features, troubleshooting, and specifications. Learn how to pair, manage calls, use voice assistants, and maintain your headset.</p>
	<p>Plantronics Savi 8210/8220 UC Wireless Headset System User Guide</p> <p>Comprehensive user guide for the Plantronics Savi 8210/8220 UC Wireless Headset System, covering setup, features, troubleshooting, and software.</p>
	<p>Plantronics Voyager 8200 UC User Guide - Setup, Features, and Troubleshooting</p> <p>Comprehensive user guide for the Plantronics Voyager 8200 UC headset, covering setup, pairing, features like ANC and OpenMic, software integration, troubleshooting, and support.</p>



[\[pdf\]](#) User Manual Troubleshooting Guide Datasheet Guide Accessories

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[Plantronics GSA Schedule Pricelist: Electronic Equipment & Repair Services](#)

Official General Services Administration (GSA) Schedule Pricelist for Plantronics, Inc., detailing electronic equipment, software, and repair services under MAS contract 47QTCA21D0040. Includes product catalog and terms.

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