

HON BSXVST305

HON Sadie Executive Chair Instruction Manual

Model: BSXVST305

1. INTRODUCTION

This manual provides detailed instructions for the assembly, operation, and maintenance of your HON Sadie Executive Chair, Model BSXVST305. Please read these instructions carefully before assembly and use to ensure proper function and longevity of your chair.

2. SAFETY INFORMATION

- Ensure all components are securely fastened before use.
- Do not stand on the chair.
- Do not use the chair if any parts are damaged or missing. Contact customer support for replacement parts.
- Keep hands and feet clear of moving parts during adjustment.
- Maximum weight recommendation: 225 pounds.

3. PACKAGE CONTENTS

Verify that all parts are present before beginning assembly. Refer to the assembly instructions provided in the product packaging for a complete list of components.

4. ASSEMBLY INSTRUCTIONS

The HON Sadie Executive Chair requires assembly. Please follow the detailed instructions provided in the package. General steps typically include:

1. Attach the casters to the chair base.
2. Insert the gas lift cylinder into the center of the base.
3. Attach the seat plate mechanism to the underside of the seat cushion.
4. Connect the backrest to the seat assembly.
5. Place the assembled seat onto the gas lift cylinder.

Chair Dimensions



*Legs should be at 90° for optimal support

Figure 1: Chair Dimensions. This image illustrates the various measurements of the chair, such as seat width (20.25 inches), back height (20.75 inches), arm height (8 inches), and overall width (26.5 inches) and depth (28 inches). It also indicates a weight capacity of 225 lbs.

Your browser does not support the video tag.

Video 1: HON Sadie Mid-Back Executive Chair Assembly Overview. This video provides a visual guide to the assembly process for the HON Sadie Mid-Back Executive Chair, demonstrating key steps for setup.

5. OPERATING INSTRUCTIONS

The HON Sadie Executive Chair offers several adjustments to customize your comfort and support:

- **Seat Height Adjustment:** Locate the lever on the right side beneath the seat. Pull the lever up to raise the seat. While seated, pull the lever up to lower the seat. Release the lever at the desired height.
- **Center-Tilt:** The chair rotates from the center, allowing for a comfortable rocking or reclining motion.
- **Tilt-Tension:** A knob located beneath the seat controls the rate and ease of recline. Turn clockwise to increase tension (harder to recline), and counter-clockwise to decrease tension (easier to recline).
- **Tilt-Lock:** To disable the tilt function and lock the chair in an upright working position, push the lever inward.

Pull the lever outward to enable tilt.

- **360-Degree Swivel:** The chair features a full 360-degree swivel for effortless movement.
- **Fixed Padded Arms:** The arms are designed for consistent upper body support.

All-Day *Comfort*



Figure 2: All-Day Comfort Features. This image points out key comfort features: (1) Integrated Lumbar & Headrest, (2) Padded Arms, (3) Ergonomic Tilt-Recline, and (4) 360-degree Swivel.

Customize Your *Comfort*



Center-Tilt

Rotates seat from the center to allow for a comfortable and secure rocking/reclining motion



Tilt-Tension

Knob controls the rate and ease of recline for tailored support



Tilt-Lock

Disables tilt function and locks chair in upright working position

Smart, Simple & Easy-to-Use Controls

For a secure and natural recline with proper ergonomic alignment

Figure 3: Customize Your Comfort. This diagram explains the chair's adjustment controls: Center-Tilt for rocking motion, Tilt-Tension knob for recline resistance, and Tilt-Lock to fix the chair in an upright position.

Your browser does not support the video tag.

Video 2: Sadie Mid-Back Executive Chair Adjustments. This video demonstrates how to use the various adjustment features of the Sadie Mid-Back Executive Chair, including height and tilt controls.

6. MAINTENANCE

- **Cleaning:** Spot clean the bonded leather upholstery with a damp cloth and mild soap. Wipe clean with a dry cloth. Avoid harsh chemicals or abrasive cleaners.
- **Inspection:** Periodically check all bolts and screws to ensure they are tight. Retighten as necessary.
- **Casters:** Keep casters free of debris to ensure smooth rolling.

7. TROUBLESHOOTING

Problem	Possible Cause	Solution
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Problem	Possible Cause	Solution
Chair does not adjust height	Gas lift cylinder malfunction or lever not engaged.	Ensure the height adjustment lever is fully engaged. If the problem persists, the gas lift may need replacement.
Chair wobbles or feels unstable	Loose bolts or uneven assembly.	Check and tighten all assembly bolts. Ensure the chair is assembled correctly according to the instructions.
Difficulty rolling	Debris in casters or damaged casters.	Clean any hair or debris from the casters. Replace damaged casters if necessary.
Chair does not recline or reclines too easily/stiffly	Tilt-lock engaged or tilt-tension incorrectly set.	Disengage the tilt-lock. Adjust the tilt-tension knob to your preference.

8. SPECIFICATIONS

- **Model Name:** Sadie
- **Model Number:** BSXVST305
- **Brand:** HON
- **Material:** Leather, Metal, Plastic (Bonded Leather upholstery, Foam fill)
- **Color:** Black
- **Product Dimensions (D x W x H):** 28"D x 26.5"W x 41.75"H
- **Item Weight:** 28 pounds
- **Maximum Weight Recommendation:** 225 pounds
- **Features:** Adjustable Height, Arm Rest, Back Support, Ergonomic, Rolling, 360-degree Swivel, Tilt-Recline, Tilt-Lock
- **Seat Height:** 22.75 inches (maximum)
- **Seat Depth:** 17.25 inches
- **Arm Style:** Fixed
- **Back Style:** Solid Back

9. WARRANTY INFORMATION

The HON Sadie Executive Chair is backed by a HON 5-Year Limited Warranty. For specific details regarding coverage and terms, please refer to the warranty documentation included with your product or visit the official HON website.

10. SUPPORT

For further assistance, replacement parts, or warranty claims, please contact HON customer support through their official website or the contact information provided in your product packaging.

ASK A QUESTION ABOUT THIS MANUAL

Ask about setup, troubleshooting, compatibility, parts, safety, or missing instructions. Manuals+ will review the question

and use this page's manual context to help answer it.

Name

Anonymous

Email

you@example.com

After a successful submission, we securely hash the supplied account or form email before sending it to Microsoft Advertising for conversion attribution. [Privacy details](#).

Question

Example: How do I reset this device or fix this error?

Details

Model number, symptoms, what you tried, or the section of the manual you are using.

Submit question