Amazon Basics 120867857

Amazon Basics Rectangular Cork Memo Board with Aluminum Frame (90 x 60 cm) - User Manual

1. INTRODUCTION

This manual provides instructions for the proper installation, use, and maintenance of your Amazon Basics Rectangular Cork Memo Board. Please read this manual thoroughly before installation and retain it for future reference. This cork board is designed for displaying notes, photos, and other lightweight items using pushpins, suitable for home or office environments.

2. SAFETY INFORMATION

- Always ensure the mounting surface is strong enough to support the weight of the board and any items pinned to it.
- Use appropriate tools and follow all safety precautions during installation.
- Keep small parts, such as mounting hardware and pushpins, out of reach of children to prevent choking hazards.
- Do not hang heavy objects on the board.
- Avoid placing the board in areas with high humidity or direct sunlight to prevent material degradation.

3. PACKAGE CONTENTS

Verify that all components are present before beginning installation:

- 1x Amazon Basics Rectangular Cork Memo Board (90 x 60 cm)
- 1x Mounting Kit (includes screws, wall anchors, and corner caps)

Figure 3.1: The Amazon Basics Rectangular Cork Memo Board (90 x 60 cm) as it appears out of the box.

4. SETUP AND INSTALLATION

The cork board can be installed either vertically or horizontally. A mounting kit is included for installation.

4.1. Tools Required (Not Included)

- Drill
- Drill bits appropriate for wall anchors
- Pencil
- Measuring tape
- Level
- Screwdriver

4.2. Mounting Instructions

1. **Choose Location:** Select a suitable wall location. Ensure there are no electrical wires or water pipes behind the drilling points.

2. **Mark Holes:** Hold the board against the wall in the desired vertical or horizontal orientation. Use a pencil to mark the positions for the four mounting holes, located at each corner of the frame.

3. **Drill Holes:** Using a drill, create pilot holes at the marked positions. The size of the drill bit should match the wall anchors provided in the mounting kit.

4. **Insert Anchors:** Gently tap the wall anchors into the drilled holes until they are flush with the wall surface.

5. **Mount Board:** Align the board's corner holes with the installed wall anchors. Insert the screws through the board's frame and into the wall anchors. Tighten the screws until the board is securely fastened to the wall. Do not overtighten.

6. **Attach Corner Caps:** Once the board is securely mounted, place the decorative corner caps over

the screws to conceal them and provide a finished look.

Figure 4.1: Detail of the aluminum frame and corner cap, illustrating a mounting point.

Figure 4.2: Example of the cork board installed in a home office setting.

5. OPERATION

The Amazon Basics Cork Memo Board is designed for easy display of various items.

- **Pinning Items:** Use standard pushpins, thumbtacks, or decorative pins to attach notes, reminders, photos, or documents to the cork surface.
- **Self-Healing Surface:** The cork surface is designed to be self-healing, meaning pinholes will naturally close up over time, maintaining the board's appearance and functionality.

Figure 5.1: Example of pinning items to the cork board.

Figure 5.2: The cork board in use, displaying various notes and documents.

6. MAINTENANCE

- **Cleaning:** Wipe the aluminum frame with a soft, damp cloth. For the cork surface, use a dry or slightly damp cloth to remove dust. Avoid abrasive cleaners or harsh chemicals, as these can damage the surface.
- **Cork Condition:** While the cork is self-healing, excessive use of pins in the same spot may eventually wear down the material. Rotate pin locations to prolong the board's life.
- **Frame Inspection:** Periodically check the frame and mounting hardware to ensure they remain secure.

7. TROUBLESHOOTING

7.1. Board is not securely mounted.

- **Solution:** Re-check the tightness of the mounting screws. Ensure the wall anchors are properly installed and suitable for your wall type. If necessary, use stronger anchors or consult a professional for installation.

7.2. Pins do not hold items firmly.

- **Solution:** Ensure you are using standard pushpins or thumbtacks with sufficient length. Avoid pinning excessively thick or heavy items. If the cork surface appears worn in specific areas, try pinning in a different spot.

7.3. Frame appears bent or damaged.

- **Solution:** Inspect the board for any signs of damage upon receipt. If damage occurred during shipping, contact customer support. Avoid applying excessive force to the frame during installation or use.

8. SPECIFICATIONS

Brand	Amazon Basics
Model Number	120867857
Dimensions (L x W)	90 cm x 60 cm (35.4 in x 23.6 in)
Material	Cork (self-healing surface), Aluminum frame
Color	Silver frame, Natural cork
Item Weight	840 Grams
Mounting Type	Wall Mount (vertical or horizontal)

Figure 8.1: Product dimensions of the cork board.

9. WARRANTY AND SUPPORT

For warranty information or customer support, please refer to the Amazon Basics official website or contact Amazon customer service directly. Keep your purchase receipt for warranty claims.