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**Fellowes 52225**

# Fellowes 52225 Laminating Pouches User Manual

3mm, 11-1/2 x 9 Inches, 50-Pack

## 1. INTRODUCTION

This manual provides instructions for the proper use and care of Fellowes 52225 Thermal Laminating Pouches. These pouches are designed to protect and preserve documents, photos, and other important items, offering a clear, glossy finish and durable 3-mil thickness. For optimal results, use these pouches with a compatible thermal laminator.



Image 1.1: The packaging for Fellowes Thermal Laminating Pouches, indicating 3-mil thickness and a quantity of 50 pouches.

## 2. SETUP AND PREPARATION

Before laminating, ensure your workspace is clean and free of debris. Gather the documents you wish to laminate and your thermal laminator.

- 1. Prepare Documents:** Ensure documents are flat, dry, and free of wrinkles. Trim any excess paper if necessary to fit within the pouch's dimensions, leaving a small margin for sealing.
- 2. Power On Laminator:** Turn on your thermal laminator and allow it to preheat according to the manufacturer's instructions. Most laminators have an indicator light to signal when they are ready.
- 3. Select Setting:** Choose the appropriate heat setting on your laminator for 3-mil pouches. Refer to

your laminator's manual for specific guidance.

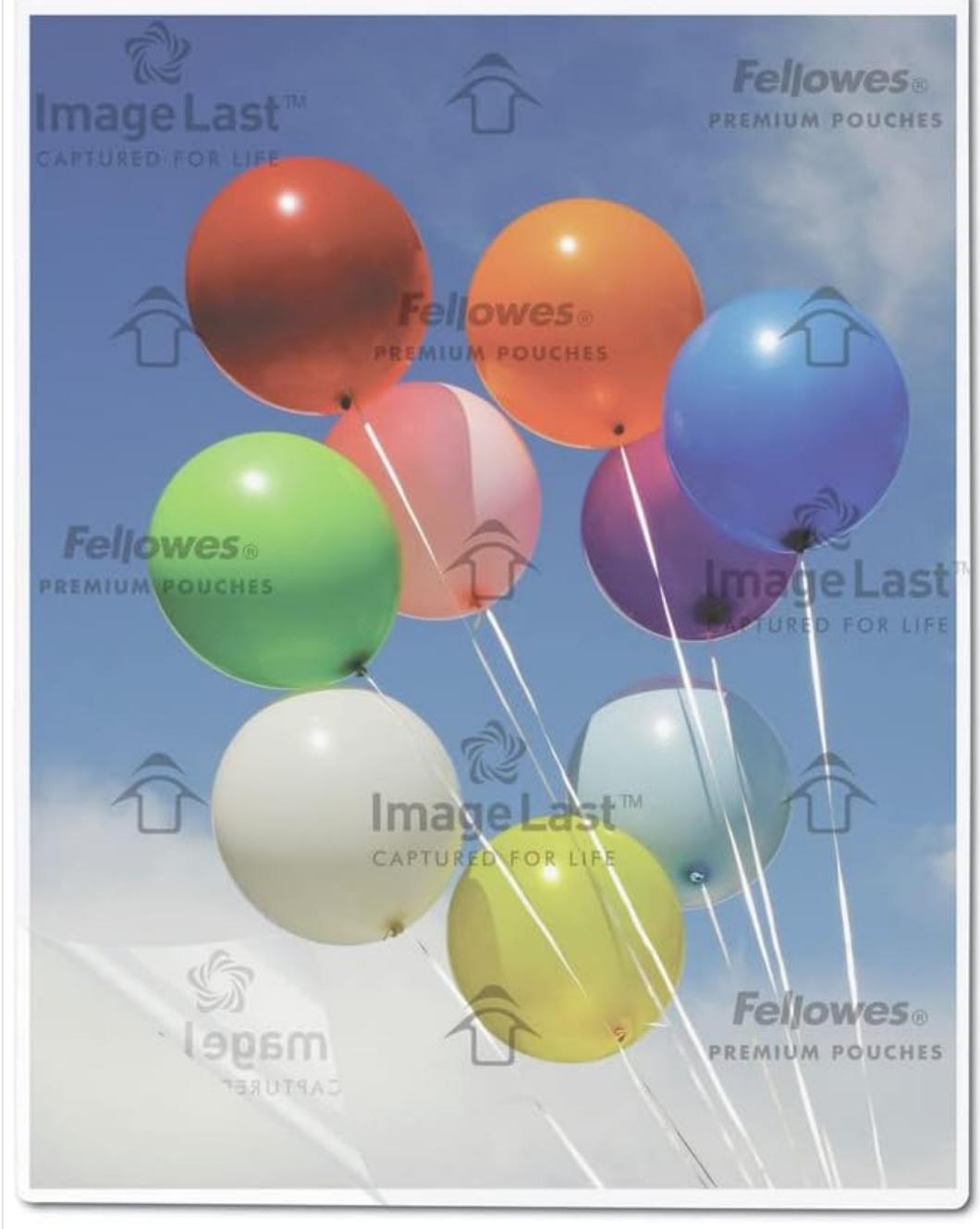
### 3. OPERATING INSTRUCTIONS

Follow these steps for effective lamination:

- 1. Insert Document:** Open a laminating pouch. Carefully center your document inside the pouch, ensuring it is positioned evenly and does not touch the sealed edge. Leave a small clear border around the document for a secure seal.
- 2. Feed Pouch:** With the sealed edge of the pouch first, gently feed the pouch into the laminator's entry slot. Do not force the pouch. The laminator's rollers will pull it through.
- 3. Allow Cooling:** Once the pouch exits the laminator, place it on a flat, heat-resistant surface to cool for a few minutes. This allows the adhesive to set and ensures a strong, clear bond.
- 4. Inspect:** After cooling, inspect the laminated item for clarity and a complete seal. If necessary, and if your laminator allows, you may pass the item through the laminator again.



**Image 3.1:** A close-up view of a laminating pouch, illustrating its flexible nature and how it encases a document.



**Image 3.2:** An example of a laminated image featuring colorful balloons, showcasing the clear and protective finish provided by the pouches.

## 4. MAINTENANCE AND STORAGE

Proper handling and storage ensure the longevity and effectiveness of your laminating pouches.

### 4.1 Pouch Storage

- Store unused pouches in their original packaging in a cool, dry place away from direct sunlight and extreme temperatures.
- Avoid bending or creasing pouches before use, as this can affect lamination quality.

### 4.2 Laminated Item Care

- Laminated documents can be wiped clean with a soft, damp cloth. Avoid abrasive cleaners.

- Do not expose laminated items to excessive heat or sharp objects, which could damage the seal or surface.

## 5. TROUBLESHOOTING COMMON ISSUES

If you encounter issues during lamination, consider the following:

- **Cloudy or Milky Appearance:** This often indicates the laminator temperature is too low. Increase the temperature setting on your laminator or pass the item through again.
- **Bubbles or Air Pockets:** Ensure the document is flat and centered within the pouch. The laminator temperature might be too high or too low. Adjust the temperature or try passing the item through again.
- **Poor Seal or Peeling Edges:** This can be caused by insufficient heat or not leaving enough clear border around the document. Ensure the laminator is at the correct temperature and that the document is properly positioned.
- **Laminator Jam:** If a pouch jams, immediately turn off and unplug the laminator. Refer to your laminator's manual for instructions on clearing jams. Avoid pulling the pouch forcefully, as this can damage the laminator.



Image 5.1: Various laminated documents, such as a calendar and signs, arranged on a desk, demonstrating practical

applications of the pouches.



**Image 5.2:** A person demonstrating the ease of displaying laminated signs, highlighting the durability and protective qualities of the pouches in a classroom or office setting.

## 6. SPECIFICATIONS

Feature	Detail
Brand	Fellowes
Model Number	52225 (AZRFEL52225)
Pouch Thickness	3 mil (75 microns)
Sheet Size	Letter (11-1/2 x 9 inches)
Quantity	50 Pouches per Pack
Finish	Glossy, Clear
Product Dimensions (Packaging)	11.81 x 9.31 x 0.31 inches

Feature	Detail
Item Weight (Packaging)	2.42 pounds

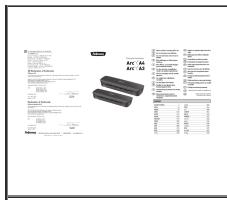
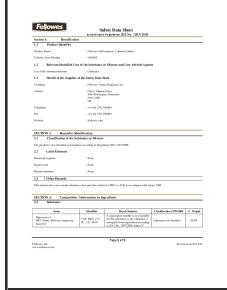
## 7. SUPPORT AND WARRANTY

For product support, questions, or to report any issues, please contact Fellowes customer service. Information regarding product warranties can typically be found on the official Fellowes website or within the original product packaging.

Fellowes Official Website: [www.fellowes.com](http://www.fellowes.com)

## Related Documents - 52225

 <p><b>Fellowes.</b> Saturn A4 Saturn A3</p>	<p><a href="#">Fellowes Saturn A4 &amp; A3 Laminator User Manual</a></p> <p>User manual for Fellowes Saturn A4 and Saturn A3 laminators, covering controls, setup, operation, safety, troubleshooting, and maintenance in multiple languages.</p>
 <p><b>Fellowes</b> Office laminator <b>Jupiter (A3)</b></p>	<p><a href="#">Fellowes Jupiter A3 Office Laminator User Manual</a></p> <p>User manual for the Fellowes Jupiter A3 office laminator, providing comprehensive instructions, features, safety guidelines, and troubleshooting tips for optimal operation.</p>
 <p><b>Fellowes</b> Personal laminator <b>Ion (A4)</b> <b>Ion (A3)</b></p>	<p><a href="#">Fellowes Ion A4/A3 Personal Laminator User Manual</a></p> <p>User manual for Fellowes Ion A4 and Ion A3 personal laminators. Learn about features, setup, operation, troubleshooting, and safety guidelines for efficient document lamination.</p>
 <p><b>Fellowes</b> Personal Laminator <b>Pixel (A3)</b> <b>Pixel (A4)</b></p>	<p><a href="#">Fellowes Pixel A3/A4 Personal Laminator User Manual and Quick Start Guide</a></p> <p>This document provides comprehensive instructions, safety guidelines, and troubleshooting tips for the Fellowes Pixel A3 and Pixel A4 personal laminators. Learn how to set up, operate, and maintain your laminator for optimal performance.</p>

	<p><b>Fellowes Arc A4/A3 Personal Laminator User Manual</b></p> <p>Discover how to use your Fellowes Arc A4 and Arc A3 personal laminators with this comprehensive user manual. Find setup guides, operating instructions, safety precautions, and troubleshooting tips for efficient document lamination.</p>
	<p><b>Fellowes Performance+ Lubricant Sheets Safety Data Sheet (SDS)</b></p> <p>Comprehensive Safety Data Sheet (SDS) for Fellowes Performance+ Lubricant Sheets (Product Number 4025601), detailing identification, hazards, composition, first-aid, fire-fighting, accidental release measures, handling and storage, exposure controls, physical and chemical properties, stability, toxicology, ecological information, transport, and regulatory information as per Regulation (EC) No. 1907/2006.</p>