

Bostitch SBS191/4CP

Bostitch Premium Standard Staples SBS191/4CP User Manual

Model: SBS191/4CP

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1. INTRODUCTION

This manual provides instructions for the proper use and care of Bostitch Premium Standard Staples, model SBS191/4CP. These staples are designed for reliable performance in compatible staplers, ensuring secure fastening of documents.

Each box contains 5,000 staples, with each full strip comprising 210 staples. They feature finely honed chisel points for maximum penetration and are constructed from high carbon steel wire to reduce buckling and jamming.

2. SETUP: LOADING STAPLES INTO A STAPLER

To ensure optimal performance, load Bostitch Premium Standard Staples correctly into your stapler. Always refer to your stapler's specific instruction manual for detailed loading procedures, as designs may vary.

- 1. Identify Stapler Type:** Determine if your stapler is a top-loading, front-loading, or cartridge-loading model. These staples are standard size (1/4 inch leg length) and are compatible with most standard staplers.
- 2. Open Stapler:** Locate the staple tray release mechanism. This is typically a button or lever at the rear of the stapler, or the top may hinge open. Carefully open the stapler to expose the staple channel.
- 3. Insert Staples:** Place a full strip of Bostitch Premium Standard Staples into the staple channel with the points facing downwards. Ensure the strip lies flat and is properly aligned within the channel. Do not force the staples.
- 4. Close Stapler:** Gently push the staple tray back into the stapler until it clicks securely into place. Ensure the stapler is fully closed before attempting to staple.
- 5. Test Staple:** Perform a test staple on a scrap piece of paper to confirm proper loading and functionality.



Image 1: A full strip of Bostitch Premium Standard Staples. These staples are silver, 1/4 inch in leg length, and designed for standard staplers. The image shows the uniform construction and chisel points of the staples.

3. OPERATING INSTRUCTIONS

Once loaded, using Bostitch Premium Standard Staples is straightforward. These staples are designed for efficient fastening of paper documents.

1. **Prepare Documents:** Align the papers you wish to staple, ensuring they are neatly stacked and within the stapler's capacity. These staples are suitable for fastening multiple sheets of paper.
2. **Position Stapler:** Place the stapler over the desired stapling location on your documents. Ensure the stapler's anvil (the base plate) is correctly positioned to bend the staple legs inward or outward, depending on your stapler's setting.
3. **Apply Pressure:** Firmly press down on the stapler's top mechanism until the staple penetrates the paper and clinches underneath. A distinct click or thud indicates a successful staple.
4. **Verify Staple:** Check that the staple has fully penetrated all sheets and is securely clinched. If not, ensure the stapler is properly loaded and try again.

Note: The finely honed chisel points of these staples are engineered for maximum penetration, reducing the effort required and

minimizing staple bending or jamming.

4. MAINTENANCE AND STORAGE

Proper maintenance and storage of your Bostitch Premium Standard Staples will ensure their longevity and consistent performance.

- **Storage:** Store staples in their original packaging in a cool, dry place away from direct sunlight and excessive humidity. This prevents corrosion and maintains the integrity of the adhesive binding the staple strips.
- **Handling:** Handle staple strips carefully to avoid breaking them into smaller, unusable segments.
- **Stapler Care:** Regularly clean your stapler to remove any paper dust or staple fragments that could interfere with smooth operation. A clean stapler works best with high-quality staples.

5. TROUBLESHOOTING COMMON ISSUES

While Bostitch Premium Standard Staples are designed for reliability, issues can occasionally arise. Here are some common problems and their solutions:

- **Staples Jamming:**
 - **Incorrect Staple Size:** Ensure you are using the correct 1/4 inch standard staples for your stapler.
 - **Overloading:** Do not attempt to staple more sheets than your stapler's maximum capacity.
 - **Misaligned Staples:** Check that the staple strip is properly seated and aligned in the stapler's channel.
 - **Damaged Staples:** Inspect the staple strip for any bent or broken staples before loading.
 - **Stapler Malfunction:** If the issue persists, the stapler itself may require cleaning or repair.
- **Staples Not Penetrating Paper:**
 - **Insufficient Pressure:** Apply firm and consistent pressure when stapling.
 - **Paper Thickness:** The paper stack may be too thick for the stapler or the staple length.
 - **Dull Stapler Blade:** The stapler's internal blade might be dull, preventing proper staple formation.
- **Staples Bending or Buckling:**
 - **High Carbon Steel:** These staples are made from high carbon steel to resist buckling. If buckling occurs, check for overloading or a worn stapler anvil.
 - **Anvil Setting:** Ensure the stapler's anvil is set correctly for standard stapling (inward clinch).

6. PRODUCT SPECIFICATIONS

Feature	Detail
Brand	Bostitch
Model Number	SBS191/4CP
Staple Type	Premium Standard Staples
Leg Length	1/4 Inch
Color	Silver
Material	High Carbon Steel

Feature	Detail
Quantity Per Box	5,000 Staples
Staples Per Strip	210 Staples
Total Quantity (Pack of 2)	10,000 Staples
Product Dimensions	5.6 x 4.8 x 0.3 inches (packaging)
Item Weight	11.8 ounces (0.74 Pounds)
Key Feature 1	Finely honed chisel points for maximum penetration
Key Feature 2	Superior quality high carbon steel wire reduces buckling and jamming

7. WARRANTY AND SUPPORT

For specific warranty information or technical support regarding Bostitch Premium Standard Staples, please refer to the official Bostitch website or contact their customer service department. Details can typically be found on the product packaging or the manufacturer's official online resources.

Bostitch Official Website: www.bostitch.com

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ASK A QUESTION ABOUT THIS MANUAL

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Question

Example: How do I reset this device or fix this error?

Details

Model number, symptoms, what you tried, or the section of the manual you are using.

Submit question