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› Double A A4 Size Premium Printer Paper - 21 lb, 8.3" x 11.7" (100 Sheets, White) Instruction Manual

Double A Double A Multi-Packs

Double A A4 Size Premium Printer Paper Instruction Manual

Model: Double A Multi-Packs

1. INTRODUCTION

This manual provides essential information for the proper use and care of Double A A4 Size Premium Printer Paper. Designed for high-quality printing and copying, this paper ensures consistent performance across various applications.

Double A paper is known for its smooth texture and bright white finish, making it suitable for professional documents, reports, and everyday printing needs. It is engineered to minimize paper jams and deliver crisp, clear results for both color and black & white prints.



Image 1.1: A stack of Double A A4 Premium Printer Paper reams inside a cardboard box, ready for use.

2. PRODUCT FEATURES

- **High Quality:** Moderately bright, white copy paper.
- **Smooth Performance:** Consistently smooth paper designed to prevent jams in printers and copiers.
- **Double-Sided Printing:** Optimized for printing on both sides without significant bleed-through.
- **Print Quality:** Delivers premium quality color and black & white printouts with sharp details and crispness.
- **Versatile Use:** Ideal for a wide range of copying and printing tasks.
- **Environmental Responsibility:** Produced from sustainable sources, certified by various environmental management systems.

3. USAGE INSTRUCTIONS

3.1. Loading Paper

1. **Unpack:** Carefully remove the paper ream from its packaging. Avoid tearing the ream wrapper excessively to protect unused sheets.
2. **Fan the Paper:** Gently fan the edges of the paper stack to separate the sheets and remove any static electricity. This helps prevent multiple sheets from feeding at once.
3. **Load into Tray:** Place the paper squarely into your printer or copier's paper tray. Ensure the paper guides are adjusted snugly against the edges of the paper stack to prevent misalignment.
4. **Orientation:** Verify the correct paper orientation for your specific printer model, especially for single-sided or pre-printed documents.



Image 3.1: A single ream of Double A A4 Premium Printer Paper, showing the packaging details and the paper's white surface.

3.2. Printing and Copying

- **Printer Settings:** Select 'A4' as the paper size in your printer's software settings. For optimal results, choose 'Plain Paper' or 'Standard' quality settings.
- **Compatibility:** This paper is compatible with Laser, Ink-Jet, Copier, and Fax machines.
- **Double-Sided Printing:** Utilize your printer's duplex printing feature for efficient two-sided document creation.

4. CARE AND STORAGE

- **Keep Dry:** Store paper in a cool, dry place away from direct sunlight and moisture to prevent warping,

curling, or damage.

- **Original Packaging:** Keep unused paper in its original ream wrapper or a sealed container to protect it from dust and humidity.
- **Flat Storage:** Store paper flat to maintain its shape and prevent bending.
- **Avoid Extreme Temperatures:** Do not expose paper to extreme heat or cold, as this can affect its quality and performance.

Suggestion: Keep away from flame and moisture.

5. TROUBLESHOOTING

5.1. Paper Jams

- **Cause:** Improper loading, static electricity, or damaged paper.
- **Solution:** Ensure paper is loaded correctly and guides are snug. Fan the paper before loading. Check for any bent or damaged sheets and remove them.

5.2. Poor Print Quality

- **Cause:** Incorrect printer settings, low ink/toner, or dirty printer heads.
- **Solution:** Verify printer settings are appropriate for plain paper. Check ink/toner levels. Perform a print head cleaning cycle if using an inkjet printer.

5.3. Paper Not Feeding

- **Cause:** Paper tray empty, paper guides too tight/loose, or worn feed rollers.
- **Solution:** Refill paper tray. Adjust paper guides to fit the paper stack without being too tight. If the issue persists, consult your printer's manual for maintenance on feed rollers.

6. SPECIFICATIONS

Attribute	Detail
Brand	Double A
Model Number	Double A Multi-Packs
Paper Color	White
Paper Size	A4 (210mm x 297mm / 8.27" x 11.69")
Paper Weight	80 GSM (21 lb)
Brightness Rating	96 Lumen
Paper Finish	Smooth
Compatibility	Laser, Ink-Jet, Copier, Fax, 2-Sided Copying
Available Packs	40, 100, and 500 Sheets
Product Dimensions (100 Sheets)	11.81 x 8.66 x 1.18 inches
Item Weight (100 Sheets)	2.82 ounces (80 Grams)
UPC	8856976001761

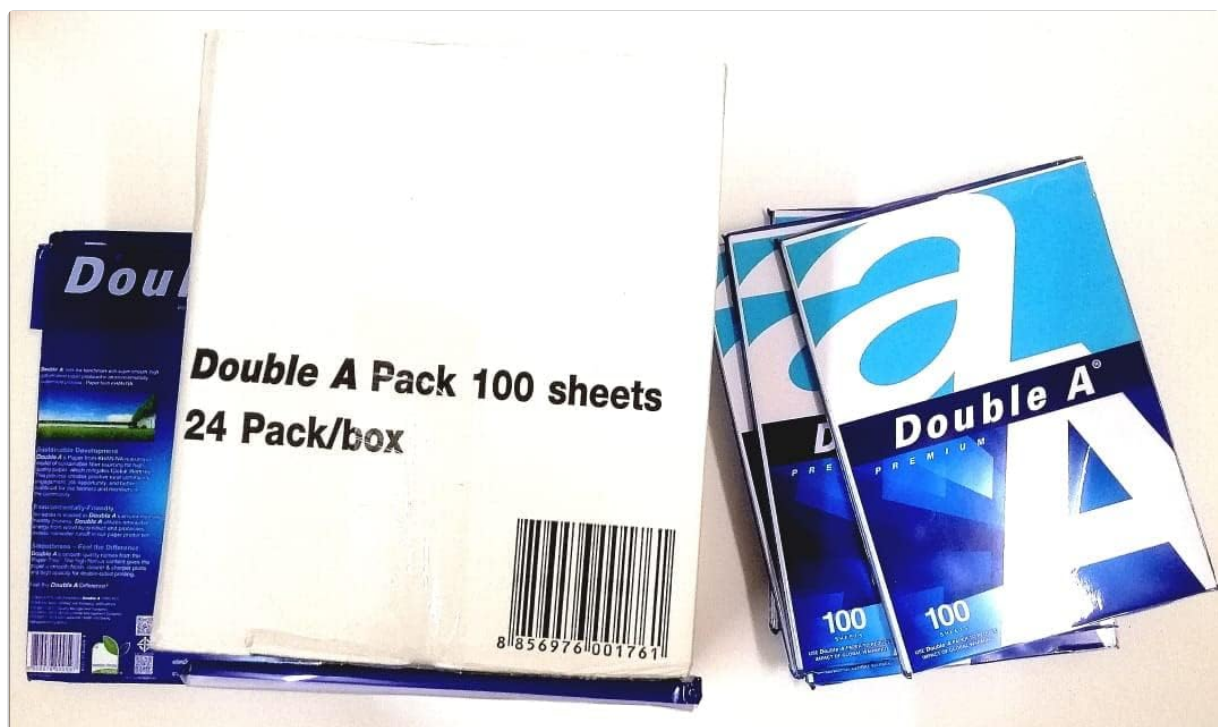


Image 6.1: A cardboard box labeled 'Double A Pack 100 sheets' with a visible barcode (8856976001761) and individual reams of paper.

7. CERTIFICATIONS

Double A A4 Premium Printer Paper adheres to high standards of quality and environmental responsibility, holding the following certifications:

- **TISI Standard:** Thai Industrial Standards Institute certification.
- **ISO 9001:2008:** Certified by the International Organization for Standardization for Quality Management

Systems.

- **ISO 14001:2004:** Certified for Environmental Management Systems.
- **ISO 18001:2007:** Certified for Occupational Health and Safety Management Systems.

Double A[®]
80 gsm • A4 (210 x 297 mm) • 100 Sheets

Double A sets the benchmark with super smooth, high performance paper produced in an environmentally sustainable process - Paper from KHAN-NA.

Sustainable Development
Double A's Paper from KHAN-NA is a unique model of sustainable fiber sourcing for high quality paper, which mitigates Global Warming. This process creates positive rural community engagement, job opportunity, and better livelihood for the farmers and members of the community.

Environmentally-Friendly
No waste is wasted in **Double A's** environmentally friendly process. **Double A** utilizes renewable energy from wood by-product and processes excess rainwater runoff in our paper production.

Smoothness – Feel the Difference
Double A's smooth quality comes from the 'Paper-Tree'. The high fibrous content gives the paper a smooth finish, clearer & sharper prints and high opacity for double-sided printing.

Feel the **Double A** Difference !

This product is manufactured by **Double A** (1991) PLC.
Which has been certified with following certifications:
- ISO 9001: 2015 (Quality Management Systems)
- ISO 14001: 2015 (Environmental Management Systems)
- ISO 45001: 2018 (Occupational Health and Safety Management Systems)

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MADE BY Double A

PAPER FROM KHAN-NA

www.1054-2560

www.DoubleAPaper.com

Applications

LASER

INK-JET

COPIER

FAX

2 SIDED COPYING

Double A PREMIUM
Super smooth, premium quality paper with unique and sustainable fiber for best results of all professional requirement.

ชนิดสินค้า : กระดาษถ่ายเอกสาร 80 กรัมต่อตารางเมตร ประเภทเชือกสี
ขนาด : เอ 4 (210 X 297 มิลลิเมตร)
จำนวน : 100 แผ่น
วิธีการใช้ : เปิดต่อพร้อมใช้งาน
ข้อแนะนำ : อย่าเก็บไว้ในที่เปียกชื้น
ผลิตโดย : บริษัท คับเบิล เอ (1991) จำกัด (มหาชน)
1/2 หน้ 2 ต.ท่าคูม อ.ศรีมหาโพธิ จ.ปราจีนบุรี 25140
ผลิตเมื่อ :
ราคา : ระบุ ณ จุดขาย บาท

Image 7.1: Detailed view of Double A A4 Premium Printer Paper packaging, highlighting various certifications and application icons (Laser, Ink-Jet, Copier, Fax, 2-Sided).

8. WARRANTY AND SUPPORT

Double A stands by the quality of its products. If you are not 100% satisfied with your purchase, please refer to the retailer's return policy for assistance.

For further inquiries or support regarding Double A products, please visit the official Double A website or contact their customer service department.