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Sauder 424809

Sauder Palladia Executive Desk (Model 424809) - Split Oak Finish Instruction Manual

Comprehensive guide for assembly, operation, and maintenance.

INTRODUCTION

This manual provides detailed instructions for the assembly, operation, and maintenance of your Sauder Palladia Executive Desk. Please read all instructions carefully before beginning assembly or use to ensure proper setup and longevity of your furniture.

PRODUCT OVERVIEW

The Sauder Palladia Executive Desk in Split Oak finish is designed to provide a functional and stylish workspace. It features a spacious top surface, multiple storage drawers including file drawers, and integrated cable management. The desk is constructed from engineered wood with a durable finish.



DIMENSIONS

Below are the key dimensions of the Sauder Palladia Executive Desk:

- **Overall Dimensions:** 65.12" W x 29.53" D x 29.61" H
- **Inside Top Drawers:** 12 1/8" W x 13 7/8" D x 2 1/2" H
- **Inside Middle Drawers:** 12 1/8" W x 13 7/8" D x 6 3/8" H
- **Inside Bottom Drawers:** 12 1/8" W x 16 3/8" D x 8 7/8" H (accommodates letter, legal, or European size hanging files)
- **Inside Center Drawer (Keyboard Tray):** 24 3/8" W x 14 7/8" D x 2 1/8" H

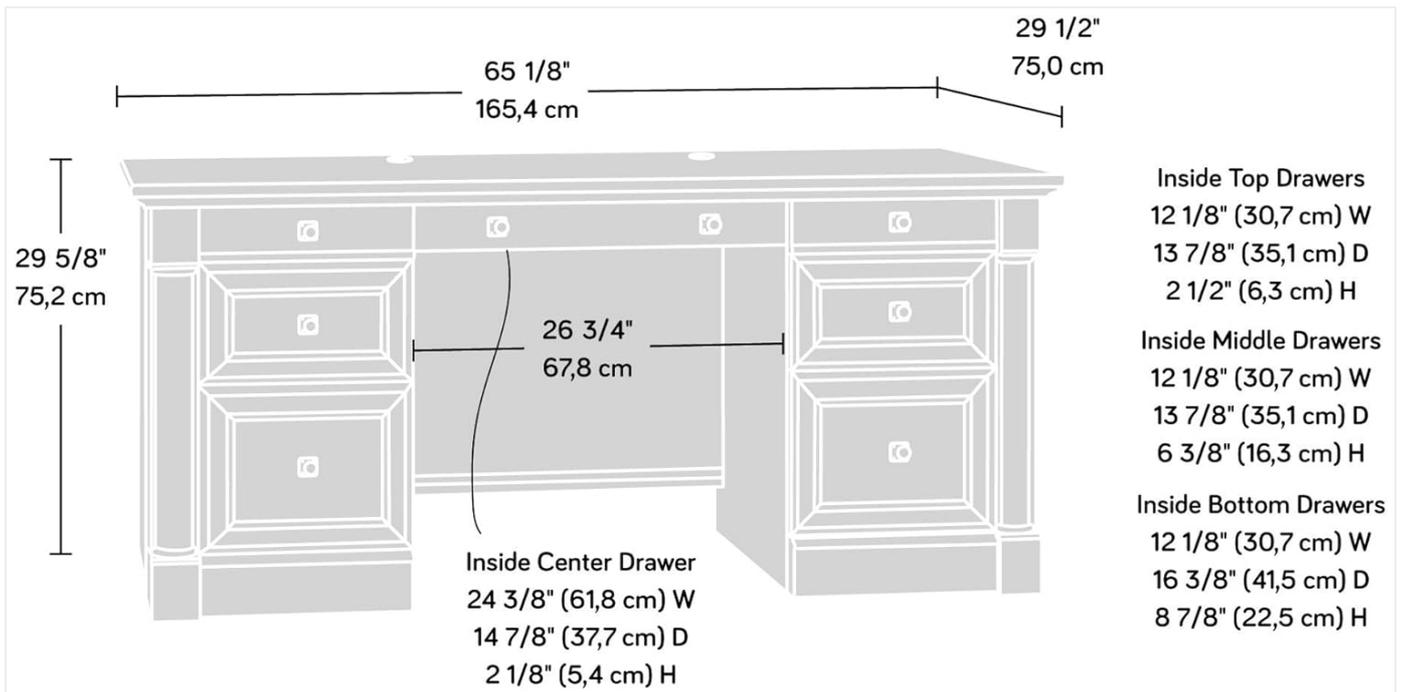


Image: Technical drawing showing the detailed dimensions of the desk and its various compartments.

ASSEMBLY INSTRUCTIONS

Your Sauder Palladia Executive Desk comes with clear, step-by-step assembly instructions and all necessary hardware. It is recommended to have at least two people for assembly, especially when handling larger components. Tools recommended for assembly include a hammer and screwdriver.

Key Assembly Steps:

- **Unpack and Organize:** Carefully unpack all components and verify against the parts list. Organize parts by number for easier identification.
- **Identify Rails:** Proper identification of drawer rails is crucial for correct assembly.
- **Attach Fasteners:** Secure all cam and twist-lock fasteners as instructed. Ensure they are tightened as much as possible for stability.
- **Drawer Assembly:** Assemble drawers according to the provided diagrams.
- **Door Hinge Installation:** Install door hinges and adjust for proper alignment.

Helpful Assembly Videos:

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Video: This video demonstrates how to correctly identify drawer rails during the assembly process.

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Video: Learn how to attach Sauder Twist-Lock fasteners securely for a stable construction.

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Video: This video guides you through the assembly of cam and dowel connections for strong joints.

OPERATING FEATURES

Drawers:

The desk features two pencil drawers, two storage drawers, and one lower file drawer with full extension slides. The file drawer accommodates letter, legal, or European size hanging files.



Image: A fully extended file drawer with hanging files, demonstrating its capacity and smooth operation.

Keyboard Tray:

A large drawer/shelf features a flip-down panel, ideal for storing your keyboard, mouse, or laptop when not in use, keeping your desktop clear.



Image: The pull-out keyboard tray with a keyboard and mouse, showing its convenient design.

Cable Management:

Two desktop grommets and numerous pass-throughs are included to help organize and conceal cords and wires, maintaining a tidy workspace.



Image: A close-up of a desktop grommet, illustrating the integrated cable management feature.

ADJUSTMENTS

Adjusting Door Hinges:

If your cabinet doors are not perfectly aligned, you can adjust the hinges. This video demonstrates how to adjust the door horizontally (left or right), vertically (up or down), and the door depth (in or out).

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Video: A guide on how to install and adjust the adjustable hinges on cabinet doors for optimal alignment.

Adjusting T-Slot Drawer Fronts:

If your drawer fronts are not straight, you can adjust them. This video shows how to loosen the screws on each side of the drawer front, straighten it, and then re-tighten the screws to secure the alignment.

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Video: Instructions on how to adjust T-Slot drawer fronts to ensure they are straight and properly aligned.

CARE AND MAINTENANCE

To maintain the appearance and longevity of your Sauder Palladia Executive Desk, follow these care instructions:

- Wipe surfaces with a soft, damp cloth. Avoid harsh chemicals or abrasive cleaners.
- Protect the surface from extreme temperatures and moisture. Use coasters for drinks and pads under hot items.
- Periodically check and tighten all fasteners to ensure stability.
- Avoid dragging items across the surface to prevent scratches.

TROUBLESHOOTING

Loose Joints:

If joints feel loose, re-tighten all cam and twist-lock fasteners. Ensure dowels are fully inserted before tightening cams.

Misaligned Doors/Drawers:

Refer to the "Adjustments" section for detailed instructions on how to align cabinet doors and drawer fronts.

Stiff Drawers:

Ensure drawer slides are properly installed and free of obstructions. A small amount of silicone lubricant can be applied to the slides if needed.

SPECIFICATIONS

Feature	Detail
Brand	Sauder
Model Number	424809
Model Name	Palladia
Finish Type	Split Oak finish
Material Type	Engineered Wood
Product Dimensions (D x W x H)	29.5" x 65.12" x 29.62"
Item Weight	242 Pounds
Maximum Weight Recommendation	75 Pounds
Number of Drawers	4 (2 pencil, 1 storage, 1 file) + 1 keyboard tray
Special Features	Keyboard Tray Included, Cable Management, File Drawer
Required Assembly	Yes
Recommended Number of People for Assembly	1 (but 2 recommended for ease)

WARRANTY AND SUPPORT

Warranty:

This product is backed by a **5-year limited warranty** covering parts. Please retain your proof of purchase for warranty claims.

Customer Support:

For assistance with assembly, missing parts, or any other inquiries, please contact Sauder customer support:

- **Phone:** 800-523-3987
- **Website:** sauder.com/service

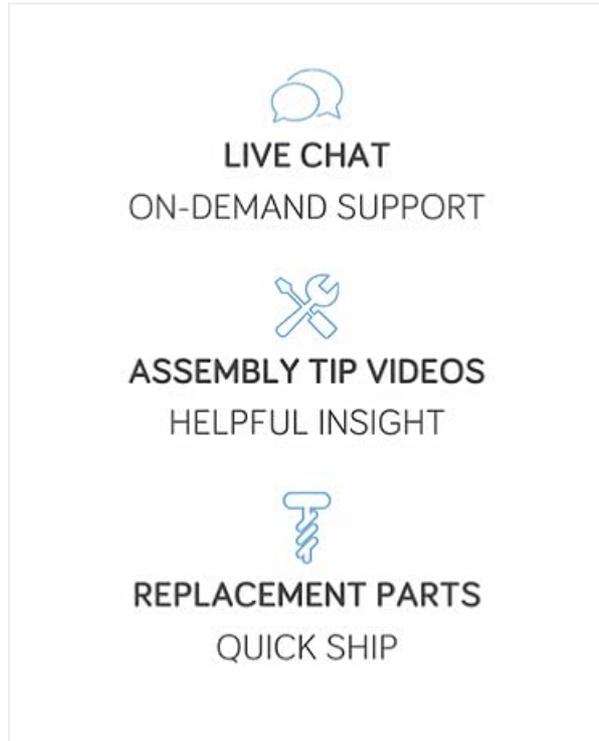


Image: Sauder customer support information, highlighting live chat, assembly videos, and replacement parts services.

