

Konica Minolta Bizhub C368

Konica Minolta Bizhub C368 User Manual

Model: Bizhub C368

1. INTRODUCTION

This manual provides essential information for the operation and maintenance of your Konica Minolta Bizhub C368 Copier, Printer, and Scanner. Designed for heavy-duty office use, this all-in-one solution offers speed, efficiency, and professional-quality output. This renewed product has been professionally inspected and tested to function like new, ensuring reliable performance for your daily tasks.



Figure 1: Konica Minolta Bizhub C368 Multi-Function Printer.

2. WHAT'S IN THE BOX

Upon unpacking, please verify that all the following components are included:

- Konica Minolta Bizhub C368 Printer Unit
- Toner Cartridges (pre-installed or separate)
- 3 Paper Trays
- Integrated Touchscreen Control Panel
- USB Cable

- Ethernet Cable
- Warranty Card

3. SETUP GUIDE

1. **Unpacking and Placement:** Carefully remove the printer from its packaging. Place the unit on a stable, level surface with adequate space for ventilation and access to power outlets and network connections.
2. **Power Connection:** Connect the power cord to the printer and then to a grounded electrical outlet. Do not use extension cords or power strips unless specifically rated for high-power devices.
3. **Paper Loading:**
 - Open the desired paper tray (Trays 1, 2, or 3). The Bizhub C368 features three paper trays with a total input sheet capacity of 250 sheets (standard tray) and a total holding capacity of up to 6,650 sheets with optional trays.
 - Adjust the paper guides to fit the paper size (e.g., 297mm for A4, A3 supported).
 - Load the paper stack, ensuring it is flat and aligned.
 - Close the paper tray securely.
4. **Connectivity:**
 - **USB Connection:** Connect one end of the USB cable to the printer's USB port and the other end to your computer.
 - **Ethernet Connection:** For network printing, connect an Ethernet cable from the printer's Ethernet port to your network router or switch.
5. **Initial Power On:** Press the power button on the control panel. Follow the on-screen prompts on the intuitive touchscreen interface to complete the initial setup, including language selection and network configuration if applicable.
6. **Driver Installation:** Install the necessary printer drivers on your computer(s) from the provided software CD or the Konica Minolta official website.

4. OPERATING INSTRUCTIONS

4.1. Copying Documents

1. Place the original document face-down on the scanner glass or face-up in the Automatic Document Feeder (ADF).
2. On the touchscreen, select the "Copy" function.
3. Adjust settings such as number of copies, paper size, duplex (two-sided) printing, and color/monochrome options. The Bizhub C368 supports automatic duplex printing and monochrome output.
4. Press the "Start" button to begin copying. The machine can copy up to 36 pages per minute.

4.2. Printing Documents

1. Ensure the printer is connected to your computer via USB or Ethernet.
2. From your computer, open the document you wish to print.
3. Select "Print" from the application's menu.
4. Choose the "Konica Minolta Bizhub C368" as your printer.
5. Adjust print settings as needed (e.g., paper tray, duplex, quality). The maximum black and white print

resolution is 600 dpi.

- 6. Click "Print".

4.3. Scanning Documents

- 1. Place the document on the flatbed scanner or in the ADF.
- 2. On the touchscreen, select the "Fax/Scan" function.
- 3. Choose your desired scan destination (e.g., email, network folder, USB drive). The high-resolution scanner is ideal for archiving or cloud storage.
- 4. Configure scan settings such as resolution, file format, and color mode.
- 5. Press the "Start" button to begin scanning.

5. MAINTENANCE

- **Cleaning:** Regularly wipe the exterior of the printer with a soft, dry cloth. For the scanner glass, use a lint-free cloth and a mild glass cleaner. Avoid abrasive materials.
- **Toner Replacement:** When a toner cartridge is low or empty, the control panel will display a notification. Follow the on-screen instructions or refer to the detailed manual for specific steps on replacing the TK-3610 or TK-3620 compatible cartridges.
- **Paper Path Cleaning:** If paper jams occur frequently, consult the detailed manual for instructions on cleaning the paper path rollers.
- **Firmware Updates:** Periodically check the Konica Minolta website for firmware updates to ensure optimal performance and security.

6. TROUBLESHOOTING

This section addresses common issues you might encounter. For more complex problems, please refer to the comprehensive user manual or contact customer support.

Problem	Possible Cause	Solution
Printer not responding	Power cable disconnected, network issue, driver problem.	Check power connections. Verify network connectivity. Reinstall or update printer drivers.
Paper Jams	Incorrect paper loading, foreign objects in paper path, worn rollers.	Remove jammed paper carefully. Ensure paper is loaded correctly. Clean paper path.
Poor Print Quality	Low toner, dirty print head/scanner glass, incorrect print settings.	Replace toner cartridge. Clean scanner glass. Adjust print quality settings.
Scanner not working	Software issue, connectivity problem.	Restart the printer and computer. Check USB/Ethernet connection. Reinstall scanner drivers.

7. SPECIFICATIONS

Feature	Detail
Brand	Konica Minolta

Feature	Detail
Model Name	Bizhub C368
Printing Technology	Laser
Printer Output	Monochrome
Max Input Sheet Capacity	250 sheets (standard tray)
Total Paper Holding Capacity	Up to 6,650 sheets (with optional trays)
Number of Trays	3
Maximum Black and White Print Resolution	600 dpi
Maximum Copies Per Run	36 PPM
Duplex Printing	Automatic
Scanner Type	Flatbed
Connectivity Technology	USB, Ethernet
Control Method	Touchscreen
Compatible Cartridge	TK-3610, TK-3620
Maximum Media Size	A3
Specific Uses For Product	Office


8. WARRANTY & SUPPORT


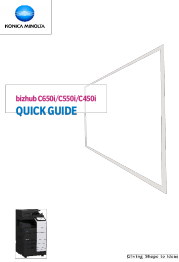

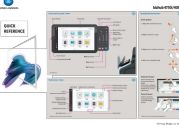

This Konica Minolta Bizhub C368 comes with a **90-day limited warranty**. For warranty claims or technical assistance, please refer to the contact information provided on your warranty card or visit the official Konica Minolta support website.

For general inquiries or further support, you may contact Konica Minolta customer service.

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Related Documents - Bizhub C368

	<p>Konica Minolta bizhub 650i/550i/450i/360i/300i Quick Reference Guide</p> <p>A comprehensive quick reference guide for Konica Minolta bizhub 650i, 550i, 450i, 360i, and 300i multifunction printers. Learn how to operate the panel, touch screen, perform copying, scanning, faxing, and manage USB printing and address book features.</p>
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	<p>Specifying Paper Size and Type for Konica Minolta bizhub Copiers</p> <p>Comprehensive guide on how to specify and measure paper size and type for various Konica Minolta bizhub copier models, ensuring correct document copying.</p>
	<p>Konica Minolta bizhub C650i/C550i/C450i Quick Guide: Setup and Operation</p> <p>Essential quick guide for Konica Minolta bizhub C650i, C550i, C450i multifunction printers. Learn about safety, basic functions like copy, print, scan, fax, and initial setup for office productivity.</p>
	<p>Konica Minolta bizhub 4750/4050 Quick Reference Guide</p> <p>A concise guide to operating the Konica Minolta bizhub 4750 and 4050 multifunction printers, covering panel operations, copying, scanning, and faxing procedures.</p>
	<p>Konica Minolta bizhub 4750i/4050i Quick Reference Guide</p> <p>A concise guide to operating the Konica Minolta bizhub 4750i/4050i multifunction printer, covering basic functions like copying, scanning, faxing, and USB printing.</p>
	<p>Konica Minolta bizhub C551i A3 Color Multifunction System Datasheet</p> <p>Comprehensive datasheet for the Konica Minolta bizhub C551i A3 color multifunction system, detailing its features, options, connectivity, media handling, finishing capabilities, and technical specifications for enhanced office productivity.</p>