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HP M118dw (4PA39A)

HP LaserJet Pro M118dw Wireless Monochrome Laser Printer

User Manual

Model: M118dw (4PA39A)

INTRODUCTION

This manual provides detailed instructions for setting up, operating, maintaining, and troubleshooting your HP LaserJet Pro M118dw Wireless Monochrome Laser Printer. Please read this manual thoroughly to ensure proper use and optimal performance of your device.



Figure 1: Front view of the HP LaserJet Pro M118dw Wireless Monochrome Laser Printer.

WHAT'S IN THE BOX

In the box



HP LaserJet Pro
M118dw



Power cord



USB cable



Getting started guide
Printer documentation



HP 32A Original LaserJet Imaging Drum
(lasts up to 23,000 pages)



Introductory HP 94A Black
LaserJet Toner Cartridge

Figure 2: Contents typically found in the HP LaserJet Pro M118dw printer box.

Upon unboxing your HP LaserJet Pro M118dw printer, verify that all the following items are included:

- HP LaserJet Pro M118dw Printer
- Power Cord
- USB Cable
- Getting Started Guide
- Printer Documentation
- HP 32A Original LaserJet Imaging Drum (lasts up to 23,000 pages)
- Introductory HP 94A Black LaserJet Toner Cartridge

SETUP

1. Unpacking and Placement

1. Remove the printer from its packaging and remove all protective tapes and packing materials.
2. Place the printer on a stable, flat surface with adequate ventilation. Ensure there is enough space around the printer for paper loading and output.

2. Connecting the Power

1. Connect the power cord to the printer's power port.
2. Plug the other end of the power cord into a grounded electrical outlet.
3. Press the power button to turn on the printer.

3. Loading Paper

1. Open the input tray.
2. Adjust the paper guides to the size of the paper you are loading.
3. Load a stack of plain paper (up to 250 sheets) into the input tray.

4. Installing Toner Cartridge and Imaging Drum

1. Open the toner access door.
2. Insert the HP 32A Original LaserJet Imaging Drum until it clicks into place.
3. Insert the introductory HP 94A Black LaserJet Toner Cartridge into the imaging drum assembly.
4. Close the toner access door.

5. Connecting to a Computer or Network

The HP LaserJet Pro M118dw offers multiple connectivity options:

- **USB Connection:** Connect the printer to your computer using the provided USB cable.
- **Ethernet Connection:** Connect an Ethernet cable from your router or network switch to the printer's Ethernet port.
- **Wireless Connection (Wi-Fi):** Follow the on-screen instructions on the printer's control panel or use the HP Smart app for guided wireless setup.
- **Wi-Fi Direct:** For direct connection from mobile devices without a network, enable Wi-Fi Direct on the printer and connect your device to the printer's Wi-Fi Direct network.



No network, no problem

Connect your smartphone or tablet directly to your printer with Wi-Fi Direct®

Figure 3: Wi-Fi Direct allows direct connection from mobile devices.

6. Driver Installation

Install the necessary printer drivers and software from the HP website or by using the HP Smart app. The HP Smart app facilitates easy device setup and management.



HP Smart app

Print business documents, scan on the go, and easily order toner from your mobile device

Figure 4: The HP Smart app simplifies printer setup and management.

OPERATING INSTRUCTIONS



Figure 5: Key components of the HP LaserJet Pro M118dw printer.

Printing Documents

1. Ensure the printer is powered on and connected to your device or network.
2. Open the document you wish to print on your computer or mobile device.
3. Select the print option from your application.
4. Choose the HP LaserJet Pro M118dw from the list of available printers.
5. Adjust print settings as needed (e.g., number of copies, paper size, duplex printing).
6. Click "Print".

Automatic Two-Sided Printing (Duplex)

The printer supports automatic two-sided printing to save paper.

- When sending a print job, select the option for "Two-sided printing" or "Duplex printing" in your printer

settings.

- The printer will automatically flip the paper to print on both sides.



Automatic two-sided printing

Print at the pace of business with fast, two-sided printing

Figure 6: The printer supports efficient automatic two-sided printing.

Mobile Printing

Utilize the HP Smart app for seamless printing from your smartphone or tablet. The app allows printing from cloud services like iCloud, Google Drive, and Dropbox.

- Download and install the HP Smart app on your mobile device.
- Ensure your mobile device and printer are connected to the same Wi-Fi network, or use Wi-Fi Direct.
- Open the document or image in the HP Smart app and select print.

Voice-Activated Printing

The printer is compatible with Amazon Alexa, Google Assistant, and Microsoft Cortana for voice-activated printing commands.

- Enable the HP printer skill/action in your voice assistant's app.
- Link your HP account to the voice assistant.
- Use voice commands to initiate print jobs (e.g., "Alexa, ask HP to print my shopping list").

MAINTENANCE

Replacing Toner Cartridges

1. When the toner level is low, the printer will indicate this via the control panel or HP Smart app.
2. Purchase a genuine HP 94A (standard yield) or HP 94X (high yield) Black LaserJet Toner Cartridge.
3. Open the toner access door.
4. Remove the old toner cartridge and imaging drum assembly.
5. Separate the old toner cartridge from the imaging drum.
6. Unpack the new toner cartridge and insert it into the imaging drum until it clicks.
7. Reinsert the combined toner and drum assembly into the printer.
8. Close the toner access door.

Cleaning the Printer

- **Exterior:** Wipe the exterior of the printer with a soft, damp, lint-free cloth. Avoid abrasive cleaners.
- **Interior:** Refer to the HP Smart app or online support for specific instructions on cleaning internal components if print quality issues arise.

Energy Saving

The printer features HP Auto-on/Auto-off technology to conserve energy. It can automatically turn on when needed and turn off when not in use.

- Ensure this feature is enabled in the printer settings for optimal energy efficiency.

TROUBLESHOOTING

Common Issues and Solutions

- **Printer Not Responding:**
 - Check power connections and ensure the printer is turned on.
 - Verify network or USB cable connections.
 - Restart the printer and your computer/device.
 - Ensure printer drivers are correctly installed and updated.
- **Print Quality Issues (Streaks, Fades):**
 - Check toner cartridge level and replace if low.
 - Ensure the imaging drum is clean and properly seated.
 - Perform a print quality diagnostic from the printer's control panel or HP Smart app.

- **Paper Jams:**

- Turn off the printer and unplug it.
- Carefully open all access doors and remove any jammed paper, pulling in the direction of the paper path.
- Ensure paper is loaded correctly and not overfilled in the input tray.

- **Wireless Connectivity Problems:**

- Ensure the printer is within range of your Wi-Fi router.
- Restart your router, printer, and device.
- Re-run the wireless setup process using the HP Smart app or printer control panel.
- Verify that the correct Wi-Fi password is being used.

For more detailed troubleshooting, refer to the HP support website or the HP Smart app.

SPECIFICATIONS

Feature	Detail
Brand	HP
Model Name	M118dw
Item Model Number	4PA39A
Printer Output	Monochrome
Printing Technology	Laser
Max Print Speed Monochrome	30 ppm (pages per minute)
Duplex Printing	Automatic (Two-Sided)
Max Input Sheet Capacity	250 sheets
Output Bin Capacity	150 sheets
Connectivity Technology	USB, Ethernet, Wireless (Wi-Fi, Wi-Fi Direct)
Compatible Devices	Smartphones, PC, Laptops
Control Method	App (HP Smart), Google Assistant, Amazon Alexa
Product Dimensions (L x W x H)	16 x 14.6 x 8.8 inches
Item Weight	23.4 pounds
Scanner Type	Sheetfed
Ink Color	Black (Toner)
UPC	723548723292

Note: While "Scan" is listed as an additional printer function, this model does not include a built-in flatbed or sheetfed scanner for direct document scanning to a computer. Scanning functionality may refer to mobile app scanning features.



Figure 7: Physical dimensions of the HP LaserJet Pro M118dw printer.

WARRANTY AND SUPPORT

Warranty Information

The HP LaserJet Pro M118dw printer typically comes with a **One-Year Limited Hardware Warranty** from HP. For renewed products, specific warranty terms may vary, often including a 90-day limited warranty or Amazon Renewed Guarantee.

Please refer to your purchase documentation or the Amazon Renewed Guarantee for specific warranty details applicable to your renewed product.

Customer Support

For technical assistance, troubleshooting, or warranty claims, please contact HP Customer Support:

- **HP Web Support:** Available 24 hours a day, 7 days a week. Visit the official HP support website for drivers, manuals, and troubleshooting guides.
- **HP Smart App:** Use the HP Smart app for guided setup, troubleshooting, and access to support resources.
- **Phone Support:** Refer to the HP support website for regional phone numbers.

When contacting support, have your printer's model number (M118dw) and serial number ready.