

## Fellowes P-30C

# Fellowes PowerShred P-30C Instruction Manual

Model: P-30C | Brand: Fellowes

## 1. INTRODUCTION

The Fellowes PowerShred P-30C 6 sheet Cross-Cut Deskside Paper Shredder is designed for home or office use, offering enhanced security by shredding up to 6 sheets per pass into 5/32" x 1-5/16" cross-cut particles (Security Level P-4). It can also shred staples and plastic credit cards, eliminating the need for tedious document preparation. The P-30C features a sophisticated design with a 4-gallon waste bin that holds up to 80 shredded sheets, easily emptied with a lift-off head. Its ultra-quiet performance minimizes noise, making it suitable for shared workspaces. The shredder can continuously operate for up to 3 minutes before a 40-minute cool down period is required.



Figure 1: Fellowes PowerShred P-30C

## 2. SETUP

---

1. **Unpack:** Carefully remove the shredder from its packaging.
2. **Positioning:** Place the shredder head securely on top of the waste bin. Ensure it is properly seated to allow for operation.
3. **Power Connection:** Plug the power cord into a standard electrical outlet.

## 3. OPERATING INSTRUCTIONS

---

The P-30C is designed for efficient and secure shredding of various materials.

### 3.1 Basic Shredding

1. **Power On:** Locate the control switch on the top of the shredder head. Slide it to the 'Auto' (play symbol) position. The shredder is now in standby mode.
2. **Insert Material:** Insert up to 6 sheets of paper (20lb bond) into the paper entry slot. The shredder will automatically start and stop once the material has passed through.
3. **Continuous Operation:** The shredder can continuously shred for up to 3 minutes. After this period, it requires a 40-minute cool-down time to prevent overheating.



### 3.2 Acceptable Materials

- Paper (up to 6 sheets of 20lb bond paper per pass)
- Staples (standard office staples)
- Plastic Credit Cards (insert one at a time into the dedicated slot if available, or the main paper slot)

### 3.3 Safety Features

The Fellowes PowerShred P-30C incorporates safety features for user protection:

- **SafeSense Technology:** (If applicable, based on model features) This technology automatically stops the shredder when hands touch the paper entry, preventing injuries.
- **Interlock Switch:** The shredder will not operate unless the shredder head is correctly seated on the waste bin.

### 3.4 Product Overview Video

*Video 1: Fellowes - The World's Toughest Shredders. This video provides a general overview of Fellowes shredders and their capabilities.*

## 4. MAINTENANCE

---

### 4.1 Emptying the Waste Bin

The 4-gallon waste bin can hold up to 80 shredded sheets. To empty:

1. **Power Off:** Slide the control switch to the 'Off' (circle symbol) position and unplug the shredder from the power outlet.
2. **Lift Head:** Carefully lift the shredder head off the waste bin.
3. **Discard Contents:** Empty the shredded material from the bin into a trash receptacle.
4. **Replace Head:** Place the shredder head back onto the bin, ensuring it is securely in place.



*Figure 3: Emptying the Shredder Bin*

## **4.2 Oiling the Shredder**

Regular oiling is crucial for maintaining shredder performance and extending its lifespan. Use Fellowes shredder oil or a vegetable-based oil in a non-aerosol container.

1. **Apply Oil:** Apply a thin bead of oil across the paper entry slot.
2. **Run Shredder:** Run the shredder in reverse for 10 seconds to distribute the oil.
3. **Frequency:** Oil the shredder after every 30 minutes of accumulated shredding or at least twice a month.

## 5. TROUBLESHOOTING

### 5.1 Paper Jam

If a paper jam occurs:

1. **Reverse Function:** Slide the control switch to the 'Reverse' (double arrow symbol) position. This will attempt to clear the jam by backing the paper out.
2. **Reduce Load:** If the jam persists, remove the shredder head, clear any visible paper, and try again with fewer sheets.

### 5.2 Overheating

The shredder has a built-in thermal overload protector. If the shredder runs continuously for too long (more than 3 minutes), it may overheat and automatically shut off.

- **Cool Down:** Allow the shredder to cool down for approximately 40 minutes. The power light will indicate when it is ready for use again.
- **Reduce Load:** To prevent future overheating, avoid exceeding the maximum sheet capacity and adhere to the recommended continuous run time.

## 6. SPECIFICATIONS

Feature	Detail
Brand	Fellowes
Model Number	6008002 (P-30C)
Cut Type	Cross-Cut
Sheet Capacity	6 sheets (20lb bond paper)
Bin Capacity	4 Gallons (approx. 80 shredded sheets)
Continuous Run Time	3 minutes
Cool Down Time	40 minutes
Shreds Materials	Paper, Staples, Credit Cards
Security Level	P-4
Item Weight	9.48 pounds
Product Dimensions	7.44 x 12.94 x 14.5 inches

## 7. WARRANTY AND SUPPORT

## 7.1 Warranty Information

The Fellowes PowerShred P-30C comes with a **1-Year product warranty** and a **3-year cutter warranty**. Please retain your proof of purchase for warranty claims.

## 7.2 Customer Support

For any questions, concerns, or technical assistance, please contact Fellowes Customer Support:

- **Website:** Visit the official Fellowes website for FAQs and support resources.
- **Phone:** Refer to the contact information provided on the product packaging or the Fellowes website for direct support.