SHW OD-006-3

SHW 55-Inch Commercial-Grade Office Computer Desk Instruction Manual

Brand: SHW | Model: OD-006-3

1. Product Overview

The SHW 55-Inch Commercial-Grade Office Computer Desk is designed for demanding workspaces, including offices, corporate environments, and team settings. It provides a dependable and professional-grade surface for various tasks.

Constructed with a powder-coated steel frame and environmentally certified particle board, this desk is built for durability and daily operational use. It features integrated cable management and adjustable leveling glides for enhanced stability on uneven floors.



Figure 1.1: SHW 55-Inch Commercial-Grade Office Computer Desk (Cherry)

2. Safety Information

WARNING:

Always anchor the desk to the floor to prevent tipping, especially in high-traffic or heavy-use environments. Ensure all screws are securely tightened during assembly and periodically check for looseness.

3. Package Contents

Before beginning assembly, verify that all components are present and undamaged. If any parts are missing or damaged, please contact customer support.

- Desk Top (1)
- Left Leg Frame (1)
- Right Leg Frame (1)
- Front Crossbar (1)
- Rear Crossbar (1)
- Hardware Pack (Screws, Allen Wrench, Adjustable Leveling Glides)
- Grommet Covers (2)



Figure 3.1: Desk Dimensions and Main Components

4. Setup and Assembly

Assembly of the SHW Commercial-Grade Office Computer Desk is designed to be straightforward, typically taking less than 15 minutes. An Allen wrench is provided for assembly.

1. **Unpack Components:** Carefully remove all parts from the packaging and lay them out on a clean, soft surface to prevent scratches.
2. **Attach Crossbars to Leg Frames:** Connect the front and rear crossbars to the left and right leg frames using the provided screws. Ensure the holes align correctly. Do not fully tighten screws yet.
3. **Attach Desk Top:** Carefully place the desk top onto the assembled frame, aligning the pre-drilled holes on the underside of the desk top with the holes on the leg frames and crossbars.
4. **Secure All Screws:** Once all components are aligned, fully tighten all screws using the provided Allen wrench. Ensure all connections are firm and secure.
5. **Insert Grommet Covers:** Place the two grommet covers into the cable management openings on the desk top. These covers are designed to snap apart into three pieces for easy wire routing.
6. **Adjust Leveling Glides:** Turn the desk upright. Adjust the leveling glides located at the bottom of each leg frame to ensure the desk is stable and does not wobble on uneven surfaces.



Figure 4.1: Assembled Desk Ready for Use

5. Operating and Usage

This desk is designed for general office and computer use. Its robust construction supports various equipment and activities.

- **Workspace:** The 55-inch wide and 23.8-inch deep surface provides ample space for multiple monitors, keyboards, mice, and other office essentials.
- **Cable Management:** Utilize the two integrated grommet openings to route and organize cables for computers, monitors, and other electronic devices, maintaining a tidy workspace.
- **Stability:** The adjustable leveling glides ensure the desk remains stable on various floor types, preventing wobbling during use.



Figure 5.1: Integrated Cable Management Grommet

6. Maintenance

Proper maintenance will extend the life and appearance of your desk.

- **Cleaning:** Wipe the desk surface and steel frame with a soft, damp cloth. Avoid abrasive cleaners or harsh chemicals that could damage the finish.
- **Protection:** To prevent scratches and stains on the desk top, consider using a desk pad or coasters, especially when placing items with rough surfaces or liquids.
- **Hardware Check:** Periodically check all screws and connections to ensure they remain tight. Re-tighten if any looseness is detected.

7. Troubleshooting

Problem	Possible Cause	Solution
Desk wobbles	Uneven floor; Loose assembly screws; Leveling glides not adjusted	Adjust the leveling glides on the bottom of the legs. Ensure all assembly screws are fully tightened.
Scratches or stains on desk top	Sharp objects; Spilled liquids; Lack of protective measures	Use a desk pad or coasters. Clean spills immediately with a soft, damp cloth.
Difficulty routing cables through grommets	Grommet covers not properly separated	The grommet covers are designed to snap apart into three pieces. Separate them to route larger cables or multiple wires, then reassemble.

8. Specifications

Feature	Detail
Brand	SHW
Model Number	OD-006-3
Product Dimensions	23.8"D x 55"W x 28"H
Color	Cherry (as per current model)
Top Material Type	Engineered Wood
Base Material	Alloy Steel
Finish Type	Powder Coated
Special Feature	Lightweight, Integrated Cable Management, Adjustable Leveling Glides
Product Grade	Commercial
Assembly Required	Yes

9. Warranty and Support

The SHW 55-Inch Commercial-Grade Office Computer Desk is covered by a**10-Year Limited Warranty**, ensuring long-term reliability and peace of mind.

For warranty claims, technical support, or inquiries regarding missing/damaged parts, please contact SHW customer service. Refer to the product packaging or the official SHW website for the most current contact information.

You can visit the official SHW store on Amazon for more information:SHW Store

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