Westpointe FT30-16J

Westpointe 12-Inch Oscillating Table Fan User Manual

Model: FT30-16J

Introduction

Thank you for choosing the Westpointe 12-Inch Oscillating Table Fan. This manual provides important information for the safe and efficient operation, maintenance, and troubleshooting of your new fan. Please read this manual thoroughly before use and retain it for future reference.

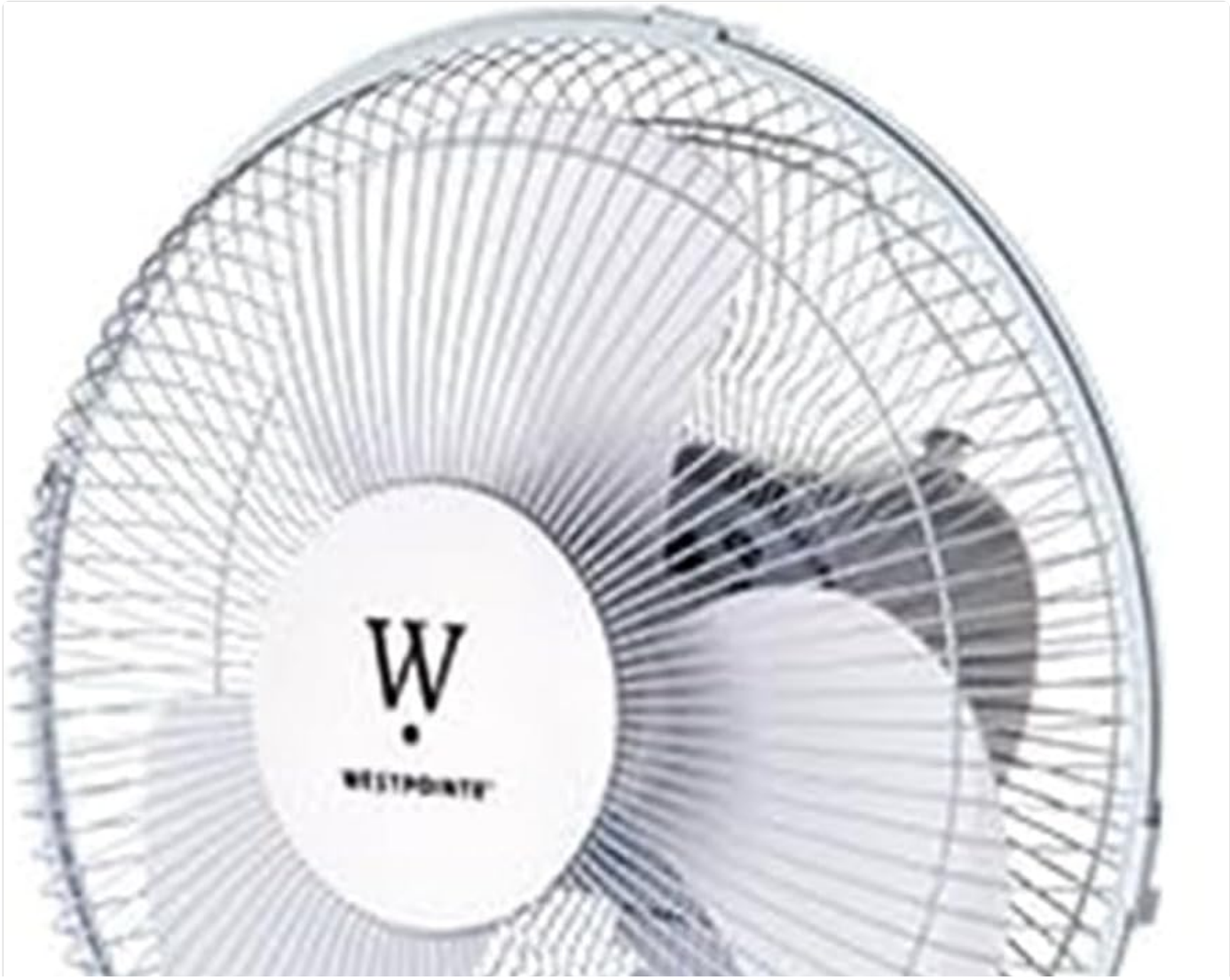




Image: Westpointe 12-Inch Oscillating Table Fan, front view.

Important Safety Instructions

When using electrical appliances, basic precautions should always be followed to reduce the risk of fire, electric shock, and injury to persons, including the following:

- Read all instructions before using this fan.
- Use this fan only as described in this manual. Other uses not recommended may cause fire, electric shock, or injury to persons.
- To reduce the risk of fire or electric shock, do not expose this fan to water or rain.
- Do not operate any fan with a damaged cord or plug. Discard fan or return to an authorized service facility for examination and/or repair.
- Do not run cord under carpeting. Do not cover cord with throw rugs, runners, or similar coverings. Do not route cord under furniture or appliances. Arrange cord away from traffic area and where it will not be tripped over.
- Always unplug the fan when not in use, when moving from place to place, before putting on or taking off parts, and before cleaning.
- Do not insert or allow fingers or foreign objects to enter any ventilation or exhaust opening as this may cause an electric shock or fire, or damage the fan.

- Do not block air openings or operate where openings may become blocked.
- Always place the fan on a stable, flat, level surface during operation to avoid the possibility of the fan overturning.
- This fan is not intended for use in wet or damp locations.
- This fan is intended for household use only.
- Do not operate the fan in the presence of explosive and/or flammable fumes.
- Do not place the fan or any parts near an open flame, cooking or other heating appliance.

Parts List

Familiarize yourself with the components of your Westpointe Table Fan:

- Front Grill
- Fan Blades (3)
- Rear Grill
- Motor Housing
- Oscillation Knob
- Control Panel (Speed Buttons)
- Base
- Power Cord with Plug



Image: Diagram highlighting key features: Button Control, Oscillation & Tilt Adjustable, Corded Electric Power Source, 3 Speed Table Fan.

Setup

Your Westpointe Table Fan may require minor assembly. Follow these steps:

1. Carefully remove all components from the packaging.
2. Place the fan base on a stable, flat surface.
3. Attach the motor housing to the base, ensuring it is securely fastened. Refer to any included diagrams for proper alignment.
4. Secure the rear grill to the motor housing.
5. Mount the fan blades onto the motor shaft, ensuring they are properly aligned and secured.
6. Attach the front grill, ensuring all clips or screws are firmly in place to prevent accidental contact with the blades.
7. Ensure the fan is fully assembled and stable before plugging it into a power outlet.

Operating Instructions

Follow these steps to operate your fan:

1. **Power On/Off:** Plug the fan into a standard 120V AC electrical outlet. Press the "0" button on the control panel to turn the fan off.
2. **Adjusting Fan Speed:** The fan features three-speed settings. Press the corresponding button on the control panel to select your desired speed:
    - "1" for Low speed
    - "2" for Medium speed
    - "3" for High speed
3. **Oscillation Function:** To activate the oscillation feature, push down the oscillation knob located on top of the motor housing. The fan head will then sweep from side to side, distributing air over a wider area. To stop oscillation, pull the knob up.
4. **Adjusting Tilt:** To adjust the vertical angle of the fan head, gently tilt the fan head up or down to the desired position. The fan head is designed to hold its position once adjusted.



Image: Close-up view of the fan's control buttons on the base, indicating power and speed settings.



Image: Close-up view of the oscillation knob located on the top rear of the fan motor housing.

Maintenance

Regular cleaning and maintenance will help prolong the life of your fan.

- **Cleaning:** Always unplug the fan from the electrical outlet before cleaning. Use a soft, damp cloth to clean the exterior surfaces of the fan. Do not use abrasive cleaners or materials that could scratch the surface. For dust accumulation on the blades or inside the grills, the front and back grills, and blades are removable for periodic cleaning. Ensure all parts are completely dry before reassembling and operating the fan.
- **Storage:** When storing the fan, keep it in a cool, dry place. It is recommended to store it in its original box or cover it to protect it from dust.

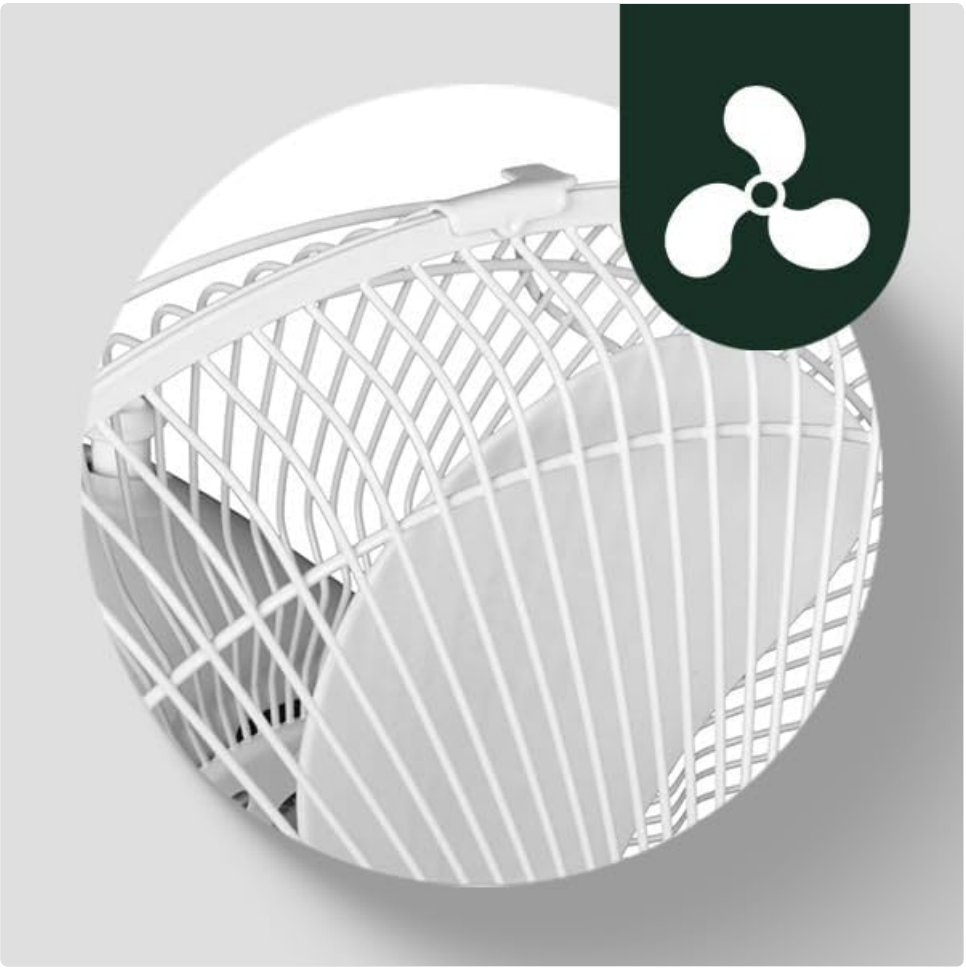


Image: Close-up view of the fan blades and front grill, illustrating areas that may require cleaning.

Troubleshooting

If your fan is not operating correctly, check the following common issues:

Problem	Possible Cause	Solution
Fan does not turn on.	Not plugged in; Power outlet not working; Fan switch is off.	Ensure the power cord is securely plugged into a working electrical outlet. Check the circuit breaker. Press a speed button (1, 2, or 3) to turn the fan on.
Fan is not oscillating.	Oscillation knob is not pushed down.	Push down the oscillation knob on top of the motor housing.
Reduced airflow.	Dust buildup on blades or grills.	Unplug the fan and clean the blades and grills as described in the Maintenance section.
Unusual noise.	Loose parts; Fan not on a stable surface.	Check for any loose components and ensure the fan is placed on a flat, stable surface.

Specifications

Feature	Detail
Brand	Westpointe
Model Name	FT30-16J

Feature	Detail
Electric Fan Design	Table Fan
Power Source	Corded Electric
Product Dimensions	4.53"D x 16.02"W x 19.02"H
Special Feature	Oscillating
Wattage	40 watts
Number of Blades	3
Speed Settings	3 RPM
Voltage	120 Volts
Control Method	Push Button
Blade Material	Plastic
Indoor/Outdoor Usage	Indoor
UPC	052088870563



Image: Diagram showing the dimensions of the Westpointe 12-Inch Table Fan: 19.02"H x 16.02"W x 24.53" (base length).

Warranty and Support

For warranty information or technical support, please refer to the contact details provided with your product packaging or visit the official Westpointe website. Keep your purchase receipt as proof of purchase for any warranty claims.

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Question

Example: How do I reset this device or fix this error?

Details

Model number, symptoms, what you tried, or the section of the manual you are using.

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