

VIVO DESK-V001G

VIVO DESK-V001G Standing Desk Converter

USER INSTRUCTION MANUAL

Model: DESK-V001G | Brand: VIVO

1. Safety Information

Please read and understand all instructions before use. Failure to follow these instructions may result in injury or damage to the product.

- Do not exceed the maximum weight capacity of 17.6 lbs for the desktop and 5 lbs for the keyboard tray.
- Ensure all screws and connections are securely tightened before use.
- Keep hands and fingers clear of moving parts during height adjustment.
- Place the desk converter on a stable, level surface.
- Avoid placing heavy objects on the edges of the desktop or keyboard tray to prevent tipping.

2. Package Contents

Verify that all components are present and undamaged:

- Black Desk Riser (Main Unit)
- Keyboard Tray
- Keyboard Tray Bracket
- Screws and Screwdriver for assembly

3. Setup and Assembly

The VIVO DESK-V001G requires minimal assembly. Follow these steps to set up your desk converter:

1. Step 1: Attach Keyboard Tray Bracket

Place the main desk riser unit on a stable surface. Squeeze the handle to raise the desktop slightly, providing access to the underside. Align the keyboard tray bracket with the pre-drilled holes on the underside of the main unit. Secure it using the provided screws and screwdriver.

2. Step 2: Mount Keyboard Tray

Align the keyboard tray with the attached bracket. Secure it using the remaining screws. Ensure the tray is firmly attached and stable.



Figure 3.1: Fully assembled VIVO DESK-V001G ready for use.

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Video 3.1: This video provides a step-by-step guide for assembling the VIVO DESK-V001G standing desk converter, including attaching the keyboard tray.

4. Operating Instructions

The VIVO DESK-V001G features a gas spring lift system for smooth height adjustment.

- Adjusting Height:** To raise or lower the desk converter, locate the adjustment handle on the right side of the upper desktop. Squeeze the handle firmly and gently guide the desktop to your desired height. Release the handle to lock the desktop in place. The desk converter offers a height range from 5 inches to 16 inches.
- Work Surface Usage:** The upper desktop measures 25" x 18" and is designed to hold your monitor, laptop, and other essential items. The lower tier, measuring 25" x 10", provides space for your keyboard and mouse.



Figure 4.1: Operating the pneumatic lift lever for height adjustment.

Sit to Stand on Demand



Figure 4.2: The desk converter offers a height range of 5 to 16 inches.

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Video 4.1: This video demonstrates the key features and operation of the VIVO DESK-V001G standing desk converter, including its pneumatic lift system and spacious work surface.

5. Maintenance

Regular maintenance ensures the longevity and proper function of your desk converter.

- **Cleaning:** Wipe surfaces with a soft, damp cloth. Avoid abrasive cleaners or solvents that may damage the finish.
- **Inspection:** Periodically check all screws and connections to ensure they remain tight. Re-tighten if necessary.
- **Lubrication:** The gas spring mechanism is designed for maintenance-free operation. Do not attempt to lubricate internal components.

6. Troubleshooting

If you encounter issues with your VIVO DESK-V001G, refer to the following common problems and solutions:

- **Difficulty Adjusting Height:**

- Ensure the adjustment handle is fully squeezed when attempting to move the desktop.
- Check if the weight on the desktop exceeds the maximum capacity (17.6 lbs). Remove excess weight if needed.
- Verify that no cables or objects are obstructing the lift mechanism.

- **Wobbling:**

- Ensure the desk converter is placed on a flat, stable surface.
- Check all assembly screws for tightness, especially those connecting the main unit and keyboard tray.

- **Keyboard Tray Not Level:**

- Re-check the attachment of the keyboard tray to its bracket and the bracket to the main unit. Ensure all screws are evenly tightened.

7. Specifications

Feature	Detail
Model Number	DESK-V001G
Color	Black
Material	Alloy Steel
Item Weight	34.7 Pounds
Load Capacity (Desktop)	17.6 Pounds
Load Capacity (Keyboard Tray)	5 Pounds
Upper Desktop Dimensions	25" x 18"
Lower Tier Dimensions	25" x 10"
Height Range	5" to 16"
Assembly Required	Yes (Minimal)

8. Warranty and Support

The VIVO DESK-V001G Standing Desk Converter comes with a **3 Year Warranty**.

For technical support, troubleshooting assistance, or warranty claims, please contact VIVO customer service. Refer to the product packaging or the official VIVO website for the most current contact information.