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VIISAN VF3240

Viisan VF3240 A3 Flatbed Scanner User Manual

Model: VF3240

INTRODUCTION

The Viisan VF3240 is a high-speed A3 flatbed scanner designed for efficient photo and document digitization. It supports scanning of materials up to 304 x 426 mm, making it ideal for large format documents, artwork, and books. Equipped with advanced image editing and text recognition (OCR) software, the VF3240 provides a user-friendly interface for both general users and creative professionals, enabling seamless archiving, copying, and email distribution of scanned content.



Image: The Viisan VF3240 A3 Flatbed Scanner, demonstrating its capability to scan a vibrant image, highlighting its large scanning area and sleek design.

SAFETY INFORMATION

- Always connect the scanner to a grounded power outlet.
- Do not expose the scanner to water or excessive humidity.
- Avoid placing the scanner in direct sunlight or near heat sources.
- Use only the power adapter supplied with the device.
- Keep the scanner clean and free from dust to ensure optimal performance.
- Do not attempt to disassemble or repair the scanner yourself. Refer to qualified service personnel.

PACKAGE CONTENTS

Verify that all items listed below are included in your package:

- Viisan VF3240 Flatbed Scanner
- Software CD (Drivers & ViiScan, OCR Engine)
- USB Cable
- Power Adapter
- Quick Start Guide



Image: The packaging box for the Viisan VF3240 scanner, illustrating the product name, model, and key features such as A3 speed and high optical resolution.

SETUP

1. Physical Setup

1. Place the scanner on a stable, flat surface. Ensure there is enough space (at least 57cm x 40cm) for operation and ventilation.
2. Connect the USB cable from the scanner to an available USB port on your computer.
3. Connect the power adapter to the scanner's power input, then plug the adapter into a grounded electrical outlet.
4. Press the power button on the scanner to turn it on.

2. Software Installation

The Viisan VF3240 scanner requires driver and software installation for full functionality.

1. Insert the provided Software CD into your computer's CD/DVD drive. If your computer does not have a CD drive, download the latest drivers and software from the official Viisan website: <http://en.viisan.com/product/121.html>.
2. Follow the on-screen instructions to install the scanner drivers and the ViiScan software.
3. Install the OCR engine (supports 120 languages) and any other utilities as desired.
4. Restart your computer after installation is complete to ensure all drivers are properly loaded.

Compatible with M1-Powered Macs

The VF series A3 flatbed scanner is ready to support M1 Macs through the Image Capture (ICA) driver in macOS.

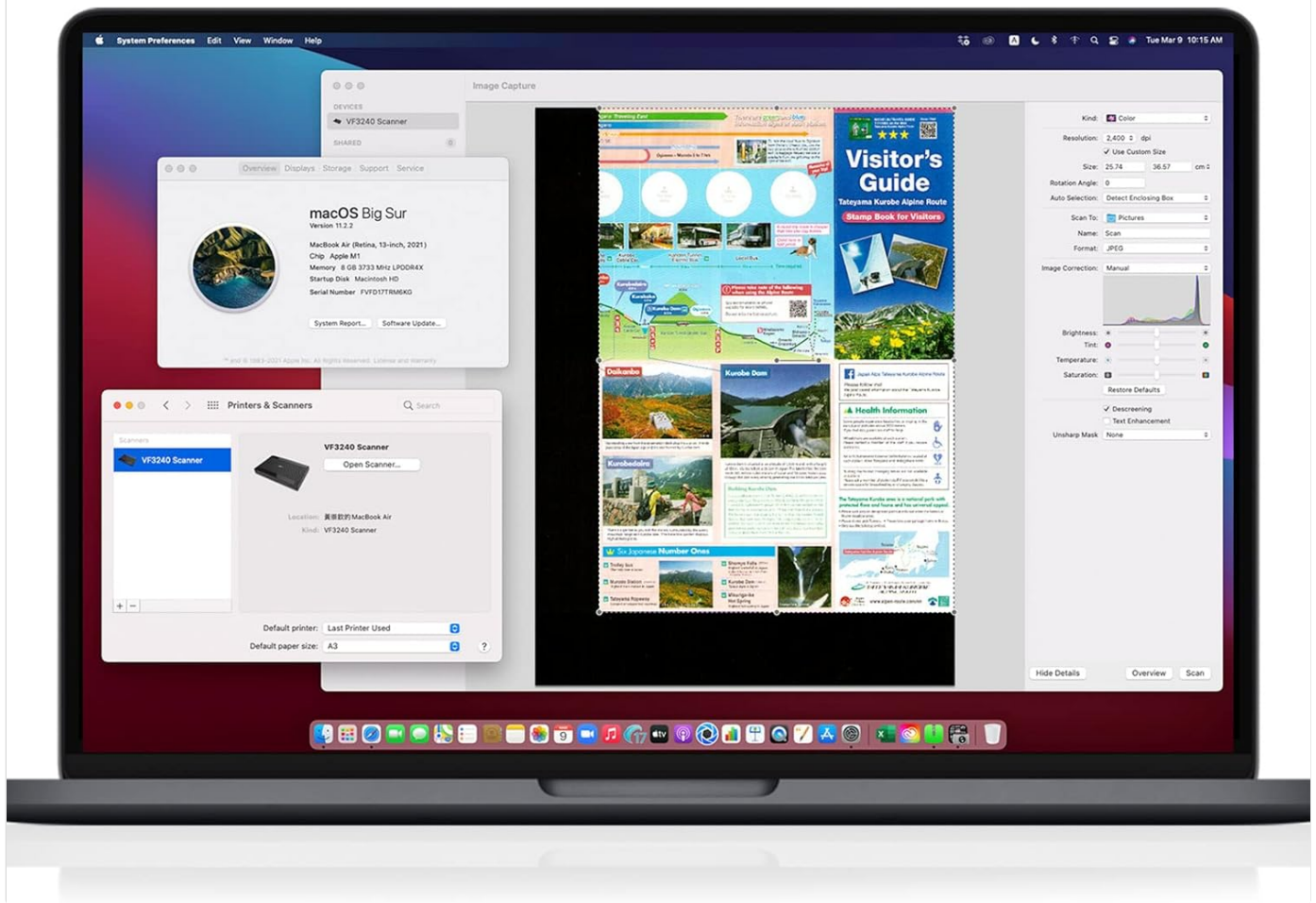


Image: The Viisan VF3240 scanner connected to a Mac, demonstrating its compatibility with M1-powered Macs via the Image Capture (ICA) driver in macOS.

3. System Compatibility

The Viisan VF3240 is compatible with a wide range of operating systems:

- Windows: 11, 10, 8.1, 8, 7
- Mac: macOS (including M1-powered Macs via ICA driver)
- Linux (basic functionality may vary, refer to Viisan support for details)

The scanner is WIA and TWAIN compatible, ensuring broad software support.

OPERATING INSTRUCTIONS

1. Basic Scanning Process

1. Ensure the scanner is powered on and connected to your computer.
2. Lift the scanner lid.
3. Place the document or photo face down on the scanner glass, aligning it with the guides. For A3 documents, ensure the entire document fits within the scanning area (304 x 426 mm).

4. Close the scanner lid gently.
5. Open the ViiScan software on your computer or use a compatible scanning application.
6. Select your desired scanning settings (e.g., resolution, color mode, file format). The scanner supports up to 2400 x 2400 DPI resolution with 48-bit color input and 24-bit color output.
7. Initiate the scan from the software. The VF3240 can scan an A3 document at 200 dpi color resolution in approximately 4 seconds.
8. Review the scanned image and save it to your desired location.



Image: The Viisan VF3240 scanner with an A3-sized document placed on the flatbed, ready for scanning, emphasizing its large format capability.

2. Automatic Scanning Function

The automatic scanning function enhances efficiency for continuous scanning. When enabled, the scanner will automatically initiate a scan once the lid is closed, eliminating the need to manually click the scan button in the software for each item.

3. Scanning Thick Books and Objects

The VF3240 features an adjustable lid design, allowing it to accommodate and scan thick books, magazines, or other three-dimensional objects up to 2.4 cm in height without damaging the original or the scanner.



Adjustable lid design allows scanning thick books

Image: A close-up of the Viisan VF3240 scanner's adjustable lid, demonstrating its ability to lift and accommodate thick items like books for scanning, with a measurement of 2.4cm indicated.

4. Software Features and File Formats

The included ViiScan software and OCR engine provide comprehensive tools for managing your scanned documents:

- **Image Editing:** Basic image manipulation tools are available within the software.
- **OCR (Optical Character Recognition):** Convert scanned documents into editable text. The OCR engine supports 120 languages.
- **Supported File Formats:** Scan and save documents in various formats including JPG, BMP, TIFF, TXT, DOC, XLS, and PDF.



Image: A hand interacting with the control panel of the Viisan VF3240 scanner, with icons representing various output file formats such as JPG, BMP, TIFF, TXT, DOC, XLS, and PDF, indicating direct scan functionalities.

5. Direct Scan Functions (EZ Buttons)

The scanner features "EZ Buttons" for quick and direct scanning operations:

- **Scan to Folder:** Directly save scanned images to a specified folder on your computer.
- **Create PDF:** Convert scanned documents directly into PDF format.
- **Scan to E-Mail Attached:** Automatically attach scanned documents to a new email message.
- **Scan to Print:** Send scanned images directly to a connected printer.

MAINTENANCE

- **Cleaning the Scanner Glass:** Use a soft, lint-free cloth lightly dampened with a non-abrasive glass cleaner. Do not spray cleaner directly onto the glass.
- **Cleaning the Exterior:** Wipe the scanner's exterior with a soft, dry cloth. Avoid using harsh chemicals or abrasive

materials.

- **Dust Prevention:** Keep the scanner covered when not in use to prevent dust accumulation, which can affect scan quality.
- **Software Updates:** Regularly check the Viisan website for software and driver updates to ensure optimal performance and compatibility.

TROUBLESHOOTING

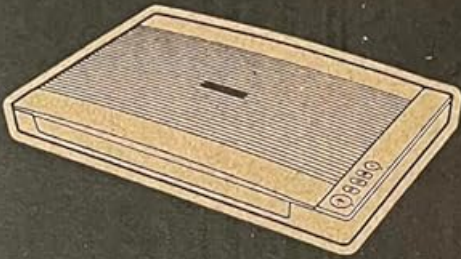
Problem	Possible Cause	Solution
Scanner not recognized by computer.	Loose USB connection, driver not installed, power off.	Ensure USB cable is securely connected to both scanner and computer. Verify scanner is powered on. Reinstall scanner drivers from the provided CD or Viisan website. Try a different USB port.
Scanned images are blurry or distorted.	Dirty scanner glass, document not flat, incorrect resolution.	Clean the scanner glass thoroughly. Ensure the document is placed flat on the glass and the lid is closed properly. Adjust scanning resolution settings in the software.
Colors in scanned images are inaccurate.	Color calibration needed, software settings.	Perform a color calibration through the ViiScan software if available. Adjust color settings (brightness, contrast, hue) in the scanning software or a post-processing image editor.
Software crashes or freezes.	Outdated software/drivers, system conflict.	Update ViiScan software and drivers to the latest version from the Viisan website. Ensure your operating system is up to date. Close other demanding applications before scanning.

SPECIFICATIONS

Model Name	Viisan VF3240
Scanner Type	Flatbed
Optical Resolution	2400 x 2400 DPI
Color Depth	48-bit input, 24-bit output
Max Scan Area	A3 (304 x 426 mm)
Scan Speed	Approx. 4 seconds for A3 (200 dpi, Color)
Connectivity	USB
Operating System Compatibility	Windows 11/10/8.1/8/7, Mac, Linux

Item Weight	4.3 Kilograms
Dimensions (Approx.)	Requires space of at least 57cm x 40cm
Power Consumption	Scanning: 8W, Standby: 2.5W

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Model No.	Scan Speed / Optical Resolution
VF3240	4 Sec/page (200dpi, A3 Size) 2400 dpi x 2400 dpi

SPECIFICATIONS

Scanner Type	A3 High Speed Flatbed Scanner
Optical Sensor	Contact Image Sensor (CIS)
Light Source	Three-color (RGB) LED
Color Bit Depth	Color: 48-bit input, 24-bit output Grayscale: 16-bit input, 8-bit output
Max. Scanning Area	304 x 426 mm (11.98" x 16.8")
Function Buttons	Scan / PDF / E-Mail / Print
Output Format	BMP 、 PNG 、 JPEG 、 PDF 、 TIF 、 Multi-page PDF 、 TIF
Interface	High Speed USB 2.0
Dimension (L x W x H)	565 x 394 x 61 mm
Weight	Approx. 4.3 kgs (9.4 lbs)
Power Consumption	12 VDC/2A, 24W (Input 100~120VAC or 200~240VAC, 50~60Hz) Scanning: 8.5W
Power Saving	Auto power off after no operation for 15min
Operation Temperature	10 °C - 35 °C (50 °F - 95 °F)
Operation Humidity	10% to 85% RH
OS Compatibility	Microsoft® Windows® 10、8.1、8、7、 Vista、XP(SP3) 32 Bit or 64 Bit



Image: The back of the Viisan VF3240 scanner's packaging, displaying a detailed table of specifications including model number, scan speed, optical resolution, and power consumption.

WARRANTY AND SUPPORT

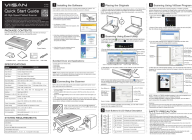



The Viisan VF3240 scanner comes with a manufacturer's warranty. Please refer to the Quick Start Guide or the official Viisan website for specific warranty terms and conditions.

For technical support, driver updates, or troubleshooting assistance, please visit the official Viisan support page or contact their customer service:

- **Official Website:** <http://en.viisan.com>
- **Product Support Page:** <http://en.viisan.com/product/121.html>
- **Spare Parts Availability:** 2 Years (as per product information)

Related Documents - VF3240

	<p>VIISAN VF3240/VF3120 A3 High Speed Flatbed Scanner User Manual</p> <p>Comprehensive user manual for the VIISAN VF3240 and VF3120 A3 High Speed Flatbed Scanners, covering installation, software usage (ViiScan, Event Utility), scanning operations, image processing, maintenance, troubleshooting, and technical specifications.</p>
	<p>VIISAN A3 Scanner: Using Image Capture on Mac and Troubleshooting ICA Driver Installation</p> <p>A comprehensive guide on using Apple's Image Capture application with VIISAN A3 scanners on macOS, including detailed steps for setup, scanning, and troubleshooting ICA driver installation issues.</p>

	<p>VIISAN A3 High Speed Flatbed Scanner Quick Start Guide</p> <p>A quick start guide for the VIISAN A3 High Speed Flatbed Scanner (Models VF3240, VF3120), covering software installation, scanner connection, using scanning utilities (Event Utility, ViiScan), scan button functions, LED status, and essential safety precautions.</p>
	<p>VIISAN OfficeCam User Manual for Mac</p> <p>User manual for VIISAN OfficeCam scanning software on macOS, detailing installation, features, and troubleshooting for document, book, barcode, ID, and video scanning.</p>
	<p>VIISAN S21 Document Camera Quick Start Guide - Setup, Specifications, and Usage</p> <p>Comprehensive Quick Start Guide for the VIISAN S21 Document Camera. Learn how to set up, connect, and use your A2-size USB document camera with detailed specifications, assembly instructions, and software download information.</p>
	<p>VIISAN K48 Ultra-High Resolution Overhead Book & Document Scanner</p> <p>Discover the VIISAN K48, an ultra-high resolution overhead book and document scanner featuring a 48MP CMOS sensor, 4K video recording, AI-powered text-to-speech, and automatic page flattening for crystal clear imaging and efficient scanning.</p>