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HP DeskJet 2622 (V1N07A)

HP DeskJet 2622 All-in-One Compact Printer User Manual

Model: DeskJet 2622 (V1N07A)

1. INTRODUCTION

This manual provides essential information for setting up, operating, maintaining, and troubleshooting your HP DeskJet 2622 All-in-One Compact Printer. This device is designed for printing, scanning, and copying documents and images.



Front view of the HP DeskJet 2622 printer with a document printing.



Top-down view of the HP DeskJet 2622 printer, showing the HP logo and control panel.

2. PACKAGE CONTENTS

Verify that all items listed below are included in your printer package:

- HP DeskJet 2622 All-in-One Printer
- Setup Cartridges (Black and Tri-color)
- Setup Poster
- Power Cord
- USB Cable

First 2 months **FREE***

INK DELIVERED TO YOUR HOME, STARTING AT \$0.99 PER MONTH

with HP Instant Ink



*Get first two months free when you sign up during printer set up

Image showing the HP DeskJet 2622 printer, HP 65 Setup Ink Cartridges (Black, Tri-color), power cord, and setup poster.

3. INITIAL SETUP

Follow these steps for the initial setup of your HP DeskJet 2622 printer:

1. **Unpack the Printer:** Remove all packaging materials, tapes, and protective films from the printer.
2. **Connect Power:** Plug the power cord into the printer and then into a wall outlet. Press the Power button to turn on the printer.
3. **Install Ink Cartridges:** Open the ink cartridge access door. Wait for the carriage to move to the center. Insert the black cartridge into the right slot and the tri-color cartridge into the left slot. Close the access door.
4. **Load Paper:** Extend the input tray and load plain white paper. Adjust the paper guides to fit the paper size.
5. **Install HP Smart App:** Download the HP Smart app on your computer or mobile device from hp.com/go/hpsmart. The app will guide you through connecting the printer to your wireless network and installing necessary drivers.
6. **Complete Setup:** Follow the on-screen instructions in the HP Smart app to complete the printer setup,

including alignment and registration.

At a glance

Main features



Print



Copy



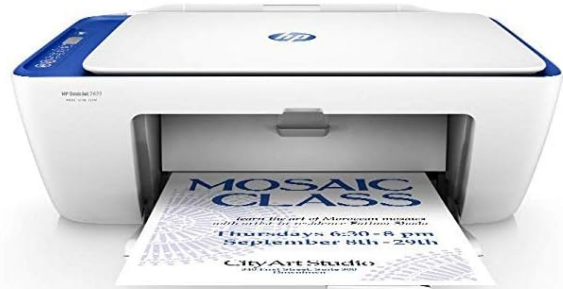
Scan



Wireless



Print from
smartphone
and tablet



Highlighted features



Fast, easy setup

Get connected and start printing fast with easy setup from your smartphone or tablet.



HP Smart app

Manage printing tasks and scan directly from your mobile device.



Compact design

Output tray minimizes space when closed and reduces jams.

Additional features

- Intuitive LCD control panel
- Optional high-yield cartridges
- HP Instant Ink eligible
- ENERGY STAR® certified
- Scan to email
- Print from USB drive

Ink cartridges

HP 65 standard/XL



Black



- Included
- Not included

The HP Smart app facilitates easy mobile printing and setup.

4. BASIC OPERATIONS

The HP DeskJet 2622 offers print, copy, and scan functionalities.

4.1. Printing

- **From a Computer:** Ensure the printer is connected to your computer via USB or Wi-Fi. Open the document or image you wish to print, select 'Print' from the application's menu, choose your HP DeskJet 2622 printer, and adjust settings as needed before printing.
- **From a Mobile Device:** Use the HP Smart app to print documents or photos directly from your smartphone or tablet.

4.2. Copying

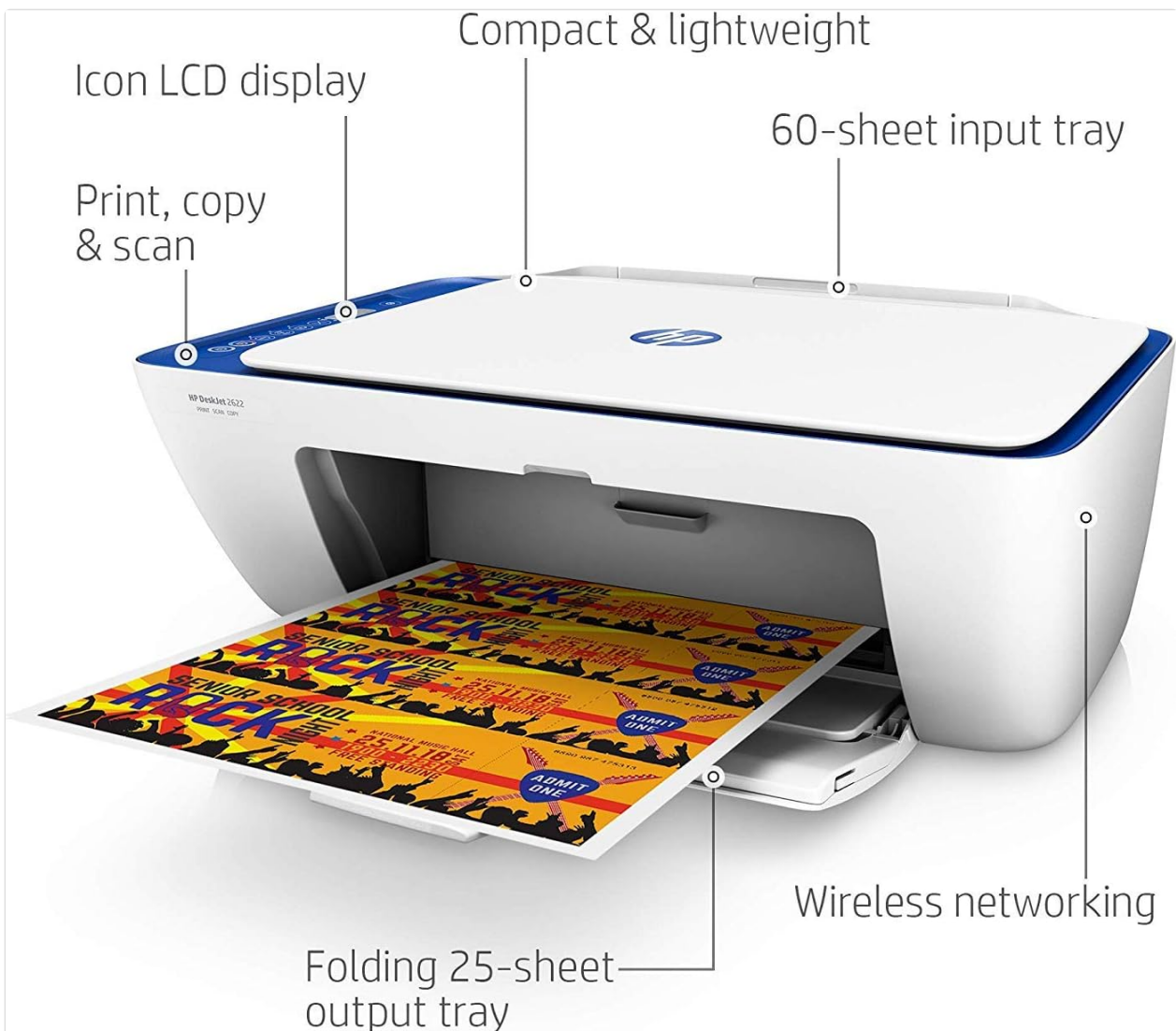
To make a copy:

1. Place the original document face-down on the scanner glass.
2. On the printer's control panel, press the Black Copy button for a black-and-white copy or the Color Copy button for a color copy.
3. To make multiple copies, press the desired copy button multiple times.

4.3. Scanning

To scan a document or photo:

1. Place the original document face-down on the scanner glass.
2. Open the HP Smart app on your computer or mobile device.
3. Select the 'Scan' option within the app.
4. Adjust scan settings (e.g., resolution, color, destination) and initiate the scan.
5. Save the scanned file to your desired location.



Angled view highlighting compact design, 60-sheet input tray, wireless networking, folding 25-sheet output tray, and print, copy, scan functions.



Icon LCD display

Close-up of the icon LCD display on the printer's control panel, showing various status indicators.

Easy mobile printing with HP Smart app



Side view showing the output tray in its closed position, designed to minimize space when not in use.

5. CONNECTIVITY

The HP DeskJet 2622 offers both wireless and USB connectivity options.

- **Wireless Networking:** Connect your printer to your home or office Wi-Fi network for convenient printing from multiple devices without physical cables.
- **USB 2.0:** For a direct connection to a computer, use a USB 2.0 cable (included). The USB port is located at the rear of the printer.



Rear view of the printer, indicating the USB 2.0 port for PC connection.

6. MAINTENANCE

6.1. Replacing Ink Cartridges

When an ink cartridge runs low or is empty, replace it with a new HP 65 standard or XL cartridge. The printer uses dynamic security, which may be updated periodically by firmware updates. The printer is intended to be used solely with cartridges using only original HP electronic circuitry. Cartridges with modified or non-HP electronic circuitry may not function or may cease to function.

1. Ensure the printer is on.
2. Open the ink cartridge access door.
3. Wait for the print carriage to stop moving.
4. Gently press down on the old cartridge to release it, then pull it out.
5. Remove the new cartridge from its packaging and carefully remove the protective tape.
6. Insert the new cartridge into its corresponding slot (black on the right, tri-color on the left) until it clicks into place.
7. Close the ink cartridge access door.



Image showing compatible HP 65 standard/XL black and tri-color ink cartridges.

6.2. Cleaning the Printer

Regular cleaning helps maintain print quality and printer longevity.

- **Exterior:** Wipe the exterior surfaces with a soft, lint-free cloth. Do not use abrasive cleaners.
- **Scanner Glass:** Clean the scanner glass with a soft cloth lightly dampened with glass cleaner. Avoid spraying cleaner directly onto the glass.
- **Printhead Cleaning:** If print quality issues arise (e.g., streaks, faded colors), use the printer software or the HP Smart app to perform a printhead cleaning cycle.

7. TROUBLESHOOTING

This section addresses common issues you might encounter with your HP DeskJet 2622 printer.

- **Printer Not Responding:**
 - Ensure the printer is powered on and properly connected to a power outlet.
 - Check USB cable connections or Wi-Fi network status.
 - Restart the printer and your computer/mobile device.
- **Poor Print Quality:**
 - Check ink levels and replace any low or empty cartridges.
 - Perform a printhead cleaning and alignment through the HP Smart app or printer software.
 - Ensure you are using appropriate paper for your print job.
- **Wireless Connection Issues:**
 - Verify that your printer and device are connected to the same Wi-Fi network.
 - Restart your router, printer, and device.
 - Use the HP Smart app to reconfigure wireless settings.

- **Paper Jams:**

- Turn off the printer and unplug it.
- Carefully remove any jammed paper from the input tray, output tray, or inside the printer.
- Ensure paper is loaded correctly and not overfilled.

For more detailed troubleshooting, refer to the official HP support website or the comprehensive user manual PDF available online.

8. TECHNICAL SPECIFICATIONS

In the box



Diagram summarizing main features and additional features of the HP DeskJet 2622.

Feature	Specification
Product Dimensions	16.73"D x 21.56"W x 9.79"H
Item Weight	7 pounds
Connectivity Technology	USB, Wireless
Printing Technology	Inkjet

Feature	Specification
Printer Output	Color
Maximum Print Speed (Monochrome)	7.5 ppm
Maximum Print Speed (Color)	5.5 ppm
Maximum Black and White Print Resolution	2400 dpi
Maximum Media Size	8.5 x 14 inch
Max Input Sheet Capacity	60 sheets
Output Sheet Capacity	25 sheets
Scanner Type	Flatbed
Max Copy Speed (Black & White)	7.5 ppm
Max Copy Resolution (Black & White)	1200 dpi
Max Copy Resolution (Color)	1200 dpi
Memory Storage Capacity	64 MB
Compatible Devices	Smartphones, PCs
Controller Type	Amazon Alexa, Vera

9. WARRANTY AND SUPPORT

9.1. Warranty Information

The HP DeskJet 2622 All-in-One Compact Printer comes with a limited warranty. Please refer to the warranty documentation included with your product or visit the official HP website for specific terms and conditions.

9.2. Customer Support

For further assistance, technical support, or to access the full user manual, please visit the official HP support website:

[HP Customer Support](#)

You can also download the comprehensive User Manual (PDF) directly from Amazon's product page or HP's support site for more detailed instructions and information.