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Fellowes Powershred 60Cs Cross-Cut Shredder Instruction Manual

Model: 4606001 | Brand: Fellowes

1. INTRODUCTION

This manual provides essential instructions for the safe and efficient operation, setup, and maintenance of your Fellowes Powershred 60Cs Cross-Cut Shredder. This shredder is designed for personal and home office use, capable of shredding paper and credit cards.

The Fellowes Powershred 60Cs features SafeSense Technology, which automatically stops shredding when hands touch the paper opening, enhancing user safety. It can shred up to 10 sheets of paper per pass into 5/32" x 2" cross-cut particles, offering Security Level 3.



Image 1.1: Front view of the Fellowes Powershred 60Cs Cross-Cut Shredder, showcasing its compact design and the shred bin window.

2. IMPORTANT SAFETY INFORMATION

- Read all instructions before use.
- Keep children and pets away from the shredder.
- Keep loose clothing, jewelry, hair, and other foreign objects away from the shredder opening.
- Do not place hands or fingers into the paper entry.
- Unplug the shredder when not in use or before cleaning.
- Do not use aerosol products near the shredder.
- Do not shred metal objects, wet paper, or adhesive materials.

3. SETUP

1. **Unpack the Shredder:** Carefully remove the shredder from its packaging. Ensure all components are present.
2. **Positioning:** Place the shredder on a flat, stable surface. Ensure there is adequate space around the unit for ventilation and operation.
3. **Connect Power:** Plug the power cord into a standard electrical outlet. The shredder is now ready for use.

4. OPERATING INSTRUCTIONS

4.1 Basic Paper Shredding

1. **Power On:** Locate the control switch on the top of the shredder. Set it to the "ON" (I) position.
2. **Insert Paper:** Insert up to 10 sheets of paper straight into the paper entry slot. The shredder will automatically start and stop.
3. **Continuous Operation:** The shredder can operate continuously for up to 6 minutes. After this period, allow a 20-minute cool-down period before resuming operation to prevent overheating.



Image 4.1: A hand inserting a stack of paper into the shredder's feed slot for destruction.

4.2 Shredding Credit Cards

- Insert one credit card at a time into the center of the paper entry slot.
- The shredder will automatically detect and shred the card.

4.3 SafeSense Technology

The Fellowes Powershred 60Cs is equipped with SafeSense Technology. This feature automatically detects when hands touch the paper entry area and immediately stops the shredding process, providing an added layer of safety.





Image 4.2: A hand hovering over the shredder's paper entry, demonstrating the SafeSense technology which pauses operation for safety.

5. MAINTENANCE

5.1 Emptying the Shredder Bin

1. **Power Off:** Turn the shredder off and unplug it from the power outlet.
2. **Remove Shredder Head:** Lift the shredder head off the waste bin.
3. **Empty Contents:** Dispose of the shredded material from the bin.
4. **Replace Head:** Place the shredder head back securely onto the waste bin.
5. **Reconnect Power:** Plug the shredder back into the power outlet.



Image 5.1: A user lifting the top section of the shredder to access and empty the waste bin filled with shredded paper.

5.2 Oiling the Shredder

Regular oiling is crucial for maintaining the shredder's performance and extending its lifespan. Oil the shredder after every 30

minutes of accumulated shredding or at least twice a month. Use only vegetable-based shredder oil in a non-aerosol container.

1. Apply a thin line of shredder oil across the paper entry slot.
2. Set the shredder to the "ON" (I) position and feed a few sheets of paper through to distribute the oil.

6. TROUBLESHOOTING

Problem	Possible Cause	Solution
Shredder does not start.	Not plugged in; power switch off; shredder head not seated correctly; SafeSense activated.	Ensure power cord is securely plugged in. Turn power switch to "ON" (I). Re-seat shredder head. Remove hands from paper entry.
Paper jam.	Too much paper inserted; paper not inserted straight.	Switch to "REVERSE" (R) to clear the jam. If necessary, unplug, remove shredder head, and carefully clear paper. Do not exceed 10 sheets per pass.
Shredder stops during operation.	Overheat protection activated; bin full; SafeSense activated.	Allow 20 minutes for cool-down. Empty the shredder bin. Remove hands from paper entry.

7. SPECIFICATIONS

Model: 4606001

Shred Type: Cross-Cut

Shred Size: 5/32" x 2" (4mm x 50mm)

Security Level: P-3

Sheet Capacity: 10 sheets (20lb bond paper)

Shreds: Paper, Credit Cards, Staples, Small Paper Clips

Run Time: 6 minutes on / 20 minutes off

Bin Capacity: 6 Gallons (22.7 Liters)

Dimensions (H x W x D): 16" x 9.25" x 14.63" (40.64 cm x 23.5 cm x 37.16 cm)

Weight: 15.66 lbs (7.1 kg)

Safety Features: SafeSense Technology

8. WARRANTY AND SUPPORT

For warranty information and customer support, please refer to the warranty card included with your product or visit the official Fellowes website. You can also contact Fellowes customer service for assistance with product operation, troubleshooting, or parts replacement.

Fellowes Contact Information:

[Visit Fellowes Support Page](#)

