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> Global Industrial Task Chair with Mesh Back and Fabric Upholstered Seat Black User Manual

## Global Industrial 277436

# Global Industrial Task Chair User Manual

Model: 277436

## 1. IMPORTANT SAFETY INFORMATION

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Please read and understand all instructions before assembly and use. Failure to follow these instructions may result in injury or product damage.

- Always follow the assembly instructions provided.
- Be cautious when adjusting the chair's height and position to avoid injury.
- Do not exceed the maximum weight capacity of **250 pounds (113 kg)**.
- Ensure all bolts and screws are securely tightened before use. Periodically check and re-tighten as necessary.
- Do not stand on the chair or use it as a step stool.

## 2. PRODUCT OVERVIEW

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The Global Industrial Task Chair is designed for office and professional environments, offering ergonomic support and adjustability. It features a breathable mesh back, a comfortable fabric upholstered seat, and adjustable armrests.



*Figure 2.1: Front-side view of the Global Industrial Task Chair. This image displays the chair's overall design, including the mesh back, fabric seat, and adjustable armrests.*

### **Key Features:**

- **Mesh Back:** Provides ventilation and conforms to the body for comfort.
- **Fabric Upholstered Seat:** 3-3/4 inch thick cushioning with durable acrylic fabric.
- **Lumbar Support:** Built-in for enhanced back comfort.
- **Adjustable Armrests:** T-arms adjust in height and side-to-side.
- **Height Adjustment:** Pneumatic seat height adjustment (18" - 23").
- **Ratchet Back Adjustment:** Allows for easy backrest height positioning.
- **Waterfall Seat:** Contoured design to reduce pressure on knees.
- **Five-Blade Base:** Polypropylene base with 2-inch dual-wheel carpet casters for mobility.

### **3. PARTS LIST**

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Before beginning assembly, ensure all components are present and undamaged. If any parts are missing or damaged, do not proceed with assembly. Contact customer support for assistance.

- Seat Cushion Assembly
- Backrest Assembly
- Gas Lift Cylinder
- Base (5-star)
- Casters (5 pieces)
- Armrests (2 pieces)
- Hardware Pack (screws, washers, Allen wrench)

## 4. ASSEMBLY INSTRUCTIONS

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Assembly is generally straightforward. It is recommended to assemble the chair on a soft, clean surface to prevent scratching. Refer to the included Assembly Guide for detailed, step-by-step instructions and diagrams.

1. **Attach Casters to Base:** Insert each caster stem into the holes at the end of each leg of the 5-star base until they click securely into place.
2. **Insert Gas Lift:** Place the larger end of the gas lift cylinder into the center hole of the assembled base.
3. **Attach Armrests to Seat:** Align the armrests with the pre-drilled holes on the underside of the seat cushion. Secure them using the provided screws and an Allen wrench. Ensure the armrests are oriented correctly (left and right).
4. **Attach Backrest to Seat:** Connect the backrest assembly to the seat mechanism, typically located on the underside of the seat. Secure with screws.
5. **Place Seat Assembly onto Gas Lift:** Carefully place the assembled seat and backrest onto the top of the gas lift cylinder, ensuring it is centered. Apply downward pressure to secure.

After assembly, test all functions and ensure all connections are secure before regular use.

## 5. ADJUSTMENTS AND OPERATION

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Proper adjustment of your task chair is crucial for ergonomic support and comfort.

### 5.1 Seat Height Adjustment





*Figure 5.1: Side view of the chair, highlighting the adjustment levers located beneath the seat.*

- **To Raise Seat:** While standing, pull the lever located on the right side of the seat upwards. The seat will rise automatically. Release the lever at the desired height.
- **To Lower Seat:** While seated, pull the lever located on the right side of the seat upwards. The seat will lower. Release the lever at the desired height.

The seat height can be adjusted between **18 inches and 23 inches**.

## 5.2 Backrest Height Adjustment (Ratchet Back)



*Figure 5.2: A hand demonstrating the adjustment of the backrest height using the ratchet mechanism.*

- To adjust the backrest height, grasp the backrest firmly with both hands and lift it upwards. You will hear a clicking sound as it moves through different height positions.
- To lower the backrest to its lowest position, lift it to its highest point, then release it. It will drop to the lowest setting, allowing you to re-adjust upwards.

## 5.3 Armrest Adjustment

- **Height Adjustment:** Press the button located on the side of each armrest support. While holding the button, move the armrest up or down to the desired height. Release the button to lock it in place.
- **Side-to-Side Adjustment:** The armrests can also be adjusted horizontally. Gently push or pull the armrest pad to move it inward or outward.

## 6. CARE AND MAINTENANCE

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Regular care will help maintain the appearance and longevity of your chair.

- **Cleaning:** The fabric upholstered seat and mesh back should be **spot cleaned** only. Use a mild detergent and a damp cloth. Do not saturate the fabric. Test any cleaning solution on an inconspicuous area first.
- **Frame:** Wipe the plastic and metal components with a soft, damp cloth. Avoid abrasive cleaners.
- **Casters:** Periodically clean hair and debris from the casters to ensure smooth rolling.
- **Hardware:** Periodically check all screws and bolts to ensure they are tight. Re-tighten as needed to prevent loosening and ensure stability.

## 7. TROUBLESHOOTING

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If you encounter issues with your chair, refer to the following common problems and solutions:

Problem	Possible Cause	Solution
Chair does not adjust height	Gas lift cylinder malfunction or lever not engaged.	Ensure the height adjustment lever is fully engaged. If the problem persists, the gas lift may need replacement. Contact customer support.
Chair wobbles or feels unstable	Loose screws or uneven assembly.	Check and tighten all assembly screws, especially those connecting the seat to the mechanism and the armrests. Ensure the base is flat on the floor.
Casters do not roll smoothly	Debris (hair, lint) caught in casters.	Turn the chair over and carefully remove any debris from the caster wheels.
Backrest does not stay in position	Ratchet mechanism issue.	Ensure the backrest is fully engaged in a ratchet position. If it consistently slips, contact customer support.

If these solutions do not resolve the issue, please contact Global Industrial customer support.

## 8. SPECIFICATIONS

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Detailed specifications for the Global Industrial Task Chair (Model 277436).

**Model Name:** 277436

**Brand:** Global Industrial

**Color:** Black

**Product Dimensions (Overall):** 24"D x 24"W x 12"H (Note: Height varies with adjustment)

**Seat Dimensions:** 18.5"L x 18.5"W (approximate square)

**Seat Height Range:** 18" - 23"

**Backrest Dimensions:** 16.5"H x 17.75"W

**Back Style:** Mesh Back

**Seat Material:** Fabric Upholstered (Acrylic fabric) with 3-3/4" thick foam cushioning

**Base Material:** Polypropylene (5-blade)

**Casters:** 2" dual-wheel carpet casters

**Arm Style:** Height adjustable T-arms

**Maximum Weight Recommendation:** 250 Pounds (113 kg)

**Item Weight:** 32 pounds (14.5 kg)

**Assembly Required:** Yes (Assembly Guide included)

**Recommended Use:** Office

**Product Care:** Spot Clean

## 9. WARRANTY INFORMATION

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This Global Industrial Task Chair comes with a **1 Year Limited Warranty** from the date of purchase. This warranty covers defects in materials and workmanship under normal use. It does not cover damage resulting from misuse, abuse, accident, modification, or unauthorized repair.

For warranty claims or further details, please retain your proof of purchase and contact Global Industrial customer support.

## 10. CUSTOMER SUPPORT

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If you have any questions, require assistance with assembly, or need to report a missing/damaged part, please contact Global Industrial customer support.

Please have your product model number (277436) and proof of purchase ready when contacting support.

**Contact Information:**

Refer to the Global Industrial website or your purchase documentation for the most current customer service contact details.

