

## SYBO SRS-CP-30BG

# SYBO Commercial Grade Stainless Steel Percolate Coffee Maker Hot Water Urn (4.5L Grey)

## INSTRUCTION MANUAL

### 1. Introduction and Overview

This manual provides essential instructions for the safe and efficient operation, maintenance, and care of your SYBO Commercial Grade Stainless Steel Percolate Coffee Maker Hot Water Urn, Model SRS-CP-30BG. Designed for commercial use, this 4.5-liter (30-cup) unit is ideal for catering, large family gatherings, offices, and other events requiring a reliable hot beverage dispenser. Constructed from food-grade 304 stainless steel, it offers durability and ease of use.

### 2. Important Safety Information

Please read all safety instructions before operating the appliance. Failure to follow these instructions may result in electric shock, fire, or serious injury.

- **CAUTION: HOT SURFACE.** The exterior surfaces of the urn become hot during operation. Avoid direct contact. Use handles for carrying.
- Do not immerse the base, cord, or plug in water or other liquids.
- Ensure the appliance is placed on a stable, level, heat-resistant surface, away from edges.
- Keep out of reach of children.
- Unplug from the outlet when not in use and before cleaning. Allow to cool completely before handling parts.
- Do not operate any appliance with a damaged cord or plug, or after the appliance malfunctions or has been damaged in any manner.
- Use only attachments and accessories recommended by the manufacturer.

### 3. Product Components

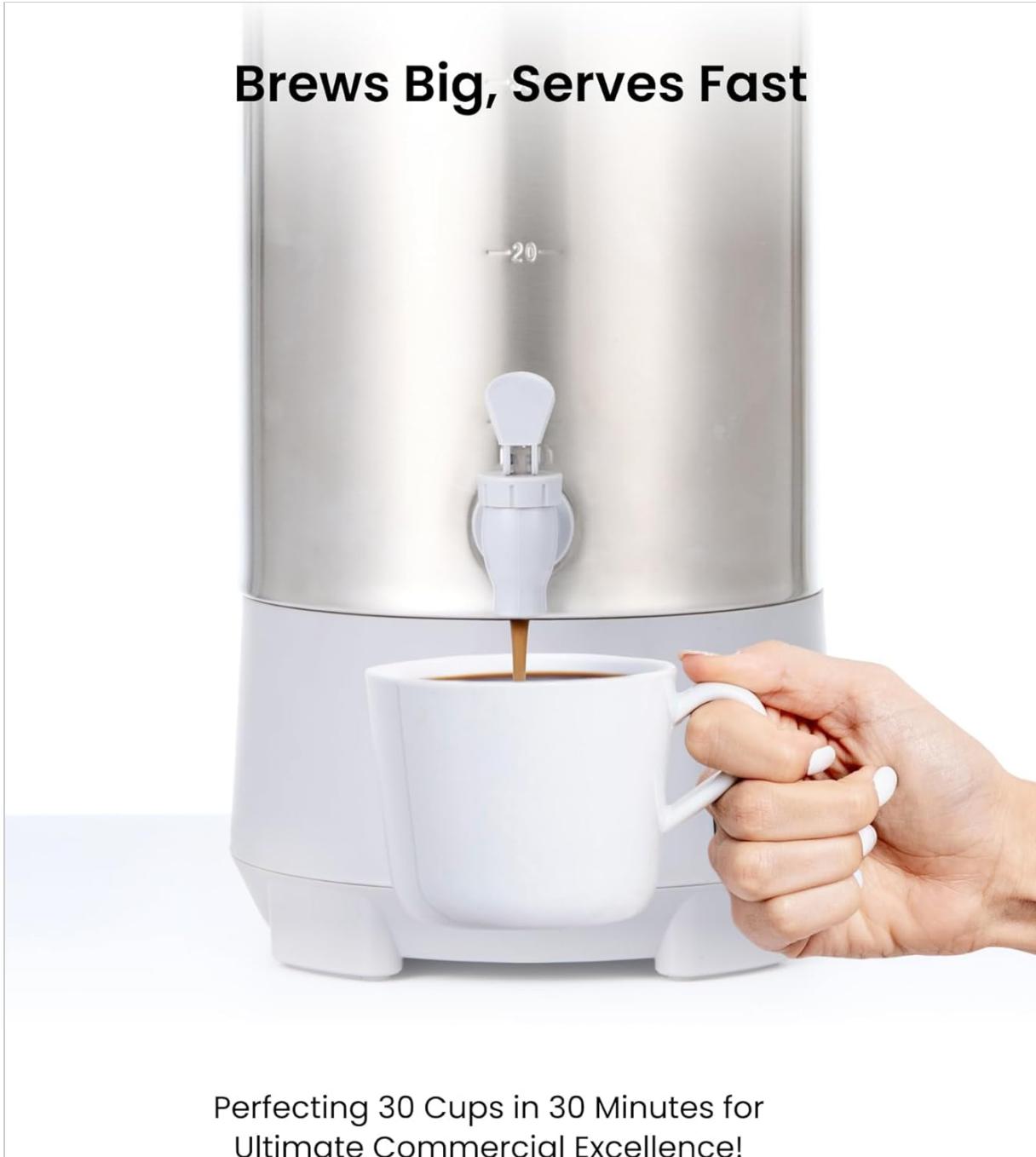
Familiarize yourself with the parts of your coffee maker:

- **Urn Body:** Stainless steel exterior with internal water level markings.
- **Lid:** Secures to the urn body to retain heat and prevent spills.
- **Percolator Stem:** Directs hot water through the coffee grounds.
- **Filter Basket:** Holds coffee grounds; no paper filter required.
- **Spigot:** Dispenses brewed coffee or hot water.
- **Handles:** For safe transport of the urn.
- **Power Switch & Indicator Lights:** Controls operation and shows status (Heating/Keep Warm).



Figure 1: Internal components of the SYBO coffee urn, including the percolator stem and reusable filter basket.

# Brews Big, Serves Fast



Perfecting 30 Cups in 30 Minutes for  
Ultimate Commercial Excellence!

Figure 2: Front view of the SYBO coffee urn, highlighting the spigot, water level gauge, and control panel.

## 4. Setup Instructions

- 1. Unpack and Inspect:** Carefully remove all packaging materials. Inspect the urn for any damage.
- 2. Initial Cleaning:** Before first use, wash the lid, percolator stem, and filter basket in warm, soapy water. Rinse thoroughly and dry. Wipe the interior and exterior of the urn body with a damp cloth.
- 3. Positioning:** Place the urn on a dry, stable, heat-resistant surface. Ensure adequate clearance around the unit for ventilation.
- 4. Assemble Internal Components:** Insert the percolator stem into the center hole at the bottom of the urn. Place the filter basket onto the percolator stem.
- 5. Add Water:** Fill the urn with cold water up to the desired level, observing the internal markings. Do not exceed the 'MAX' fill line.
- 6. Add Coffee Grounds:** Add your desired amount of coarse to medium-ground coffee directly into the filter basket. No paper filter is needed.

7. **Secure Lid:** Place the lid onto the urn and twist to lock it securely in place.

## 5. Operating Instructions

### 5.1. Brewing Coffee

1. **Plug In:** Plug the power cord into a standard 110-120V AC electrical outlet.
2. **Turn On:** Flip the power switch to the 'ON' position. The 'Heating' indicator light (red) will illuminate, signifying that the brewing process has begun.
3. **Brewing Cycle:** The brewing process typically takes 30-40 minutes for a full urn. During this time, water will percolate through the coffee grounds.
4. **Keep Warm:** Once brewing is complete, the 'Heating' light will turn off, and the 'Keep Warm' indicator light (orange) will illuminate. The urn will automatically maintain the coffee at an optimal serving temperature.

### 5.2. Dispensing Coffee/Hot Water

To dispense, place a cup under the spigot. Press the spigot lever back with the cup for a single serving, or lift the lever up for continuous flow. Release or push down the lever to stop dispensing.





Figure 3: The SYBO coffee urn in use, dispensing a hot beverage.

## 6. Maintenance and Cleaning

---

Regular cleaning ensures optimal performance and longevity of your appliance.

1. **Unplug and Cool:** Always unplug the urn from the power outlet and allow it to cool completely before cleaning.
2. **Remove Components:** Remove the lid, filter basket, and percolator stem. Dispose of used coffee grounds.
3. **Wash Removable Parts:** Wash the lid, percolator stem, and filter basket in warm, soapy water. Rinse thoroughly and dry. These parts are not dishwasher safe.
4. **Clean Urn Interior:** Wipe the interior of the urn body with a damp cloth. For stubborn stains, use a mild non-abrasive cleaner. Rinse thoroughly to remove any soap residue.
5. **Clean Urn Exterior:** Wipe the exterior of the urn with a damp cloth. Do not use abrasive cleaners or scouring pads, as they may damage the stainless steel finish.
6. **Spigot Cleaning:** Ensure the spigot is clean and free of any blockages.
7. **Storage:** Store the clean and dry urn in a cool, dry place.

**Food Grade 304 Stainless Steel**



**Durable Side Handles**



**Dent Resistant Body**



**Drip-free Spigot**



Figure 4: Side view of the SYBO coffee urn, highlighting the durable handles for safe transport during cleaning or relocation.

## 7. Troubleshooting

If you encounter issues with your SYBO coffee urn, refer to the following common problems and solutions:

Problem	Possible Cause	Solution
Urn not heating/brewing.	Not plugged in; Power switch off; Circuit breaker tripped.	Ensure plug is secure; Turn power switch ON; Reset circuit breaker.
Coffee is weak or too strong.	Incorrect coffee-to-water ratio; Coffee grind too coarse/fine.	Adjust coffee amount; Use medium-ground coffee.

Problem	Possible Cause	Solution
Spigot is leaking or clogged.	Residue buildup; Spigot not properly tightened.	Clean spigot thoroughly; Ensure spigot is securely fastened.
Coffee grounds in brewed coffee.	Coffee grind too fine; Filter basket not seated correctly.	Use a coarser grind; Ensure filter basket is properly in place.

## 8. Specifications

Feature	Detail
Brand	SYBO
Model Name	SRS-CP-30BG
Color	Grey
Capacity	4.5 Liters (approx. 30-40 cups)
Material	Food grade 304 Stainless Steel
Product Dimensions	10.24"D x 10.24"W x 18.31"H
Item Weight	5.33 pounds
Special Features	Stain resistant, Viewable water gauge, Durable, No paper filter needed
Operation Mode	Fully Automatic
Power Source	Corded Electric (110-120V)
Certifications	ETL Certified
Is Dishwasher Safe	No

## 9. Warranty and Support

Your SYBO coffee urn comes with a **2-year new replacement warranty**. SYBO offers a 30-day refund/replacement policy. If you believe there is a problem with your SYBO product, please contact customer service at [cs@sybo.us](mailto:cs@sybo.us) as soon as the defect is noticed.

### Related Documents - SRS-CP-30BG

	<a href="#">SYBO Coffee Urn Troubleshooting Guide</a> A troubleshooting guide for SYBO coffee urns, covering common issues like leakage, power problems, and heating malfunctions, with solutions for each.
---	--

 <p>SYBO Commercial Coffee Maker Operating Instructions   Installation &amp; Maintenance Guide</p>	<p>SYBO Commercial Coffee Maker operating instructions and maintenance guide. Learn how to install, operate, and clean your SYBO coffee machine, including models SF-CB-2GA, SF-UT1A, SF-UA1A, SF-CB-1AA, and SF-BALA. Features safety warnings and de-scaling procedures.</p>
 <p>SYBO Commercial Coffee Maker Operating Instructions and Manual</p>	<p>Official operating instructions and user manual for the SYBO Commercial Coffee Maker. Includes model information, safety warnings, installation guide, operation procedures, and maintenance tips for models like SF-CB-2GA, SF-UT1A, and others.</p>
 <p>SYBO Bain Marie Wet Heat Soup Warmer Instructions and Operation Guide</p>	<p>Detailed instructions and operating guide for the Sybo Bain Marie Wet Heat Soup Warmer, including specifications, maintenance, safety warnings, and contact information for support and warranty claims.</p>
 <p>SYBO Coffee Urn Troubleshooting Guide</p>	<p>A troubleshooting guide for SYBO coffee urns, covering common issues like leakage, power problems, and heating malfunctions, with solutions for each.</p>
 <p>SYBO Commercial Coffee Maker Operating Instructions   Installation &amp; Maintenance Guide</p>	<p>SYBO Commercial Coffee Maker operating instructions and maintenance guide. Learn how to install, operate, and clean your SYBO coffee machine, including models SF-CB-2GA, SF-UT1A, SF-UA1A, SF-CB-1AA, and SF-BALA. Features safety warnings and de-scaling procedures.</p>