

ScanSnap iX1500

Fujitsu ScanSnap iX1500 Document Scanner User Manual

1. INTRODUCTION

The ScanSnap iX1500 is a color duplex document scanner designed for use with Mac or PC systems. It features an intuitive touch screen interface for simplified operation and enhanced control over scanning tasks. This manual provides essential information for setting up, operating, maintaining, and troubleshooting your scanner.

Key features of the ScanSnap iX1500 include:

- Large, intuitive 4.3-inch touch screen for one-touch scanning operations.
- PC-less scanning capability, allowing direct scans to cloud services (e.g., Google Drive, Dropbox), desktop folders, or mobile devices.
- User profile creation for sharing the scanner among multiple users, saving information to specific folders.
- Integration with ScanSnap Home software for document capture, organization, and management.
- Flexible connectivity options via Wi-Fi and USB.



Figure 1.1: ScanSnap iX1500 with the document feeder open and touch screen visible.

This image displays the Fujitsu ScanSnap iX1500 document scanner from an angled front view. The top lid is open, revealing the automatic document feeder mechanism. The central 4.3-inch color touch screen is illuminated, showing icons for various scanning functions such as 'Auto Scan', 'Manage Household', and 'Share Docs'. The scanner's black finish and compact design are evident.

2. SETUP

2.1 Unboxing and Initial Placement

1. Carefully remove the scanner and all accessories from the packaging.
2. Place the scanner on a stable, flat surface with adequate space for document feeding and output.
3. Remove any protective films or packing materials from the scanner.

2.2 Power Connection

1. Connect the supplied AC adapter to the power input port on the scanner.
2. Plug the AC adapter into a standard electrical outlet.
3. Press the power button to turn on the scanner.

2.3 Software Installation

Install the ScanSnap Home software on your computer (Mac or PC). This software is essential for managing your scanned documents and configuring scanner settings. Refer to the included software guide or the manufacturer's website for detailed installation instructions.

2.4 Connectivity (USB and Wi-Fi)

- **USB Connection:** Connect the scanner to your computer using the provided USB cable. The scanner will be detected automatically.
- **Wi-Fi Connection:** The iX1500 supports 2.4 GHz and 5 GHz wireless networks. Follow the on-screen instructions on the scanner's touch screen to connect to your wireless network. Ensure your computer is on the same network for wireless scanning.



Figure 2.1: ScanSnap iX1500 in a closed, ready-to-use state.

This image shows the Fujitsu ScanSnap iX1500 document scanner with its top lid closed, presenting a sleek and compact profile. The scanner is positioned on a light-colored desk, with a green potted plant in the background, suggesting its integration into a home or office environment. The black finish and minimalist design are prominent.

3. OPERATING INSTRUCTIONS

3.1 Using the Touch Screen Interface

The 4.3-inch touch screen provides direct access to scanning functions. Icons represent different scanning profiles and destinations. Tap an icon to select a scanning task.

3.2 Creating and Selecting Scan Profiles

You can create custom scan profiles to optimize settings for various document types (e.g., photos, receipts, legal documents). These profiles can specify settings such as:

- Scanning mode (simplex/duplex)
- Color mode (color, grayscale, monochrome)
- Resolution (DPI)
- File format (PDF, JPEG)
- Destination (local folder, cloud service)

To create or modify profiles, use the ScanSnap Home software on your computer. Once configured, these profiles will appear as shortcut buttons on the scanner's touch screen.

3.3 Scanning Documents

1. Open the document feeder lid. The scanner will enter Fast Startup mode, ready to scan.
2. Load documents into the automatic document feeder (ADF). The ADF can hold up to 50 sheets of standard office paper. Ensure documents are aligned properly to prevent misfeeds.
3. Select the desired scan profile from the touch screen.
4. Press the 'Scan' button on the touch screen to initiate the scanning process.
5. The scanner will automatically detect document size, color, remove blank pages, deskew, and rotate images for optimal results.

3.4 Scan Destinations

Scanned documents can be sent to various destinations configured in your scan profiles, including:

- Local folders on your computer.
- Popular cloud services such as Google Drive and Dropbox.
- Mobile devices.

4. MAINTENANCE

4.1 Cleaning the Scanner

Regular cleaning is crucial for maintaining scan quality and scanner performance. Dust and debris can accumulate on internal components, leading to streaks or poor image quality.

- **Glass Plates:** Open the scanner and gently clean the glass plates on both sides of the document path. Use a soft, lint-free cloth dampened with a 50% mixture of distilled water and isopropyl alcohol, or an eyeglass cleaner. Avoid using harsh chemical cleaners.
- **Rollers:** Clean the paper feed rollers to ensure proper document feeding. Refer to the ScanSnap Home software or the manufacturer's website for specific instructions on accessing and cleaning the rollers.

Recommended Cleaning Frequency: It is recommended to clean the glass plates daily and the rollers every 1,000 pages, or more frequently if scanning dusty or heavily used documents.

5. TROUBLESHOOTING

5.1 Common Issues and Solutions

- **Streaks on Scans:** If scans show thin lines or streaks, this typically indicates a speck of dirt or debris on the scanner's glass plates. Refer to Section 4.1 for cleaning instructions.
- **Paper Jams:** If a paper jam occurs, carefully open the scanner's access covers and remove the jammed paper. Ensure documents are loaded correctly and are free from staples or tears before scanning.
- **Wireless Scanning Fails (High DPI):** When scanning at high resolutions (e.g., 600 DPI 'excellent' mode) with many pages, wireless data transfer may be slower than the scanner's speed, potentially causing scanning to fail. Consider using a USB connection for large, high-resolution scanning tasks or reducing the number of pages per batch.
- **Scanner Not Detected:** Verify that the scanner is powered on and properly connected via USB or Wi-Fi. Ensure ScanSnap Home software is installed and updated. Restarting both the scanner and computer can resolve connectivity issues.
- **Software Issues:** If experiencing problems with ScanSnap Home, ensure the software is updated to the latest version. Reinstallation may be necessary in some cases.

6. SPECIFICATIONS

Feature	Specification
Product Dimensions	6.3 x 11.5 x 6 inches
Item Weight	7.5 pounds
Model Number	6KQ402
Scanner Type	Document, Receipt
Brand	ScanSnap
Model Name	iX1500
Connectivity Technology	USB, Wi-Fi
Resolution	600 DPI
Wattage	17 watts
Standard Sheet Capacity	50 sheets
Optical Sensor Technology	CIS (Contact Image Sensor)
Minimum System Requirements	Windows 7

7. WARRANTY AND SUPPORT

For detailed information regarding your product's warranty, technical support, and service options, please refer to the official Fujitsu ScanSnap website or the documentation included with your scanner. Contact information for customer support can typically be found on the manufacturer's website.

ASK A QUESTION ABOUT THIS MANUAL

Ask about setup, troubleshooting, compatibility, parts, safety, or missing instructions. Manuals+ will review the question and use this page's manual context to help answer it.

Name

Anonymous

Email

you@example.com

After a successful submission, we securely hash the supplied account or form email before sending it to Microsoft Advertising for conversion attribution. [Privacy details](#).

Question

Example: How do I reset this device or fix this error?

Details

Model number, symptoms, what you tried, or the section of the manual you are using.

Submit question