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> Xerox WorkCentre 5890 Multifunction Copier User Manual

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Comprehensive Guide for Setup, Operation, and Maintenance

1. INTRODUCTION

This manual provides detailed instructions for the setup, operation, and maintenance of your Xerox WorkCentre 5890 Tabloid-Size Mono Laser Multifunction Copier. Please read this manual thoroughly before using the device to ensure proper functionality and to prevent damage.

The Xerox WorkCentre 5890 is a high-performance monochrome multifunction device designed for efficient copying, printing, and scanning tasks in a professional environment. It supports tabloid-size documents and offers high-speed output.



Figure 1.1: Front view of the Xerox WorkCentre 5890. This image shows the main control panel, the document feeder on top, and the multiple paper trays at the bottom.

2. SETUP

2.1 Unpacking and Placement

1. Carefully remove the copier from its packaging. Retain all packaging materials for future transport or storage.
2. Place the copier on a sturdy, level surface capable of supporting its weight. Ensure adequate ventilation around the device.
3. Ensure the power outlet is easily accessible and meets the electrical requirements specified on the device's rating label.

2.2 Connecting the Copier

- **Power Connection:** Connect the power cord to the copier and then to a grounded electrical outlet.
- **Network Connection (Ethernet):** For network printing and scanning, connect an Ethernet cable from the copier's LAN port to your network router or switch.
- **USB Connection (Optional):** For direct connection to a computer, connect a USB 2.0 cable from the copier's USB port to your computer.



Figure 2.1: Side view of the Xerox WorkCentre 5890, highlighting the various connectivity ports such as Ethernet and USB, typically located at the rear or side of the device.

2.3 Initial Power On and Driver Installation

1. Press the power button to turn on the copier. Allow it to complete its startup sequence.
2. Insert the driver CD (if provided) into your computer's CD-ROM drive, or download the latest drivers from the official Xerox support website (www.xerox.com/support).
3. Follow the on-screen instructions to install the printer and scanner drivers on your computer.

3. OPERATING INSTRUCTIONS

3.1 Loading Paper

- Open the desired paper tray. The WorkCentre 5890 features multiple trays, including a high-capacity tandem tray.
- Fan the paper stack to prevent misfeeds.
- Load the paper with the print side facing up (or as indicated by the tray diagram). Adjust the paper guides to fit the paper size snugly.
- Close the paper tray. The control panel may prompt you to confirm the paper size and type.

3.2 Copying Documents

1. Place your document face-up in the automatic document feeder (ADF) or face-down on the scanner glass.
2. On the control panel, select the "Copy" function.

3. Adjust settings such as number of copies, reduction/enlargement, duplex (two-sided) copying, and darkness.
4. Press the "Start" button to begin copying.

3.3 Printing from a Computer

1. Open the document you wish to print on your computer.
2. Select "Print" from the application's menu (e.g., File > Print).
3. Choose the "Xerox WorkCentre 5890" from the list of available printers.
4. Adjust print settings as needed (e.g., paper size, orientation, duplex printing, print quality).
5. Click "Print".

3.4 Scanning Documents

1. Place your document on the scanner glass or in the ADF.
2. On the control panel, select the "Scan" function, or initiate scanning from your computer using the installed scanner software.
3. Choose scan destination (e.g., Scan to Email, Scan to Folder, Scan to USB).
4. Configure scan settings such as resolution, color mode, and file format.
5. Press the "Start" button on the copier or the "Scan" button in the software.



Figure 3.1: Rear view of the Xerox WorkCentre 5890, illustrating the paper output tray and the configuration of additional paper input options.

4. MAINTENANCE

Regular maintenance ensures optimal performance and extends the lifespan of your Xerox WorkCentre 5890.

4.1 Cleaning the Copier

- **Exterior:** Wipe the exterior surfaces with a soft, damp, lint-free cloth. Do not use abrasive cleaners or solvents.
- **Scanner Glass:** Clean the scanner glass and the ADF glass strip with a glass cleaner applied to a cloth (not directly to the glass).
- **ADF Rollers:** Periodically clean the ADF rollers with a damp cloth to prevent paper jams.

4.2 Replacing Consumables

- **Toner Cartridge:** The control panel will display a warning when the toner level is low. Follow the on-screen instructions or refer to the quick guide on the device for replacement. Use only genuine Xerox toner cartridges.
- **Drum Unit:** The drum unit has a finite lifespan. Replace it when prompted by the device.

4.3 Firmware Updates

Periodically check the Xerox support website for firmware updates. Keeping the firmware updated can improve performance and add new features.

5. TROUBLESHOOTING

This section provides solutions to common issues you may encounter with your WorkCentre 5890.

Problem	Possible Cause	Solution
Paper Jam	Incorrectly loaded paper, foreign object in paper path, worn rollers.	Open all access covers and carefully remove jammed paper. Ensure paper is loaded correctly. Clean rollers if necessary.
Poor Print Quality	Low toner, dirty drum unit, fuser issue, incorrect print settings.	Check toner level and replace if low. Clean or replace drum unit. Verify print settings (e.g., resolution, paper type).
Device Not Responding	Power issue, network connectivity problem, driver issue.	Check power connections. Verify network cable connection and IP address. Reinstall printer drivers. Restart the device and computer.
Scanner Not Working	Scanner driver issue, network connectivity, incorrect scan settings.	Ensure scanner drivers are installed. Check network connection. Verify scan destination and settings.

If the problem persists, contact Xerox customer support or a qualified service technician.

6. SPECIFICATIONS

Key technical specifications for the Xerox WorkCentre 5890:

- **Standard Functions:** Copy, Print, Scan, Internet Fax
- **Print Speed:** Up to 90 ppm (pages per minute)
- **Maximum Paper Size:** 11 x 17 inches (Tabloid) or A3
- **Paper Input Capacity (Standard/Maximum):** 4,700 sheets / 8,700 sheets (with options)
- **Printing Technology:** Laser (Monochrome)

- **Connectivity:** Ethernet, USB 2.0, Wireless (Optional/Configurable)
- **Special Feature:** Auto-Duplex (Automatic Two-Sided Printing)
- **ASIN:** B08429TSFZ
- **UPC:** 683193510022
- **Manufacturer:** Xerox

7. WARRANTY AND SUPPORT

7.1 Warranty Information

This renewed Xerox WorkCentre 5890 typically comes with a **90-day limited warranty**. Please refer to your purchase documentation or contact your reseller for specific warranty terms and conditions. The warranty covers defects in materials and workmanship under normal use.

7.2 Customer Support

For technical assistance, service requests, or further information, please contact Xerox customer support or your authorized service provider. You can find contact details and additional resources on the official Xerox website:

Xerox Support Website: www.xerox.com/support

Online Resources: FAQs, driver downloads, and troubleshooting guides are available online.