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› Penclic N3 Office Numeric Keypad User Manual

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Model: N3 Office Numeric Keypad

INTRODUCTION

The Penclic N3 Office Numeric Keypad is a 22-key, fully-programmable, and macro-capable device designed to enhance productivity, especially for tasks involving spreadsheets and extensive numerical input. Its ergonomic and slim design ensures comfort and portability. This manual provides instructions for setup, operation, maintenance, and troubleshooting to help you maximize your keypad's functionality.

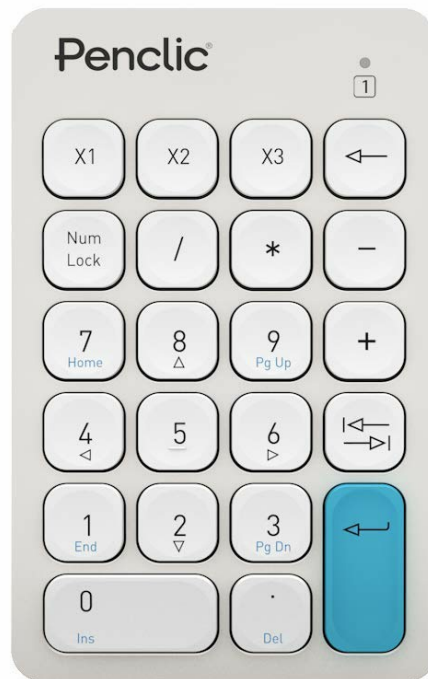


Image: Top-down view of the Penclic N3 Office Numeric Keypad, showcasing its 22 keys and compact layout.

SETUP

The Penclic N3 Numeric Keypad features a simple plug-and-play setup for both PC and Mac operating systems.

1. **Connect the Keypad:** Locate an available USB port on your computer. Insert the USB connector of the Penclic N3 Numeric Keypad into the USB port.
2. **Driver Installation:** Your operating system (Windows or macOS) will automatically detect the new hardware and install the necessary drivers. This process typically takes a few seconds. No manual driver installation is required.
3. **Ready for Use:** Once the drivers are installed, the keypad is ready for immediate use. You can begin entering numbers and performing basic functions.



Image: Angled view of the Penclic N3 Office Numeric Keypad, highlighting its slim profile and key arrangement.

OPERATING INSTRUCTIONS

Basic Keypad Functions

The keypad functions similarly to the numeric section of a standard keyboard.

- **Number Keys (0-9):** For numerical input.
- **Arithmetic Operators (+, -, *, /):** For calculations.
- **Enter Key:** To confirm input or move to the next line.
- **Num Lock:** Toggles the numeric input mode. When Num Lock is active, the number keys function as numbers. When inactive, some keys may perform navigation functions (e.g., Home, End, Pg Up, Pg Dn).
- **Backspace (Bks):** Deletes the character to the left of the cursor.
- **Delete (Del):** Deletes the character to the right of the cursor.

Programmable Keys and Macro Capabilities

The Penclic N3 features 22 fully programmable keys and macro capabilities, allowing you to customize key assignments and record sequences for increased efficiency.

1. **Programming Software:** To program keys and create macros, you will need to use the dedicated programming software. This software is typically available for download from the Penclic official website. *Note: Programming must be done using a PC, but the saved configuration can be used on both PC and Mac devices.*
2. **Key Reassignment:**
 - Install and open the programming software.
 - Select the key you wish to reassign on the virtual keypad interface.
 - Choose the desired new function or key combination from the available options.
 - Save the changes to the keypad's on-board memory. The configuration will persist even when the keypad is connected to a different computer.
3. **Macro Recording:**
 - Within the programming software, select the macro recording function.
 - Choose an available key to assign the macro to.
 - Begin recording your desired sequence of keystrokes and/or mouse actions.
 - Stop the recording and save the macro to the keypad's on-board memory.
 - To execute the macro, simply press the assigned key.

N-Key Rollover (NKRO) Function

The N-Key Rollover (NKRO) function ensures that every key press is registered, regardless of how many keys are pressed simultaneously. This is particularly beneficial for fast typists or applications requiring complex key combinations, preventing "ghosting" or missed inputs.



Image: Side view of the Penclic N3 Office Numeric Keypad, illustrating its thin profile and ergonomic angle.

MAINTENANCE

Proper maintenance ensures the longevity and optimal performance of your Penclic N3 Numeric Keypad.

- **Cleaning:**

- Disconnect the keypad from your computer before cleaning.
- Use a soft, lint-free cloth slightly dampened with water or a mild cleaning solution (e.g., isopropyl alcohol) to wipe the surface of the keypad.
- Avoid spraying liquids directly onto the keypad or allowing moisture to seep into the keys.
- For dust and debris between keys, use compressed air or a small brush.

- **Storage:** Store the keypad in a clean, dry environment away from extreme temperatures and direct sunlight.

- **Handling:** Avoid dropping the keypad or exposing it to excessive force, which can damage internal components.

TROUBLESHOOTING

If you encounter issues with your Penclic N3 Numeric Keypad, refer to the following common problems and solutions.

Problem	Possible Cause	Solution
Keypad is not responding.	Loose USB connection, faulty USB port, driver issue.	• Ensure the USB cable is securely connected to both the keypad and the computer. • Try connecting the keypad to a different USB port on your computer. • Restart your computer. • Check Device Manager (Windows) or System Information (macOS) to see if the keypad is recognized.
Keys are typing incorrect characters or not responding as expected.	Num Lock status, incorrect key programming, software conflict.	• Press the "Num Lock" key to toggle its status. • If keys were programmed, verify the settings using the programming software. • Ensure no other software is interfering with keyboard input.
Macros are not executing.	Macro not saved correctly, software issue.	• Re-record and save the macro using the programming software. • Ensure the programming software is up to date.

SPECIFICATIONS

Brand	Penclic
Model	N3 Office Numeric Keypad
Number of Keys	22
Connectivity	USB
Compatibility	PC, Mac (Programming on PC)
Special Features	Fully Programmable, Macro-Capable, Ergonomic Design, N-Key Rollover (NKRO), On-board Memory
Dimensions (LxWxH)	8.89 x 13.97 x 1.02 cm
Weight	204 g
Power Source	USB Powered (No batteries required)

WARRANTY AND SUPPORT

For information regarding warranty coverage, technical support, or to download the latest programming software, please visit the official Penclic website or contact their customer service department. Keep your purchase receipt as proof of purchase for warranty claims.

ASK A QUESTION ABOUT THIS MANUAL

Ask about setup, troubleshooting, compatibility, parts, safety, or missing instructions. Manuals+ will review the question and use this page's manual context to help answer it.

Name

Anonymous

Email

you@example.com

After a successful submission, we securely hash the supplied account or form email before sending it to Microsoft Advertising for conversion attribution. [Privacy details](#).

Question

Example: How do I reset this device or fix this error?

Details

Model number, symptoms, what you tried, or the section of the manual you are using.

Submit question