

Lorell NPRVF218AMBK

Lorell 2-Drawer Mobile File Cabinet Instruction Manual

Model: NPRVF218AMBK

SAFETY PRECAUTIONS

Please read and understand all safety information before using this product. Failure to follow these instructions may result in injury or damage to the product.

- Always ensure that the drawers are securely locked when not in use to prevent them from accidentally opening and causing injury or damage.
- Never force open locked drawers, as this can cause damage to the cabinet and may result in injury.
- To prevent tipping, avoid opening more than one drawer at a time, especially the top drawer when the bottom drawer is empty.

PRODUCT OVERVIEW

The Lorell 2-Drawer Mobile File Cabinet is designed to provide a compact and efficient filing solution for your office or home. Its durable steel construction and mobile design offer both security and flexibility.



Image: Lorell 2-Drawer Mobile File Cabinet, Black.



Image: Product dimensions showing 18"D x 14.25"W x 26.5"H.

KEY FEATURES

- **Two File Drawers:** Equipped with smooth-glide suspension for easy access.
- **Locking Mechanism:** Drawers lock to secure your letter-size files.
- **Durable Construction:** Made from steel with a baked enamel finish for longevity.
- **Compact Design:** 18-inch depth allows for easy placement under most workspaces.
- **Mobility:** Features four casters for convenient movement.
- **High-Side Drawers:** Full high-side drawers accommodate letter-size hanging file folders.



**Durable
non-porous
painted steel surface**



**Fully assembled
welded steel cabinet**



**Compact design, great
for home offices**



Image: Graphic illustrating durable non-porous painted steel surface, fully assembled welded steel cabinet, and compact design.



**Store
letter-size
hanging files**



**Full-height drawer
sides to secure files**

Image: An open file drawer containing letter-size hanging files, demonstrating storage capacity.



Image: A close-up view of the cam lock, which secures both drawers.

SETUP INSTRUCTIONS

The Lorell 2-Drawer Mobile File Cabinet requires minimal assembly. The main cabinet body is pre-assembled. You will need to attach the handles and casters.

Required Tools:

- Screwdriver (for handles)
- Drill (recommended for casters, as per user feedback)

Assembly Steps:

1. **Unpack the Cabinet:** Carefully remove the cabinet from its packaging.
2. **Attach Casters:** Turn the cabinet upside down. Securely attach the four casters to the designated points on the

bottom of the cabinet using a screwdriver or drill. Ensure they are firmly in place for stable mobility.

3. **Attach Handles:** Locate the pre-drilled holes on the front of each drawer. Align the handles and secure them with the provided screws using a screwdriver.
4. **Locate Keys:** The keys for the cam lock are typically located inside one of the drawers, hooked to the back of the lock mechanism.

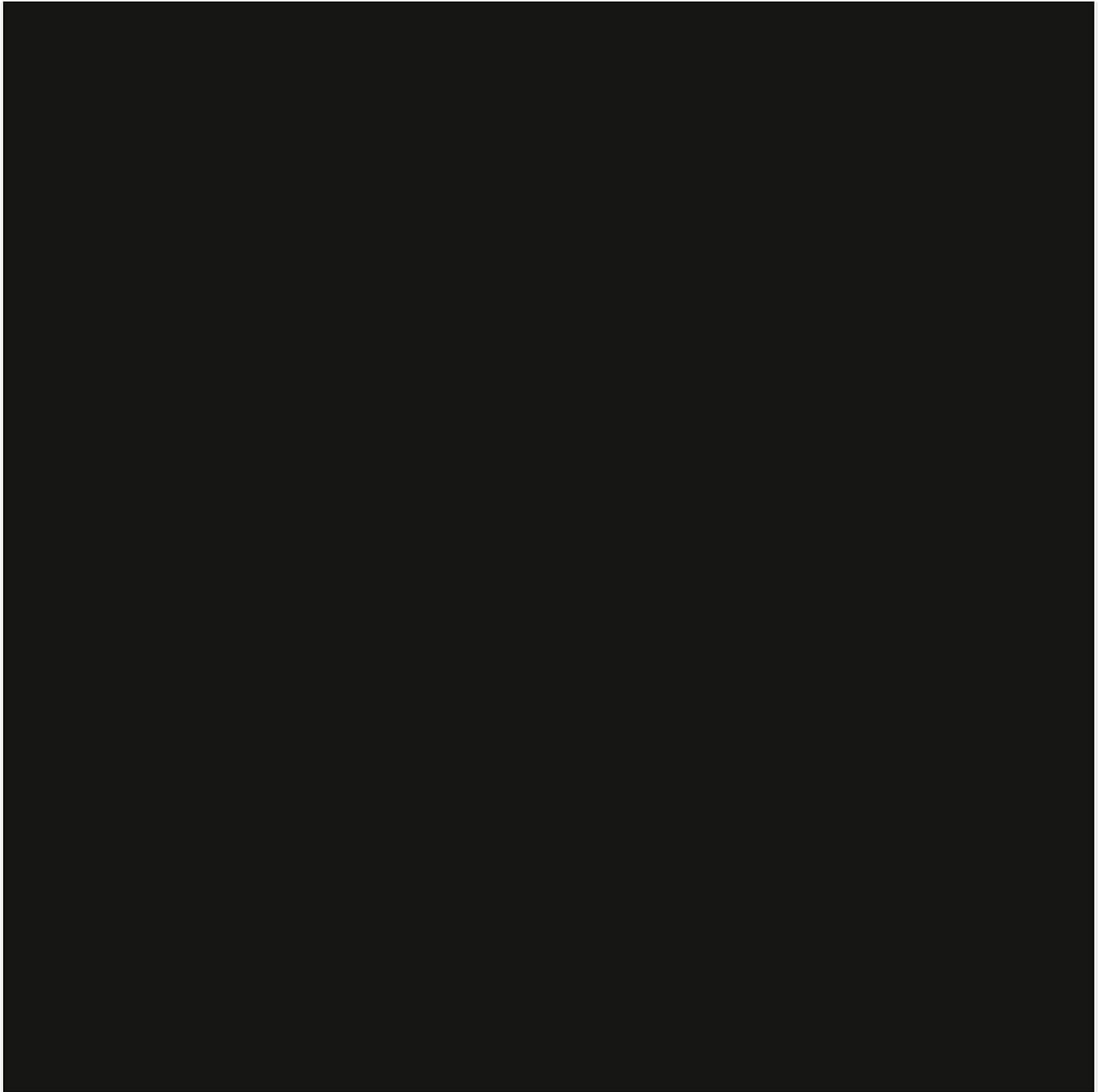


Image: Visual guide for the four-step assembly process: 1. Open Box, 2. Attach Casters, 3. Attach Handles, 4. Start Filing!



Image: Keys are located inside the cabinet, hooked to the back of the lock inside the drawer.

OPERATING YOUR FILE CABINET

Opening and Closing Drawers:

The drawers are designed with smooth-glide suspension for easy opening and closing. Pull the handle gently to open a drawer and push it firmly to close. The drawers feature a 3/4 extension to prevent tipping when opened.

Using the Lock:

The cam lock secures both drawers simultaneously. Insert the key into the lock cylinder located on the front of the cabinet, usually between the two drawers. Turn the key to lock or unlock the drawers. Remove the key after locking to prevent unauthorized access.

Mobility:

The four casters allow for easy movement of the cabinet. Simply push or pull the cabinet to reposition it as needed. Note

that the casters do not have individual locks.

CARE AND MAINTENANCE

To maintain the appearance and functionality of your Lorell file cabinet, follow these simple care instructions:

- **Cleaning:** Wipe the painted steel surface with a damp cloth. Avoid abrasive cleaners or harsh chemicals that could damage the finish.
- **Drawer Slides:** Periodically check the drawer slides for any debris or obstructions that might hinder smooth operation. Clean as necessary.
- **Casters:** Ensure casters are free of hair or debris to maintain smooth rolling.

TROUBLESHOOTING

Drawers are difficult to open/close:

- Check for any items obstructing the drawer slides or caught within the drawer.
- Ensure the cabinet is on a level surface. Uneven surfaces can affect drawer alignment.
- Verify that the lock is fully disengaged.

Cabinet feels unstable or tips easily:

- Ensure the cabinet is placed on a flat, stable surface.
- Avoid opening both drawers simultaneously. For stability, open only one drawer at a time.
- Distribute the weight evenly within the drawers. Heavy items should ideally be placed in the bottom drawer.

Casters are not rolling smoothly:

- Inspect casters for any accumulated debris (e.g., hair, lint) and remove it.
- Ensure casters are securely attached to the cabinet base.

PRODUCT SPECIFICATIONS

Feature	Detail
Brand	Lorell
Model Number	NPRVF218AMBK
Color	Black
Material	Metal, Steel (Alloy Steel)
Product Dimensions (D x W x H)	18"D x 14.3"W x 26.5"H
Item Weight	23 Pounds
Number of Drawers	2
Lock Type	Key

Included Components	Keys
Mounting Type	Floor Mount
Base Type	Casters
Assembly Required	Minimal (Handles and Casters)

WARRANTY INFORMATION

This Lorell 2-Drawer Mobile File Cabinet is covered by a **1-year manufacturer's warranty**. This warranty covers defects in materials and workmanship under normal use. Please retain your proof of purchase for warranty claims.

For specific details regarding warranty coverage and to initiate a claim, please refer to the warranty documentation included with your product or contact Lorell customer support.

CUSTOMER SUPPORT

If you have any questions, require assistance with assembly, or need to report an issue with your Lorell 2-Drawer Mobile File Cabinet, please contact Lorell customer support. Contact information can typically be found on the product packaging or the official Lorell website.

When contacting support, please have your model number (NPRVF218AMBK) and proof of purchase readily available to expedite the process.

ASK A QUESTION ABOUT THIS MANUAL

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