Fujitsu PA03670-B005

Fujitsu fi-7180 Document Scanner User Manual

Model: PA03670-B005

INTRODUCTION

This manual provides essential information for the setup, operation, maintenance, and troubleshooting of your Fujitsu fi-7180 High-Performance Professional Color Duplex Document Scanner. The fi-7180 is designed for efficient document management, offering high-speed scanning and reliable performance for various office environments.

WHAT'S IN THE BOX

- Fujitsu fi-7180 Computer Scanner
- Input/Output Trays
- Power Adapter
- USB Cable
- Software Installation Media/Instructions

SETUP

1. **Unpacking:** Carefully remove the scanner and all accessories from the packaging. Retain packaging for future transport or storage.

2. **Placement:** Place the scanner on a stable, flat surface with adequate space for paper feeding and output. Ensure proper ventilation around the unit.

3. **Connect Power:** Connect the power adapter to the scanner's power input and then to a suitable electrical outlet.

4. **Connect to Computer:** Connect the scanner to your computer using the provided USB cable.

5. **Software Installation:** Install the necessary drivers and software (e.g., PaperStream ClickScan) from the included media or by following the download instructions. This software is crucial for the scanner's full functionality and integration with your system.

6. **Load Paper:** Open the input tray and adjust the paper guides to fit your document size.

Image: The Fujitsu fi-7180 scanner with its input and output trays extended, ready for document loading. The control panel with buttons and a small display is visible on the right side.

OPERATING INSTRUCTIONS

The Fujitsu fi-7180 is designed for high-speed, efficient document scanning. It can scan letter-sized documents at 80 pages per minute (ppm) and handle up to 80 sheets at a time, significantly improving workflow efficiency.

1. **Power On:** Press the Power button on the scanner's control panel. Wait for the scanner to initialize.

2. **Load Documents:** Place your documents face-down into the input tray, ensuring they are aligned with the paper guides. The scanner supports various media types including receipts, ID cards, paper, and photos, with sheet sizes ranging from 2 x 2.1 inches to 8.5 x 14 inches.

3. **Select Scan Profile:** Use the scanner's control panel or the PaperStream ClickScan software on your computer to select the desired scan profile (e.g., scan to email, scan to folder, print).

4. **Initiate Scan:** Press the 'Scan/Enter' button on the scanner or click the scan button within the software. The scanner will automatically feed and process the documents.

5. **Review Scans:** After scanning, review the digitized documents on your computer to ensure quality and completeness.

Image: The Fujitsu fi-7180 scanner in operation, feeding a document titled 'Business Report' through its scanning mechanism. The document is partially visible exiting the scanner's output tray.

The Fujitsu fi-7180 integrates seamlessly with ECM solutions via TWAIN/ISIS and Kofax VRS Compatibility, offering versatile options for document management. Its superior paper handling technologies are designed to reduce jams, minimizing labor costs and ensuring smooth operation.

A customer-created video demonstrates the speed comparison between an older Fujitsu ScanSnap S1500M and the fi-7180. The video shows the fi-7180 processing a 7-page document significantly faster than the older model, highlighting its high-performance capabilities for large scanning tasks.

MAINTENANCE

Regular maintenance ensures optimal performance and longevity of your scanner.

- **Cleaning:** Regularly clean the scanner's rollers and glass surfaces with a soft, lint-free cloth and a mild, non-abrasive cleaner. Refer

to the detailed cleaning instructions in the full user manual for specific procedures.

- **Consumables:** Periodically check the condition of the pick rollers and brake rollers. Replace them as recommended in the full user manual to prevent paper feeding issues.
- **Software Updates:** Keep your scanner drivers and PaperStream ClickScan software updated to the latest versions to ensure compatibility and access to new features.

TROUBLESHOOTING

If you encounter issues with your Fujitsu fi-7180 scanner, consider the following common solutions:

- **Paper Jams:** If a paper jam occurs, carefully open the scanner covers and remove any jammed paper. Ensure paper guides are correctly set for the document size.
- **Poor Image Quality:** Clean the scanner's glass and rollers. Ensure documents are free of dust or debris. Adjust scanning resolution (default 600 DPI) or color settings in the software if needed.
- **Scanner Not Detected:** Verify that the USB cable is securely connected to both the scanner and the computer. Check if the scanner is powered on. Reinstall drivers if necessary.
- **Software Issues:** If PaperStream ClickScan or other scanning software is not functioning correctly, try restarting the application or your computer. Ensure your operating system is compatible with the software version.

SPECIFICATIONS

Feature	Specification
Model Name	fi-7180
Product Dimensions	11.8 x 6.7 x 6.4 inches
Item Weight	9.3 pounds
Connectivity Technology	USB
Resolution	600 DPI
Wattage	42 watts
Sheet Size (Min/Max)	2 x 2.1 inches / 8.5 x 14 inches
Color Depth	24-bit
Batteries Required	1 A batteries (for internal clock/memory, not primary power)

WARRANTY AND SUPPORT

For detailed warranty information, technical support, and additional resources, please refer to the official Fujitsu website or the comprehensive User Manual (PDF) available for download. You may also contact Fujitsu customer service for assistance.

- **Protection Plans:** Optional protection plans may be available for extended coverage.
- **Online Resources:** Visit the Fujitsu support portal for FAQs, driver downloads, and troubleshooting guides.