

## Sauder 422476

# Sauder Cottage Road Book Shelf Instruction Manual

Model: 422476

Brand: Sauder

## 1. INTRODUCTION

---

This manual provides detailed instructions for the assembly, operation, and maintenance of your Sauder Cottage Road Book Shelf. Designed with a charming cottage-inspired aesthetic, this tall bookcase offers versatile storage and display options for various items, from books to decorative pieces. It features adjustable shelves and a hidden storage area behind double doors, providing both style and functionality for your home.



Figure 1.1: Sauder Cottage Road Book Shelf in a home environment.

## 2. SAFETY GUIDELINES

---

Please read and understand all safety information before assembly and use. Failure to follow these guidelines may result in injury or damage to the product.

- Assembly and use caution with adjustable shelves.
- Do not overload shelves. Ensure weight is distributed evenly.
- Keep away from heat sources to prevent material degradation.
- Refer to the included instructions for proper assembly and mounting to ensure stability.

**WARNING: Do not stand your unit upright without the back attached. The unit may collapse. A properly attached back will assure squareness, stability, and strength of your unit.**

## 3. PACKAGE CONTENTS

---

Before beginning assembly, verify that all components listed below are present and undamaged. If any parts are missing or damaged, please contact customer support.

Component	Description	Quantity
Side Panels	Main vertical supports	2
Fixed Shelves	Non-adjustable shelves	1-2 (varies by model)
Adjustable Shelves	Shelves with adjustable height	2
Back Panels	Rear support panels	Multiple sections
Doors	Front cabinet doors	2
Hardware Pack	Screws, dowels, cam locks, hinges, knobs, nails, etc.	1
Instruction Booklet	Detailed assembly guide	1

All necessary materials, hardware, and assembly instructions are included in the package.

## 4. SETUP AND ASSEMBLY

Assembly typically requires two people and basic tools such as a Phillips head screwdriver and a hammer. Follow the step-by-step instructions provided in your included assembly booklet. Pay close attention to the orientation of each piece.

### Attaching the Back Panel

Proper attachment of the back panel is critical for the structural integrity and squareness of your bookcase. Ensure the unit is "squared up" to the back before fastening. Make equal spacing along all four edges of the back. If needed, push on opposite corners of your unit to make it "square".

Video 4.1: How to Attach the Back to Your Unit. This video demonstrates the correct procedure for securing the back panel, ensuring stability and squareness.

Depending on your specific model, the back panel may require either screws or nails for attachment. Refer to your assembly instruction booklet to determine the correct fasteners for your unit.

- **If your back requires 4 screws for attachment:** Use a Phillips head screwdriver to secure the back panel at the designated screw points.
- **If your back only requires nails for attachment:** Use a hammer to carefully tap nails through all remaining holes along the edges of the back panel.

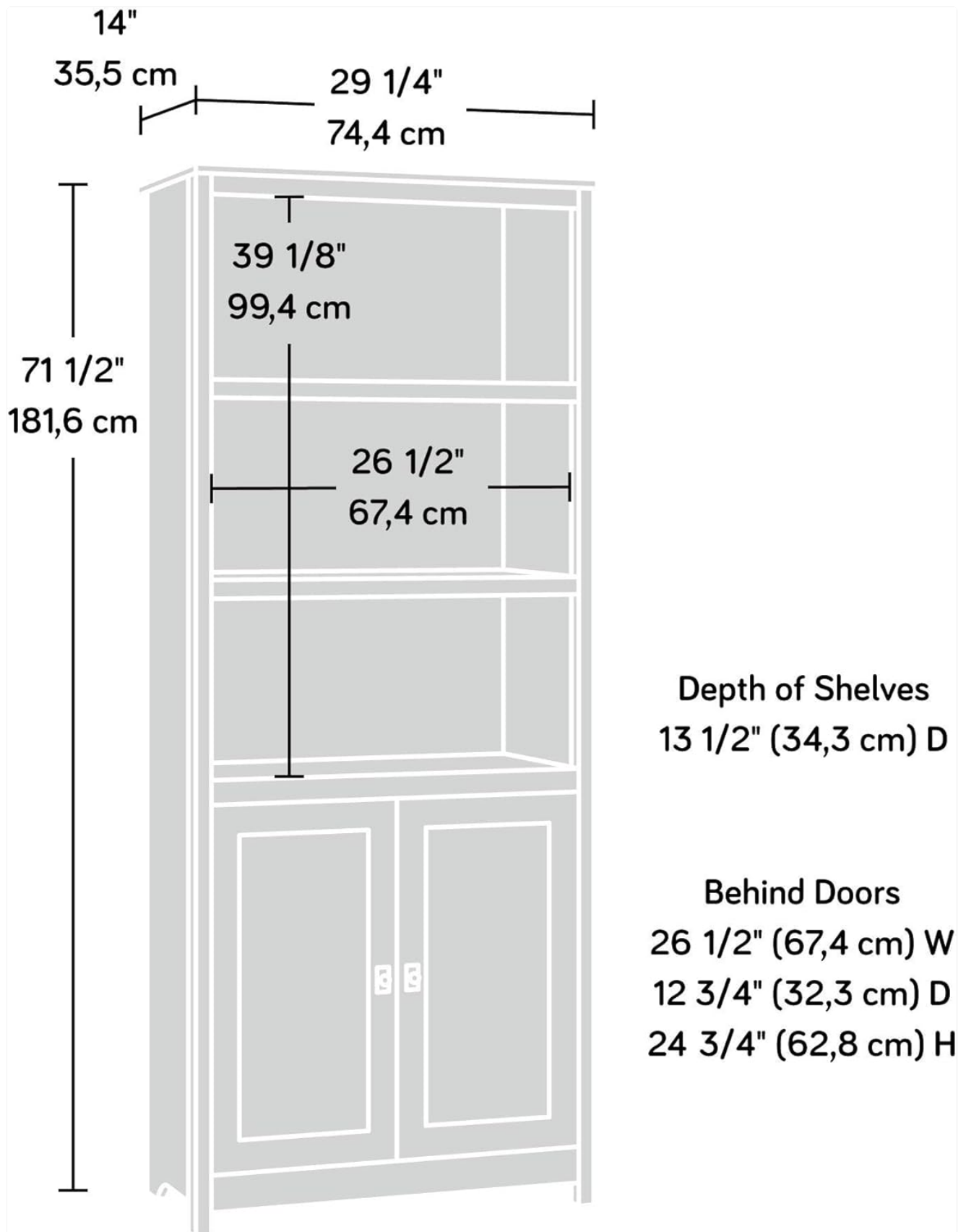


Figure 4.2: Product Dimensions for planning placement.

## 5. OPERATING INSTRUCTIONS

Your Sauder Cottage Road Book Shelf is designed for flexible storage and display.

### Adjustable Shelves

The unit features two adjustable shelves that can be repositioned to accommodate items of various heights. To adjust a shelf, carefully remove any items, then lift the shelf and remove the metal pins from the side panels.

Reinsert the pins into the desired holes at the same height on both sides, then place the shelf back onto the pins, ensuring it is level and secure.

### Hidden Storage Area

Behind the double doors at the bottom of the unit, there is a hidden storage compartment with an additional adjustable shelf. This area is ideal for stowing away items you prefer to keep out of sight, helping to maintain a tidy and organized space.

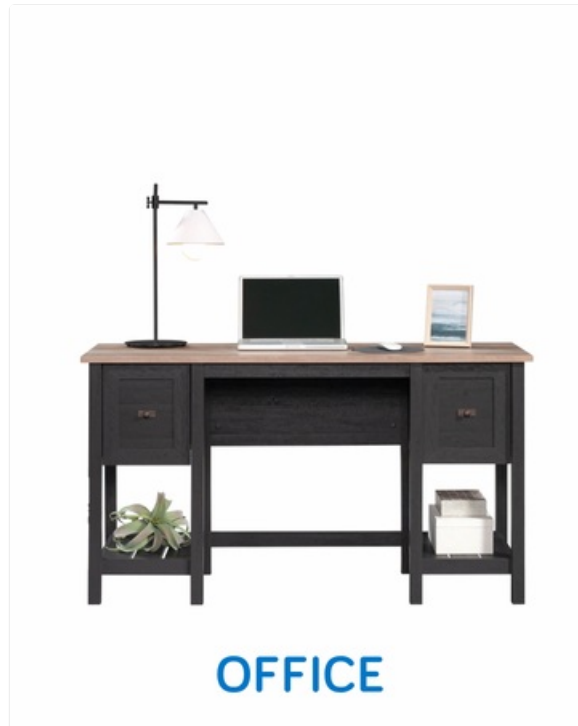


Figure 5.1: Interior view of the hidden storage compartment.

## 6. CARE AND MAINTENANCE

---

To keep your Sauder Cottage Road Book Shelf in optimal condition, follow these simple care instructions:

- **Cleaning:** Wipe with a damp cloth. Avoid harsh chemicals or abrasive cleaners that could damage the finish.
- **Dusting:** Regularly dust with a soft, dry cloth.
- **Spills:** Promptly wipe up any spills to prevent staining or water damage.
- **Sunlight:** Avoid prolonged exposure to direct sunlight, which can cause fading or discoloration.

## 7. TROUBLESHOOTING

---

If you encounter any issues with your book shelf, consider the following common solutions:

- **Unit is Wobbly:** Ensure all cam locks and screws are fully tightened. Verify that the back panel is properly attached and the unit is "squared up" as described in the assembly section.
- **Doors are Misaligned:** Check the hinge adjustments. Most hinges allow for minor adjustments to align the doors. Refer to your assembly booklet for specific hinge adjustment instructions.
- **Missing or Damaged Parts:** Do not attempt to force assembly with incorrect or damaged parts. Contact Sauder customer support for replacement parts.

## 8. PRODUCT SPECIFICATIONS

---

Feature	Detail
Room Type	Living Room, Home Office
Number of Shelves	3 (including 2 adjustable) + 1 adjustable behind doors
Special Feature	Adjustable Shelves, Hidden Storage
Product Dimensions (D x W x H)	13.98"D x 29.29"W x 71.5"H
Style	Library
Finish Type	Mystic Oak Finish
Item Weight	87.2 Pounds
Model Name	Cottage Road
UPC	042666039444
Assembly Required	Yes

## 9. WARRANTY INFORMATION

Your Sauder Cottage Road Book Shelf comes with a **5-year limited warranty** covering parts. This warranty protects your investment and ensures lasting peace of mind. For detailed terms and conditions, please refer to the warranty information included with your product or contact Sauder customer support.

## 10. CUSTOMER SUPPORT

Sauder is committed to providing excellent customer service. If you have any questions, require assistance with assembly, or need replacement parts, please utilize the following resources:

- **Live Chat:** On-demand support is available through live chat on the official Sauder website.
- **Assembly Tip Videos:** Access helpful insight through additional assembly tip videos provided by Sauder.
- **Replacement Parts:** Quick ship service is available for replacement parts.
- **Domestic Call Center:** A dedicated domestic call center is ready to assist you.

For more information and resources, visit the official [Sauder Store](#).