

[manuals.plus](#) /› [Lasko](#) /› **Lasko Portable Utility Fan, 12 289 CFM Pivoting High Velocity Air Mover Blower Fan, 3 Speeds, 2 Accessory Outlets 120V, Black, U12104 Classic User Manual**

## Lasko U12104

# Lasko Portable Utility Fan Instruction Manual

Model: U12104

Brand: Lasko

## 1. INTRODUCTION

Thank you for choosing the Lasko Portable Utility Fan. This versatile, multi-purpose fan is designed to provide powerful airflow for various needs, from cooling hot spaces to circulating air in basements, garages, and job sites. Its compact design and convenient features make it an essential tool for improving air quality and comfort.

### **Included Components:**

- Blower fan
- Instruction manual (this document)



Figure 1: Lasko Portable Utility Fan

## 2. IMPORTANT SAFETY INSTRUCTIONS

Please read and save these important safety instructions before using this fan. To reduce the risk of fire, electrical shock, or injury, always follow basic safety precautions.

- Always plug the fan directly into a 120V AC wall outlet. Never use with an extension cord unless absolutely necessary, and ensure it is a grounded, heavy-duty extension cord.
- This fan is ETL listed and features a built-in circuit breaker and grounded plug for enhanced safety. In case of an electrical overload, the circuit breaker will trip. Press the reset button to restore power.
- Do not operate any fan with a damaged cord or plug. Discard fan or return to an authorized service facility for examination and/or repair.
- Do not run cord under carpeting. Do not cover cord with throw rugs, runners, or similar coverings. Arrange cord away from traffic area where it will not be tripped over.
- Avoid placing the fan in damp or wet locations. This fan is designed for indoor use.
- Keep fingers and foreign objects out of any ventilation or exhaust opening.

# High Velocity Air Blower **Lasko**<sup>®</sup>



Figure 2: Built-in Safety Features

## 3. SETUP

The Lasko Portable Utility Fan comes fully assembled and ready for immediate use. Simply remove it from its packaging and place it on a stable, flat surface.

**Placement:** Position the fan in an area where optimal airflow is desired. Its compact size (12.19 inches by 9.63 inches footprint) allows for placement in tight spaces such as corners, under desks, or in workshops.

**Power Connection:** Plug the fan's 10-foot power cord into a standard 120V AC grounded electrical outlet.

## 4. OPERATING INSTRUCTIONS

The Lasko Portable Utility Fan offers simple controls for effective air movement.

## 4.1. Power and Speed Control

The fan features a rotary dial for power and speed selection. Turn the dial clockwise to select your desired speed setting:

- **0:** Off
- **1:** Low Speed (for gentle air circulation)
- **2:** Medium Speed (for moderate airflow)
- **3:** High Speed (for maximum 289 CFM high-velocity air stream)



Figure 3: Power and Speed Dial with Outlets

## 4.2. Pivoting Head for Targeted Airflow

The fan's head can pivot 270 degrees, allowing you to direct the airflow precisely where it's needed. Simply adjust the fan head manually to the desired angle.

# Enhanced Safety

**Lasko®**

BUILT-IN FEATURES GIVES YOU RELIABLE AUTOMATIC AND MANUAL FAULT PROTECTION



Figure 4: 270-degree Pivoting Head

## 4.3. Accessory Outlets

The fan is equipped with two grounded 120V accessory outlets (10 AMP MAX) located on the side. These outlets allow you to plug in additional tools or devices, providing convenience without sacrificing an electrical outlet.

# Convenient Features

Lasko®

ANTI-SKID FEET  
KEEP THE FAN STEADY,  
SO YOU CAN AIM AIRFLOW  
WHERE IT MATTERS  
THE MOST



 270° Rotation

Figure 5: Two Grounded Accessory Outlets

## 4.4. Airflow Performance

The fan delivers up to 289 Cubic Feet Per Minute (CFM) of air, making it highly effective for cooling, ventilating, and drying applications.



Figure 6: Powerful Airflow and Compact Dimensions

## 4.5. Product Videos

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*Video 1: Lasko High Velocity Pro Pivoting Utility Fan Overview. This video demonstrates the fan's features, including its pivoting head and power outlets.*

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*Video 2: The Lasko Brand is AMAZING! This video highlights the fan's durability and versatility for various applications.*

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*Video 3: Great fan for DRYING OUT your next PROJECT! This video showcases the fan's effectiveness in drying surfaces.*

## 5. MAINTENANCE

Regular cleaning and maintenance will ensure the longevity and optimal performance of your Lasko Utility Fan.

- **Cleaning:** Always unplug the fan before cleaning. Use a soft cloth to wipe down the exterior surfaces. For stubborn dirt, a mild soap solution can be used. Do not immerse the fan in water.
- **Dust Removal:** Periodically vacuum or wipe dust from the air intake and exhaust grilles to maintain efficient airflow.
- **Storage:** When not in use, store the fan in a cool, dry place. You can wrap the power cord around the handle for neat storage.

For detailed care instructions, please refer to the comprehensive user manual (PDF) available in the support section.

## 6. TROUBLESHOOTING

If your Lasko Portable Utility Fan is not operating as expected, please consult the following common issues and solutions:

Problem	Possible Cause	Solution
Fan does not operate	No power to the fan / Circuit breaker tripped	Ensure the fan is plugged into a live 120V AC outlet. Check the circuit breaker on the fan and press the reset button if it has tripped. Check household circuit breaker/fuse.
Reduced airflow	Dust accumulation on grilles / Obstruction in fan intake/exhaust	Unplug the fan and clean the intake and exhaust grilles. Remove any obstructions.
Unusual noise or vibration	Fan not on a stable surface / Internal obstruction	Place the fan on a firm, level surface. Unplug and check for any foreign objects inside the fan.

If the problem persists after attempting these solutions, please contact Lasko customer support.

## 7. SPECIFICATIONS

Feature	Detail
Brand	Lasko
Model Name	U12104
Color	Black

Feature	Detail
Electric Fan Design	Blower
Power Source	Corded Electric
Product Dimensions	12.2"D x 9.6"W x 12.3"H
Item Weight	7.52 Pounds
Room Type	Garage, Basement, Gym, Home, Work Shop
Special Feature	Portable
Recommended Uses	Exhausting, Cooling, Ventilating, Drying
Noise Level	59.3 dB
Wattage	100 watts
Air Flow Capacity	289 Cubic Feet Per Minute
Blade Length	12 Inches
Speed	1530 RPM
Voltage	120.0 V
Switch Type	Rotary Dial
Control Method	Touch
Number of Power Levels	3
Safety Certification	ETL Listed

## 8. WARRANTY AND SUPPORT

**Warranty:** The Lasko Portable Utility Fan comes with a 1-Year Limited Manufacturer's Warranty. Please retain your proof of purchase for warranty claims.

**Support:** For further assistance, troubleshooting, or to access the complete user manual, please visit the official Lasko website or refer to the PDF document provided:

[Download User Manual \(PDF\)](#)

**Related Documents - U12104**

	<p><a href="#"><u>Lasko Pivoting Blower Fan Instruction Manual</u></a></p> <p>Instruction manual for the Lasko Pivoting Blower Fan, models U12100 and U12104. Includes safety instructions, maintenance tips, troubleshooting, and warranty information.</p>
	<p><a href="#"><u>Lasko X12905 X-Blower Multi-Purpose Pivoting Utility Fan User Manual and Safety Instructions</u></a></p> <p>Official user manual and safety instructions for the Lasko X12905 X-Blower Multi-Purpose Pivoting Utility Fan. Includes operation, maintenance, troubleshooting, and warranty information.</p>
	<p><a href="#"><u>Lasko X-Blower Model X12900 Multi-Purpose Pivoting Utility Fan - Safety, Operation, and Maintenance Manual</u></a></p> <p>This guide provides essential safety instructions, operating procedures, maintenance tips, troubleshooting advice, and warranty information for the Lasko X-Blower Model X12900 Multi-Purpose Pivoting Utility Fan, designed for residential use.</p>
 <p>User Manual of Product 1: Lasko High Velocity Max Performance Utility Blower Fan for Cooling, Heating, Ventilation and Drying Job Site, 2 AC Outlets, Circular Base with Reset, 3 Speeds, 14" Blade, 100W, 120VAC, 60Hz</p> <p>User Manual of Product 2: Lasko Oscillating Tower Fan, Remote Control, Timer, 3 Quiet Speeds, Oscillation, Bedroom, Living Room and Office, 42", Silver, 14951</p>	<p><a href="#"><u>Lasko Fan User Manuals: High Velocity Blower and Oscillating Tower Fan</u></a></p> <p>Comprehensive user manuals for Lasko High Velocity Max Performance Pivoting Utility Blower Fan (U15617) and Lasko Oscillating Tower Fan (T42951/T42952/T42954), covering operation, safety, maintenance, and warranty information.</p>
	<p><a href="#"><u>Lasko Model 4940 Blower Fan: Operating Manual and Safety Guide</u></a></p> <p>Comprehensive guide for the Lasko Model 4940 multi-purpose pivoting utility blower fan, covering essential safety instructions, maintenance, operation, and warranty information.</p>
	<p><a href="#"><u>Lasko 4924 Oscillating HVB High Velocity Blower Fan - Operating Manual and Safety Instructions</u></a></p> <p>This document provides essential operating instructions, safety precautions, and limited warranty information for the Lasko 4924 Oscillating HVB High Velocity Blower Fan. Learn how to safely assemble, install, operate, and maintain your Lasko fan.</p>