

[Manuals.plus](#) /

› [Royal](#) /

› ROYAL Scriptor Typewriter Instruction Manual

## Royal ROY69149V

# ROYAL Scriptor Typewriter Instruction Manual

Model: ROY69149V | Brand: Royal

## INTRODUCTION

The Royal Scriptor is a portable electric typewriter designed for efficient and convenient typing. This manual provides detailed instructions for setting up, operating, maintaining, and troubleshooting your typewriter to ensure optimal performance and longevity.



*Image: Front view of the Royal Scriptor Typewriter, showcasing its compact design and keyboard.*

## KEY FEATURES

- **13-inch Carriage:** Accommodates various paper sizes.
- **9-inch Typing Width:** Standard typing area for documents.
- **45-Key, 17-Function Keyboard:** Provides comprehensive typing and control options.
- **20-Keystroke Buffer:** Prevents character loss during rapid typing.
- **12 Characters Per Second Type Speed:** Efficient typing performance.
- **Correction Memory:** Facilitates easy error correction.
- **Automatic Underlining:** For emphasizing text.
- **Bold Print:** For highlighting text.
- **Word Correction:** Simplifies error rectification.
- **Centering Function:** For precise text alignment.
- **Carrying Handle:** Enhances portability.

- **Printwheel and Correctable Ribbon:** Included for immediate use.

## SETUP

1. **Unpacking:** Carefully remove the typewriter from its packaging. Ensure all packing materials, including any cardboard inserts or plastic ribbons securing the print head and carriage, are removed before operation.
2. **Power Connection:** Locate the cord compartment cover at the rear of the unit. Open the cover, remove the power cord, and plug it into a standard 110V outlet. Close the compartment cover.
3. **Power On:** Turn on the power switch, located on the right side of the typewriter. The green power LED on the keyboard will illuminate, indicating the unit is ready for use.
4. **Inserting Paper:**
  - Pull the paper support up to its upright position.
  - Align a sheet of letter-size paper with the left (L) symbol on the paper support.
  - Lift the paper release lever and turn the platen knob until the paper is inserted and straight.
  - Push the paper release lever forward to secure the paper.

## OPERATING INSTRUCTIONS

### Keyboard Layout

The Royal Scriptor features a standard QWERTY keyboard layout with additional function keys for enhanced control. Familiarize yourself with the key functions:

- **MAR REL (Margin Release):** Press to temporarily override set margins.
- **TAB:** Advances the carriage to the next set tab stop.
- **LOCK (Caps Lock):** Engages uppercase letters.
- **SHIFT:** For typing uppercase letters or symbols.
- **MAR LEFT / MAR RIGHT:** Used to set left and right margins.
- **CODE:** Activates secondary functions of certain keys.
- **BACK SPACE:** Moves the carriage back one space.
- **RETURN (Auto Return):** Advances to the next line and returns the carriage to the left margin.
- **INDEX / REV INDEX:** Advances or reverses paper line by line.
- **WORD (Correction Key):** Automatically corrects the last typed word.
- **BOLD:** Activates bold typing mode.
- **HYPHEN / HALF BACK:** For hyphenation and half-space back.
- **INDENT:** Creates an indent.

### Basic Typing

Once paper is loaded and the typewriter is powered on, simply begin typing. The print head will strike the ribbon, transferring ink to the paper.

- **Setting Margins:** When the unit is turned on, margins are automatically set to 10 (Left) and 75 (Right). To set custom margins, move the carriage to the desired position and press **MAR LEFT** or **MAR RIGHT**.
- **Tab Stops:** Move the carriage to the desired tab position and press **TAB SET**. Up to 12 tab positions can be set. To clear a tab, move the carriage to the tab position and press **CLEAR A TAB**. To clear all tabs, hold down **CODE + TAB SET**.
- **Error Correction:** If a typing error occurs, press the **WORD** key. The typewriter will automatically backspace and

correct the last typed word using the lift-off tape.

- **Line Spacing:** Use the platen knob or the **INDEX** key to advance the paper for single or multiple line spacing.

## MAINTENANCE

Regular maintenance ensures the longevity and optimal performance of your Royal Scriptor typewriter.

### Ribbon Cassette Replacement

1. Turn the typewriter **OFF**.
2. Open the top cover of the typewriter.
3. Gently grasp the ribbon cassette and lift it upwards to remove.
4. Insert a new ribbon cassette, ensuring it clicks into place.
5. Close the top cover.

### Correction Tape Replacement

1. Turn the typewriter **OFF**.
2. Open the top cover.
3. Unpack the new correction tape and hold the two spools.
4. Insert the tape behind the correction tape guides and the print head, ensuring the powdered side of the tape faces the card holder.
5. Mount the spools onto the take-up and supply spindles.
6. Turn the take-up spool to the left until the tape is taut.
7. Close the top cover.

### Printwheel Replacement

1. Turn the typewriter **OFF**.
2. Open the top cover.
3. Gently grasp the edge of the printwheel and pull it away from the print head.
4. Align the new printwheel with the print head and press it into place until it clicks.
5. Close the top cover.

## TROUBLESHOOTING

If you encounter issues with your Royal Scriptor typewriter, refer to the common problems and solutions below:

- **No Power:**
  - Ensure the power cord is securely plugged into both the typewriter and a working electrical outlet.
  - Check that the power switch is in the "ON" position.
- **Characters Not Printing Clearly:**
  - Check if the ribbon cassette is correctly installed and not depleted. Replace if necessary.
  - Ensure the printwheel is properly installed and not damaged. Replace if needed.
- **Paper Not Feeding Correctly:**

- Verify that the paper release lever is engaged to hold the paper firmly.
- Ensure the paper is aligned correctly with the paper support and platen.
- **Correction Function Not Working:**
  - Check if the correction tape is correctly installed and not used up. Replace if necessary.

## SPECIFICATIONS

| Feature                 | Detail                      |
|-------------------------|-----------------------------|
| Brand                   | Royal                       |
| Model Name              | Scriptor Typewriter         |
| Model Number            | ROY69149V                   |
| Color                   | White                       |
| Item Dimensions (LxWxH) | 16.25 x 14.75 x 4.75 inches |
| Item Weight             | 12 Pounds                   |
| Carriage Size           | 13 inches                   |
| Typing Width            | 9 inches                    |
| Keyboard                | 45-Key, 17-Function         |
| Keystroke Buffer        | 20 keystrokes               |
| Type Speed              | 12 characters per second    |
| UPC                     | 022447691498                |

## WARRANTY AND SUPPORT

The Royal Scriptor Typewriter comes with a **6-month warranty** from the manufacturer, Royal.

For technical assistance, troubleshooting, or warranty claims, please contact Royal Customer Support. Refer to the contact information provided in your product packaging or visit the official Royal website for the most up-to-date support details.

Always use genuine Royal supplies, such as printwheels, ribbons, and correction tapes, to ensure optimal performance and to maintain your warranty.

### ASK A QUESTION ABOUT THIS MANUAL

Ask about setup, troubleshooting, compatibility, parts, safety, or missing instructions. Manuals+ will review the question and use this page’s manual context to help answer it.

Name

Anonymous

#### Email

you@example.com

After a successful submission, we securely hash the supplied account or form email before sending it to Microsoft Advertising for conversion attribution. [Privacy details](#).

#### Question

Example: How do I reset this device or fix this error?

#### Details

Model number, symptoms, what you tried, or the section of the manual you are using.

Submit question

#### Answered questions about this manual

##### How does the decimal tab (DEC TAB) function work on the Royal Scriptor typewriter?

On the Royal Scriptor (Model ROY69149V), the tab system allows you to set up to 12 different positions. While the basic TAB key advances the carriage to the next set stop, a decimal tab...

[Read full answer](#)

---

Open the live page

<https://manuals.plus/asin/B06WVHY43T>

More documents and user manuals: <https://manuals.plus/>