

# **Melitta Easy Top 1023-04 Filter Coffee Machine User Manual**

Model: 1023-04

## **1. INTRODUCTION**

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This manual provides essential information for the safe and efficient operation, maintenance, and troubleshooting of your Melitta Easy Top 1023-04 Filter Coffee Machine. Please read these instructions carefully before first use and keep them for future reference.



*Image 1.1: Melitta Easy Top 1023-04 Filter Coffee Machine in operation.*

## 2. SAFETY INSTRUCTIONS

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Always observe the following safety precautions to prevent injury or damage to the appliance:

- **Electrical Safety:** Ensure the voltage indicated on the appliance matches your local mains voltage before connecting. Do not immerse the appliance, cord, or plug in water or other liquids. Do not operate with a damaged cord or plug.
- **Hot Surfaces:** The warming plate and glass carafe become very hot during and after operation. Avoid direct contact. Use the handle of the carafe.
- **Children:** This appliance is not intended for use by children. Keep the appliance and its cord out of reach of children.
- **Supervision:** Never leave the coffee machine unattended during operation.
- **Intended Use:** This appliance is designed for household use only, for brewing coffee. Any other use is considered improper and may result in injury or damage.

## 3. PRODUCT COMPONENTS

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Familiarize yourself with the parts of your Melitta Easy Top 1023-04 coffee machine:

1. **Water Tank:** Transparent reservoir for filling water. Features water level markings.
2. **Lid:** Covers the water tank and filter holder.
3. **Filter Holder:** Removable basket for inserting the coffee filter.
4. **Drip Stop:** Prevents coffee from dripping when the carafe is removed.
5. **Glass Carafe:** Heat-resistant glass jug with a handle and lid, for collecting brewed coffee.
6. **Warming Plate:** Keeps the brewed coffee warm.
7. **On/Off Switch:** Illuminated switch to start and stop the brewing process.
8. **Power Cord:** For connecting the appliance to a power outlet.

## 4. SETUP

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### 4.1 Unpacking and Initial Cleaning

1. Remove all packaging materials and protective films from the appliance.
2. Clean the glass carafe, its lid, and the removable filter holder with warm water and a mild detergent. Rinse thoroughly.
3. Wipe the exterior of the coffee machine with a damp cloth.

### 4.2 First Use (Rinsing Cycle)

Before brewing coffee for the first time, perform a rinsing cycle to clean the internal components:

1. Fill the water tank with cold, fresh water up to the maximum mark (1.25 Liters).
2. Place the empty glass carafe with its lid on the warming plate.
3. Press the On/Off switch. The machine will start a brewing cycle with only water.
4. Once the cycle is complete, discard the water from the carafe.
5. Repeat this process once or twice to ensure thorough cleaning.

## 5. OPERATING INSTRUCTIONS

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### 5.1 Brewing Coffee

1. **Fill Water:** Open the lid and fill the water tank with the desired amount of cold, fresh water. The water level markings on the tank indicate cups (e.g., 1.25 Liters capacity).
2. **Insert Filter:** Place a standard paper coffee filter (size 1x4 or similar, depending on model specifics) into the removable filter holder. Alternatively, if your model includes a reusable filter, insert that.
3. **Add Coffee:** Add the desired amount of ground coffee into the filter. A general guideline is one level tablespoon of coffee per cup (150ml). Adjust to personal taste.
4. **Position Carafe:** Ensure the glass carafe with its lid is correctly placed on the warming plate. The lid activates the drip stop mechanism.
5. **Start Brewing:** Press the On/Off switch. The indicator light will illuminate, and the brewing process will begin.

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6. **Serving:** Once brewing is complete, the warming plate will keep the coffee warm. The machine typically switches off automatically after 40 minutes.



*Image 5.1: Melitta Easy Top 1023-04 in a kitchen setting, ready for use.*

## 6. CLEANING AND MAINTENANCE

### 6.1 Daily Cleaning

Regular cleaning ensures optimal performance and taste:

- Always unplug the appliance and allow it to cool down before cleaning.
- Remove the filter holder and discard the used coffee filter and grounds.
- Wash the glass carafe, its lid, and the filter holder with warm soapy water. These parts are generally dishwasher safe (refer to specifications).
- Wipe the exterior of the coffee machine with a soft, damp cloth. Do not use abrasive cleaners or scouring pads.

## 6.2 Descaling

Limescale buildup can affect performance and coffee taste. Descaling your machine regularly, depending on water hardness and frequency of use (e.g., every 2-3 months).

1. Use a commercially available descaling agent suitable for coffee machines, following the manufacturer's instructions.
2. Alternatively, a solution of white vinegar and water (1:2 ratio) can be used.
3. Fill the water tank with the descaling solution.
4. Place the empty glass carafe on the warming plate.
5. Start a brewing cycle. Allow about half of the solution to run through, then switch off the machine and let it sit for 15-20 minutes.
6. Switch the machine back on and let the remaining solution run through.
7. After descaling, run at least two full cycles with fresh, clean water to rinse out any descaling agent residue.

## 7. TROUBLESHOOTING

If you encounter issues with your coffee machine, refer to the table below for common problems and solutions:

Problem	Possible Cause	Solution
Coffee does not brew.	No water in tank, machine not plugged in, On/Off switch not pressed.	Fill water tank, check power connection, press On/Off switch.
Coffee tastes weak or too strong.	Incorrect coffee-to-water ratio, coffee grind too coarse/fine.	Adjust coffee amount, use appropriate grind for drip coffee.
Water leaks from the machine.	Water tank overfilled, carafe not correctly placed, filter holder clogged.	Do not overfill, ensure carafe is seated properly, clean filter holder.
Brewing process is slow.	Limescale buildup.	Descale the coffee machine (refer to Section 6.2).
Drip stop not working.	Carafe lid not correctly positioned, drip stop mechanism clogged.	Ensure carafe lid is properly seated, clean the drip stop area.

If the problem persists after attempting these solutions, please contact Melitta customer support.

## 8. SPECIFICATIONS

Technical details for the Melitta Easy Top 1023-04 Filter Coffee Machine:

- **Model:** 1023-04
- **Brand:** Melitta
- **Coffee Maker Type:** Drip Coffee Machine

- **Capacity:** 1.25 Liters (approximately 10-15 cups)
- **Voltage:** 230 Volts (AC)
- **Operation Mode:** Fully Automatic
- **Material:** Stainless Steel, Plastic (Black finish)
- **Included Components:** Filter (reusable or paper filter compatible), Glass Carafe
- **Dishwasher Safe:** Yes (Glass Carafe, Lid, Filter Holder)
- **Product Dimensions:** 3.41 x 2.71 x 4.65 inches (approx. 8.66 x 6.88 x 11.81 cm)
- **Item Weight:** 1.98 pounds (approx. 0.9 kg)

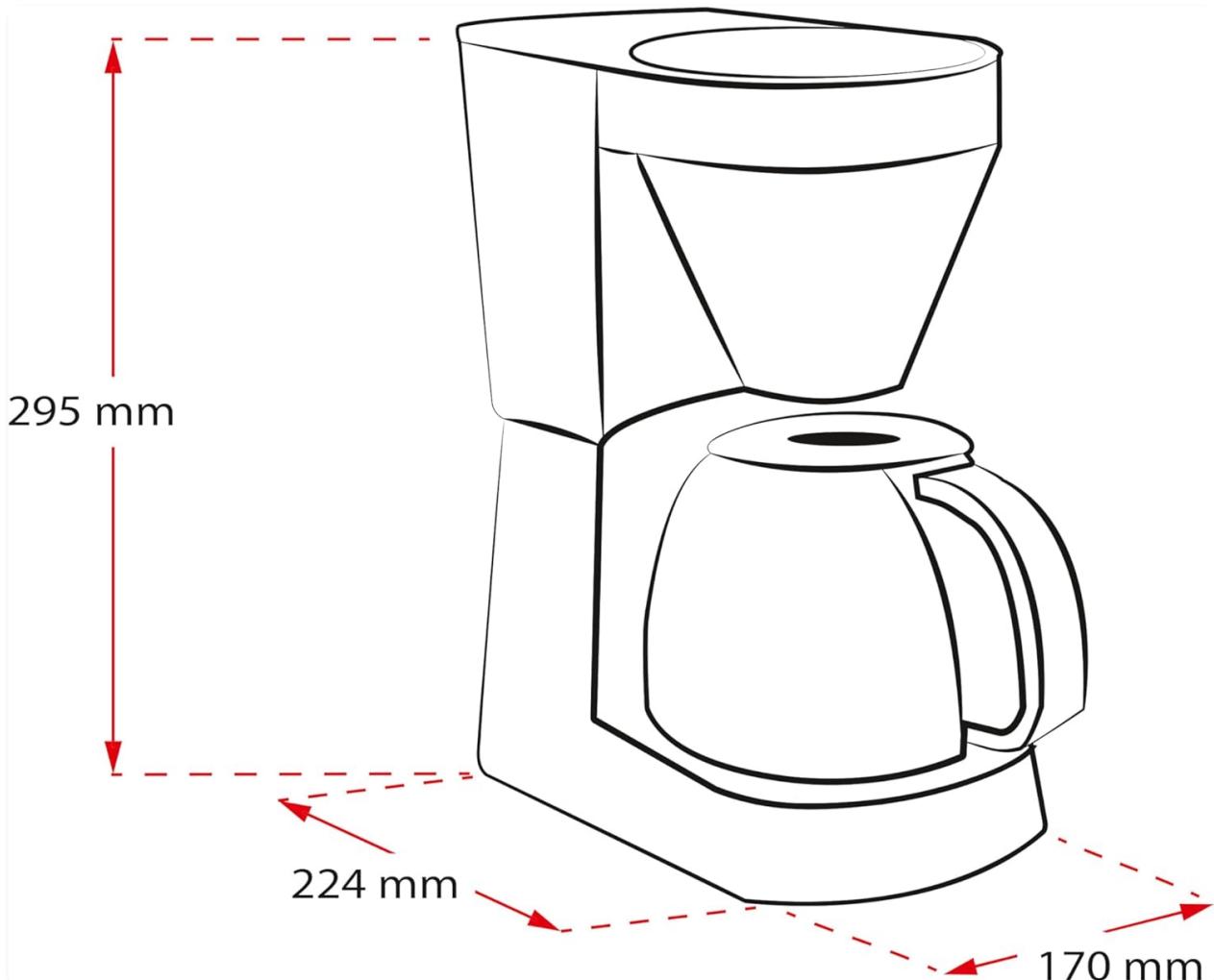


Image 8.1: Dimensional diagram of the Melitta Easy Top 1023-04 coffee machine.

## 9. WARRANTY AND SUPPORT

Melitta products are manufactured to high-quality standards. For information regarding the warranty period and conditions applicable to your Melitta Easy Top 1023-04 coffee machine, please refer to the warranty card included with your purchase or visit the official Melitta website.

For technical support, spare parts, or service inquiries, please contact Melitta customer service:

- **Website:** [www.melitta.com](http://www.melitta.com) (Check for local country-specific websites)
- **Contact Information:** Refer to the 'Contact Us' section on the Melitta website for phone numbers or email support in your region.

When contacting support, please have your model number (1023-04) and purchase date available.

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