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Serta B076CKDB27

Serta Office Chair B076CKDB27 Instruction Manual

Model: B076CKDB27

1. SETUP AND ASSEMBLY

This Serta office chair requires assembly. Please follow the steps below carefully to ensure proper and safe setup. It is recommended to assemble the chair on a soft, clean surface to prevent damage.

Assembly Steps:

- 1. Attach Casters to Base:** Insert each caster into the holes at the end of each leg of the five-star base. Push firmly until they click into place.
- 2. Insert Gas Lift:** Place the large end of the gas lift cylinder into the center hole of the assembled five-star base.
- 3. Attach Armrests to Seat:** Secure the armrests to the underside of the seat cushion using the provided screws. Ensure the armrests are oriented correctly (left and right).
- 4. Attach Backrest to Seat:** Align the backrest with the seat cushion and secure it using the provided screws. Do not overtighten.
- 5. Attach Mechanism to Seat:** Fasten the seat plate mechanism to the underside of the seat cushion, ensuring the front of the mechanism faces the front of the seat.
- 6. Connect Seat Assembly to Gas Lift:** Carefully place the assembled seat and backrest onto the gas lift cylinder, ensuring the center hole of the mechanism aligns with the top of the gas lift. Press down firmly to secure.





This image displays the Serta office chair in its fully assembled state, featuring black and grey upholstered sections, padded armrests, and a five-star base with casters.

2. OPERATING INSTRUCTIONS

Familiarize yourself with the chair's adjustable features to optimize your comfort and support.

Chair Adjustments:

- **Height Adjustment:** To raise the chair, lift the lever located on the right side of the seat while taking your weight off the seat. To lower the chair, lift the lever while seated. Release the lever at the desired height.

- **Tilt/Rocking Function:** Pull the same lever (on the right side) outwards to enable the rocking motion of the chair. Push the lever inwards to lock the chair in an upright position.
- **Tilt Tension Adjustment:** The round knob located underneath the front of the seat controls the tension of the tilt mechanism. Turn the knob clockwise to increase tilt tension (making it harder to recline) or counter-clockwise to decrease tension (making it easier to recline).

3. MAINTENANCE AND CARE

Regular maintenance helps prolong the life and appearance of your Serta office chair.

Cleaning and Care:

- **Upholstery Cleaning:** For general cleaning, wipe the upholstered surfaces with a soft, damp cloth. For spills, blot immediately with a clean, dry cloth. For stubborn stains, use a mild upholstery cleaner according to its instructions, testing on an inconspicuous area first.
- **Frame and Base:** Wipe metal and plastic parts with a soft, damp cloth. Avoid abrasive cleaners.
- **Fasteners:** Periodically check all screws and bolts to ensure they are tight. Retighten if necessary to maintain stability.
- **Casters:** Keep casters free of hair and debris to ensure smooth rolling. Clean with a small brush or vacuum cleaner as needed.

4. TROUBLESHOOTING

If you encounter any issues with your chair, refer to the following common problems and solutions.

Common Issues:

- **Chair will not adjust height:**
 - Ensure the height adjustment lever is fully engaged.
 - Check if the gas lift cylinder is properly seated in the base and mechanism.
- **Chair wobbles or feels unstable:**
 - Verify that all assembly screws are securely tightened.
 - Ensure the casters are fully inserted into the base.
- **Casters not rolling smoothly:**
 - Inspect casters for trapped debris (hair, lint, etc.) and clean them thoroughly.
 - Ensure casters are correctly installed and not damaged.

5. SPECIFICATIONS

Key technical details and dimensions for the Serta Office Chair B076CKDB27.

- **Model Number:** B076CKDB27
- **Form Factor:** Upholstered
- **Assembly Required:** Yes
- **Approximate Overall Height:** 42 inches
- **Approximate Seat Width:** 19.8 inches

- **Approximate Base Width:** 25.8 inches



This image illustrates the key dimensions of the Serta office chair. The overall height is approximately 42 inches, the seat width is 19.8 inches, and the width of the five-star base is 25.8 inches.

6. WARRANTY INFORMATION

This Serta office chair is covered by a limited warranty against defects in materials and workmanship. Please retain your proof of purchase for warranty claims. Specific warranty terms and duration may vary. For detailed warranty information, please refer to the documentation included with your purchase or contact customer support.

7. CUSTOMER SUPPORT

For further assistance, replacement parts, or any questions not covered in this manual, please contact Serta customer support. Contact details can typically be found on the product packaging or the official Serta website.

Online Support: Visit the official Serta website for FAQs and support resources.

Phone Support: Refer to your product packaging for the customer service phone number.

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