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› Fujitsu ScanSnap iX1500 Color Duplex Document Scanner User Manual

ScanSnap PA03770-B215

Fujitsu ScanSnap iX1500 Document Scanner User Manual

Model: PA03770-B215 | Brand: ScanSnap

1. INTRODUCTION

The ScanSnap iX1500 is a color duplex document scanner designed for both Mac and PC environments. It features a user-friendly touch screen interface, enabling efficient and intuitive document management for home or small office use. This manual provides essential information for setting up, operating, and maintaining your ScanSnap iX1500 scanner.



Image: The Fujitsu ScanSnap iX1500 scanner in white, with its lid open and a document inserted, ready for scanning. The touch screen displays a "Scanning..." message.

2. SETUP

The ScanSnap iX1500 is designed for quick and easy setup, featuring a low-profile design that minimizes desk space. It supports both USB and Wi-Fi connectivity for flexible placement and usage.

2.1 Initial Connection

1. Unpack the scanner and place it on a stable surface.
2. Connect the power adapter to the scanner and a power outlet.
3. For wired connection, connect the USB cable from the scanner to your computer. For wireless setup, ensure the scanner is powered on.
4. Follow the on-screen instructions on the scanner's touch screen to connect to your 2.4 GHz or 5 GHz wireless network.
5. Install the ScanSnap Home software on your Mac or PC to manage scanner settings and scanned documents.

2.2 Fast Startup Mode

The Fast Startup mode allows the iX1500 to be ready for scanning as soon as the lid is opened, reducing

waiting time.

3. OPERATION

The iX1500 features a 4.3-inch touch screen for intuitive control and one-touch scanning. You can create and save multiple user profiles and destinations directly from the touch screen.

3.1 Scanning Documents

1. Open the scanner lid to activate the device.
2. Place your documents into the automatic document feeder (ADF). The ADF holds up to 50 sheets of standard office paper. A gently rounded feeding chute helps prevent paper curling.
3. Select your desired scanning profile from the touch screen. Profiles can be configured to scan to various destinations such as cloud services (Google Drive, Dropbox), desktop folders, or mobile devices. ScanSnap Cloud can also automatically determine document type and destination.
4. Press the "Scan" button on the touch screen to initiate scanning. The scanner processes documents at a speed of 30 sheets per minute.

3.2 Automated Features

The scanner includes several automated features to ensure high-quality scans:

- **Auto Color Detection:** Automatically detects and applies the appropriate color mode.
- **Size Detection:** Automatically detects the size of the document.
- **Blank Page Removal:** Automatically removes blank pages from duplex scans.
- **Deskew:** Corrects skewed documents for straight scans.
- **Rotation:** Automatically rotates images to the correct orientation.

3.3 Scanning Receipts

For scanning receipts, an attachment is available to guide smaller documents through the scanner efficiently. This is particularly useful for organizing business expenses or personal records.

1. Attach the receipt guide to the scanner's document feeder.
2. Select the "Receipt" profile on the touch screen.
3. Insert the receipt into the guide.
4. Press "Scan". The scanner will process the receipt, and a perfect digital image will be saved to your designated file location.

Scanned documents are typically searchable by text, allowing for easy retrieval when stored in compatible systems like Google Drive or on your computer's desktop.

4. MAINTENANCE

Regular maintenance ensures optimal performance and longevity of your ScanSnap iX1500 scanner.

4.1 Cleaning the Glass Plates

If you observe streaks or lines on your scanned documents, especially thin blue lines, it indicates that a speck of dirt may be stuck to the glass scanner plates. To clean them:

1. Open the scanner.
2. Gently clean the glass plates on both sides using a soft cloth.
3. For stubborn marks, use a 50% mixture of distilled water and isopropyl alcohol, or an eyeglass

cleaner. Avoid harsh chemicals like window cleaners.

It is recommended to clean the glass plates daily, especially with frequent use.

4.2 Cleaning Rollers

The rollers should be cleaned approximately every 1000 pages to maintain smooth paper feeding and prevent misfeeds. Refer to the ScanSnap Home software or the manufacturer's website for detailed instructions on roller cleaning.

5. TROUBLESHOOTING

This section addresses common issues you might encounter with your ScanSnap iX1500 scanner.

5.1 Streaks or Lines on Scans

Issue: Scanned documents show vertical streaks or lines (e.g., thin blue lines).

Solution: This is typically caused by dirt or debris on the scanner's glass plates. Refer to Section 4.1 "Cleaning the Glass Plates" for detailed cleaning instructions. Regular cleaning is crucial to prevent this issue.

5.2 Paper Jams or Misfeeds

Issue: Documents are jamming or misfeeding during scanning.

Solution: Ensure documents are properly aligned in the ADF. Check for any foreign objects in the paper path. Clean the rollers as described in Section 4.2 "Cleaning Rollers" to ensure proper paper grip.

5.3 Connectivity Issues (Wi-Fi/USB)

Issue: The scanner is not connecting to Wi-Fi or is not recognized via USB.

Solution (Wi-Fi): Verify your Wi-Fi network is active and the scanner is within range. Re-enter Wi-Fi credentials on the scanner's touch screen. Ensure your router supports 2.4 GHz or 5 GHz bands. Restart both the scanner and your router.

Solution (USB): Ensure the USB cable is securely connected to both the scanner and your computer. Try a different USB port or cable. Restart your computer and the scanner.

6. SPECIFICATIONS

Feature	Detail
Brand	ScanSnap
Model Name	ScanSnap iX1500
Item Model Number	PA03770-B215
Scanner Type	Document, ID Card
Connectivity Technology	USB, Wi-Fi
Optical Resolution	600 DPI
Media Type Supported	Business Card, ID Card, Paper, Photo, Receipt
Standard Sheet Capacity	50 sheets
Max Sheet Size	8.5 x 14 inches

Feature	Detail
Product Dimensions	11.5 x 6 x 6.3 inches
Item Weight	7.5 pounds
Optical Sensor Technology	CIS

7. WARRANTY AND SUPPORT

For detailed warranty information and technical support, please refer to the official ScanSnap website or contact Fujitsu customer service. Warranty terms and conditions may vary by region and purchase date.

Online Resources: www.scansnap.com

Customer Support: Refer to your product packaging or the ScanSnap website for regional contact numbers and support hours.