

Bush Furniture 400S241LG

Bush Business Furniture 400 Series High Back Leather Executive Office Chair Instruction Manual

Model: 400S241LG

INTRODUCTION

This manual provides detailed instructions for the assembly, operation, and maintenance of your Bush Business Furniture 400 Series High Back Leather Executive Office Chair. Please read all instructions carefully before assembly and use to ensure proper function and safety.

The 400 Series High Back Leather Executive Office Chair is designed for comfort and durability in a professional environment. Key features include:

- Cushioned bonded leather upholstery for comfort and appearance.
- High back design to support the upper back, shoulders, and neck.
- Ergonomically contoured armrests with soft padding.
- Adjustable chair height, tilt mechanism, and tilt tension.
- Five dual-wheeled casters for mobility and 360-degree swivel control.
- Chrome steel base and arms for stability and durability.

SAFETY INFORMATION

Please observe the following safety guidelines to prevent injury and damage to the chair:

- Ensure all components are securely fastened before use.
- Do not stand on the chair.
- Do not use the chair if any parts are missing or damaged.
- Do not exceed the maximum weight recommendation of 275 pounds (125 kg).
- Keep hands and feet clear of moving parts during adjustment.
- Use the chair on a level surface.

PARTS LIST

Before assembly, verify that all parts are present and undamaged. If any parts are missing or damaged, contact customer support.

- Chair Back
- Chair Seat
- Armrests (2)
- Chair Base (5-star)
- Casters (5)
- Gas Lift Cylinder
- Gas Lift Cover
- Mechanism Plate
- Hardware (screws, washers, Allen wrench)



Figure 1: Exploded view of chair components, showing the base, casters, gas lift, seat, back, and armrests.

SETUP AND ASSEMBLY

Follow these steps to assemble your executive office chair:

1. **Attach Casters to Base:** Insert each of the five casters into the holes at the end of each leg of the chair base. Push firmly until they click into place.



Figure 2: Caster wheel securely inserted into the chair base.

2. **Insert Gas Lift:** Place the gas lift cylinder into the center hole of the assembled chair base. Cover the gas lift with the plastic cover.
3. **Attach Mechanism Plate to Seat:** Align the mechanism plate with the pre-drilled holes on the underside of the chair seat. Ensure the front of the mechanism (where the lever is) faces the front of the seat. Secure with screws and washers using the provided Allen wrench.
4. **Attach Armrests:** Attach the armrests to the sides of the chair seat using the appropriate screws. Do not fully tighten until the backrest is attached.



Figure 3: Detail of the armrest connection to the chair seat.

5. **Attach Backrest:** Align the backrest with the armrests and the seat. Secure the backrest to the armrests and seat using the remaining screws. Once all screws are in place, tighten all screws firmly.



Figure 4: Assembled chair showing the connection points of the backrest, seat, and armrests.

6. **Connect Seat to Gas Lift:** Carefully place the assembled seat onto the gas lift cylinder, ensuring the tapered end of the gas lift fits securely into the mechanism plate.



Figure 5: The Bush Business Furniture 400 Series High Back Leather Executive Office Chair fully assembled.

OPERATING INSTRUCTIONS

Your executive office chair features several adjustable functions to customize your seating experience:

- **Height Adjustment:** To raise the seat, lift the lever located on the right side of the chair while taking your weight off the seat. To lower the seat, lift the lever while seated. Release the lever at the desired height.

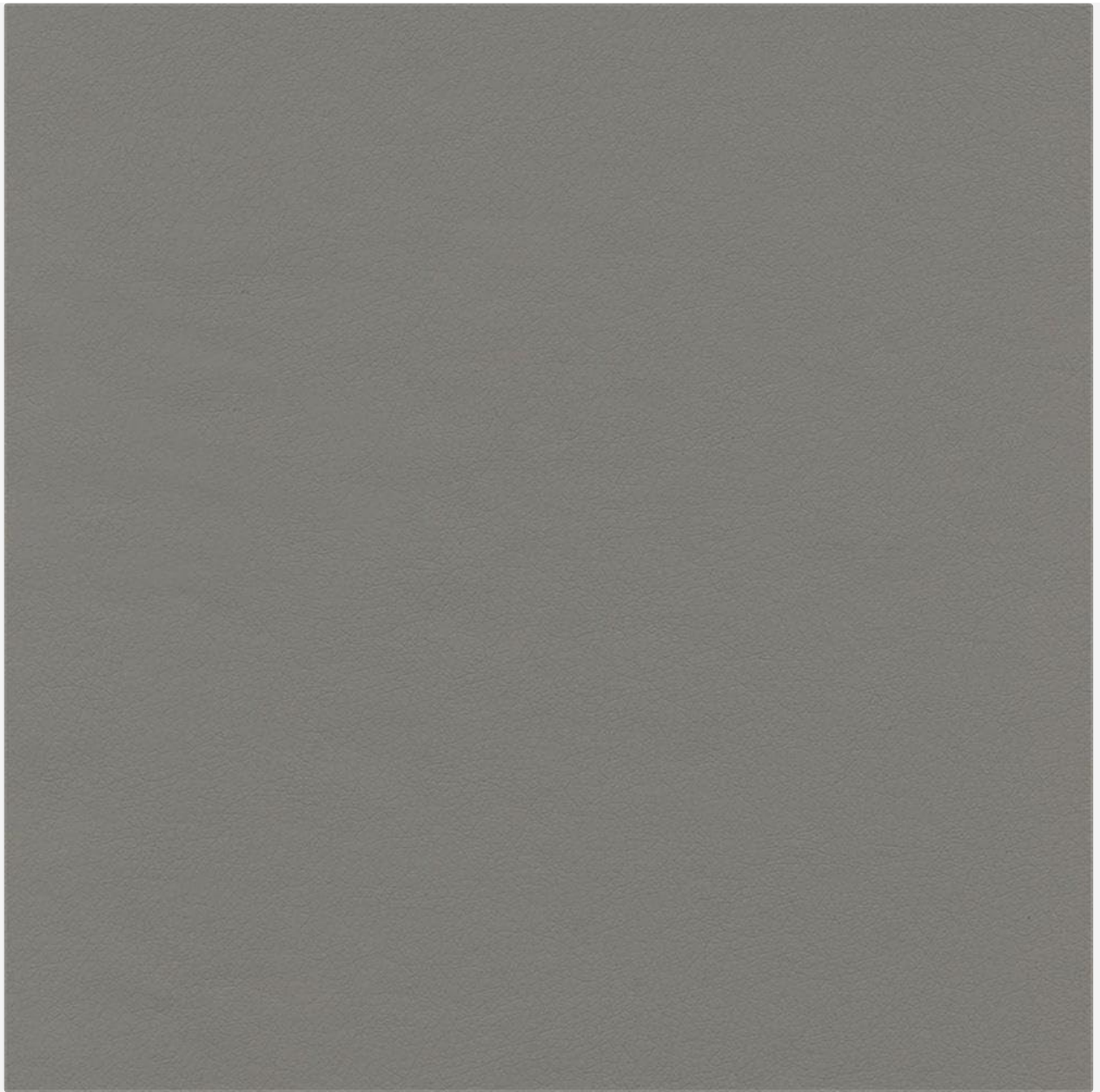


Figure 6: The lever for adjusting seat height and locking/unlocking tilt.

- **Tilt Lock:** To allow the chair to recline, pull the same lever (used for height adjustment) outwards. To lock the chair in an upright position, push the lever inwards.
- **Tilt Tension Adjustment:** The knob located underneath the seat, at the front of the mechanism, controls the amount of resistance when reclining. Turn clockwise to increase tension (making it harder to recline) or counter-clockwise to decrease tension (making it easier to recline).
- **Swivel Function:** The chair is designed with 360-degree swivel control, allowing full range of motion without needing to reposition the base.
- **Casters:** The dual-wheeled casters allow the chair to roll freely across your workspace.

MAINTENANCE

Proper care will extend the life and appearance of your chair:

- **Cleaning:** For the bonded leather upholstery, spot clean with a damp cloth and mild soap. Avoid harsh chemicals or abrasive cleaners.
- **Inspection:** Periodically check all screws and bolts to ensure they are tight. Retighten if necessary.
- **Caster Care:** Keep casters free of debris (hair, dust) to ensure smooth rolling.

TROUBLESHOOTING

Problem	Possible Cause	Solution
Chair does not adjust height.	Gas lift cylinder malfunction or lever not engaged.	Ensure the lever is fully engaged. If the problem persists, the gas lift may need replacement.
Chair squeaks when moving.	Loose connections or friction between parts.	Tighten all assembly screws. Apply a small amount of silicone lubricant to moving parts if necessary.
Casters do not roll smoothly.	Debris caught in casters.	Remove any hair, dust, or debris from the caster wheels.
Chair wobbles.	Loose connections or uneven floor.	Check and tighten all assembly screws. Ensure the chair is on a flat, even surface.

SPECIFICATIONS

- **Brand:** Bush Furniture
- **Model Name:** 400 Series
- **Model Number:** 400S241LG
- **Color:** Light Gray Leather
- **Product Dimensions (Overall):** Height: 42.91" - 46.90" (109 cm - 119 cm), Width: 24.02" (61 cm), Depth: 26.77" (68 cm)
- **Back Style:** Solid Back
- **Special Features:** Adjustable Height, Adjustable Lumbar, Arm Rest, Rolling, Swivel
- **Product Care Instructions:** Spot Clean
- **Maximum Weight Recommendation:** 275 Pounds (125 kg)
- **Material:** Bonded Leather (upholstery), Chrome Steel (base and arms), Foam (fill)
- **Item Weight:** 50 pounds (22.68 kg)
- **UPC:** 042976099725



Figure 7: Dimensional diagram of the chair, indicating height, width, and depth.




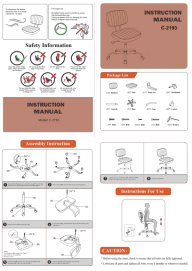

WARRANTY AND SUPPORT

This Bush Business Furniture 400 Series High Back Leather Executive Office Chair is backed by the Bush Business Furniture **5 Year Manufacturer's Warranty**.

For warranty claims, missing parts, or technical support, please contact Bush Business Furniture customer service. Refer to your purchase documentation for specific contact details or visit the official Bush Business Furniture website.

Online Resources: For additional information and support, visit the [Bush Business Furniture Store on Amazon](#).

Related Documents - 400S241LG

	<p>Inbox Zero VCLO4537 Executive Office Chair Assembly Guide</p> <p>Comprehensive assembly instructions for the Inbox Zero VCLO4537 Executive Office Chair. Learn how to assemble your ergonomic high-back PU leather desk chair with detailed steps, component lists, and troubleshooting tips.</p>
	<p>Narbutas SANDIE Chair Family Technical Information</p> <p>Detailed technical specifications and information for the Narbutas SANDIE chair family, including executive, task, meeting, and lounge chair models. Features material specifications, dimensions, and assembly details.</p>
	<p>Serta Executive Chair Assembly Guide and Operating Instructions</p> <p>Comprehensive guide for assembling and operating your Serta Executive Chair, including parts list, step-by-step instructions, usage tips, and limited warranty information.</p>
	<p>Instruction Manual C-2193 - Ergonomic Office Chair Assembly and Use</p> <p>Detailed instruction manual for the C-2193 office chair, covering safety information, package contents, assembly steps, and usage guidelines. Learn how to assemble and properly use your ergonomic office chair.</p>
	<p>Executive Chair Instruction Manual - Assembly, Care, and Use Guide</p> <p>Comprehensive instruction manual for the Red Barrel Studio® Executive Chair (model krdo1466). Includes assembly steps, parts list, important safety information, maintenance tips, and usage instructions.</p>

EXECUTIVE CHAIR
INSTRUCTION MANUAL

[Executive Chair Instruction Manual - Assembly and Use Guide](#)

Comprehensive instruction manual for the Inbox Zero Executive Chair (model krdo1382), covering assembly, important safety information, care, maintenance, and usage instructions. Includes a detailed accessories list and step-by-step assembly guides.