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› Eagle Heavy Duty Stapler Model 938 Instruction Manual

Eagle 938

Eagle Heavy Duty Stapler Instruction Manual

Model: 938 | Brand: Eagle

INTRODUCTION

This manual provides instructions for the safe and efficient operation of your Eagle Heavy Duty Stapler, Model 938. Designed for demanding office tasks, this stapler can handle up to 100 sheets of paper, offering reliable performance for various binding needs.



Image: The Eagle Heavy Duty Stapler, showcasing its durable full metal body and adjustable paper stop mechanism. The stapler is black with silver metal components.

SETUP

Loading Staples

Follow these steps to properly load staples into your heavy-duty stapler:

1. **Step 1:** Push in and up on the back side of the stapler until the stapler slide mechanism pops out.
2. **Step 2:** Pull the stapler slide mechanism out from the back of the stapler to create space for inserting staples.
3. **Step 3:** Insert the staples onto the stapler slide. Ensure the top of the staples faces upwards.
4. **Step 4:** Reinsert the slide mechanism back into the stapler slide. Push it all the way until it is flush with the back of the stapler. Ensure the hooks on the back of the mechanism engage with the stapler.

LOADING INSTRUCTION



1 Push in and up on the back side of the stapler until the stapler slide mechanism pops out.



2 Pull the stapler slide mechanism out of the back of the stapler so there is room to insert the staples.



3 Insert the staples onto the stapler slide. Top of staples should face up.



4 Reinsert the slide mechanism back into the stapler slide. Push all the way until flush with the back of the stapler. Push up so hooks on the back of mechanism can grab onto stapler

Image: A visual guide demonstrating the four steps for loading staples into the stapler. Each step shows a close-up of the stapler's rear mechanism during the loading process.

Selecting Staple Size

The Eagle Heavy Duty Stapler supports various staple sizes depending on the number of sheets you need to bind. Refer to the table below for recommended staple sizes:

Staple Size (mm)	Staple Type	Approx. Sheets (80 gsm)
6mm	23/6	30
8mm	23/8	50
10mm	23/10	70
13mm	23/13	80
15mm	23/15	100

Staple Size	Inch	Sheets
 6MM 23/6	1/4"	30
 8MM 23/8	5/16"	50
 10MM 23/10	3/8"	70
 13MM 23/13	1/2"	80
 15MM 23/15	19/32"	100

Image: A table illustrating various staple sizes (6mm, 8mm, 10mm, 13mm, 15mm) with their corresponding staple types (23/6 to 23/15) and the approximate number of 80 gsm sheets they can staple.

OPERATING INSTRUCTIONS

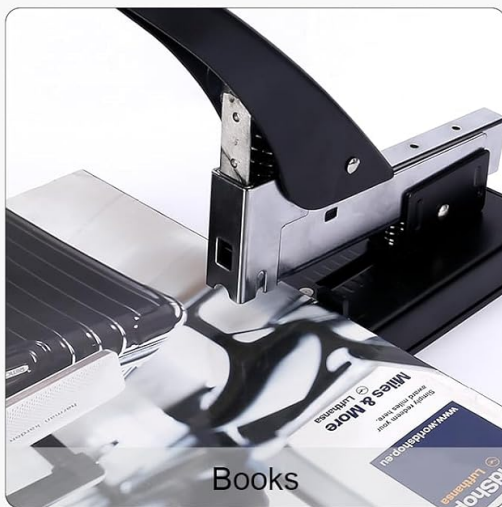
To staple documents, align the papers under the stapler head. Ensure the adjustable paper stop is set to your desired depth for consistent stapling. Press down firmly on the handle until the staple penetrates the paper and clinches underneath.

This stapler is suitable for stapling thick stacks of paper, books, and fabrics.

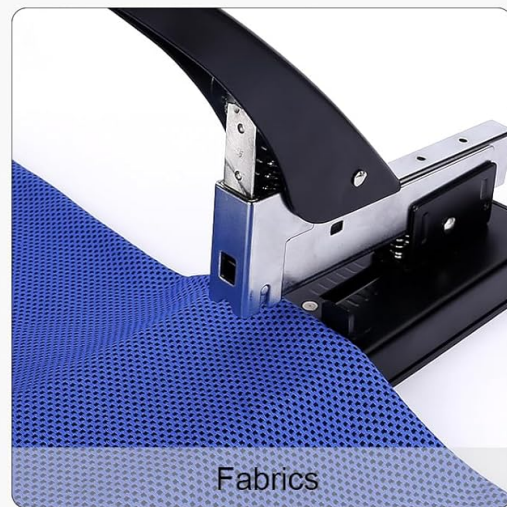


Paper

**Great for Stapling
Thick Stacks of Paper,
Books and Fabrics.**



Books



Fabrics

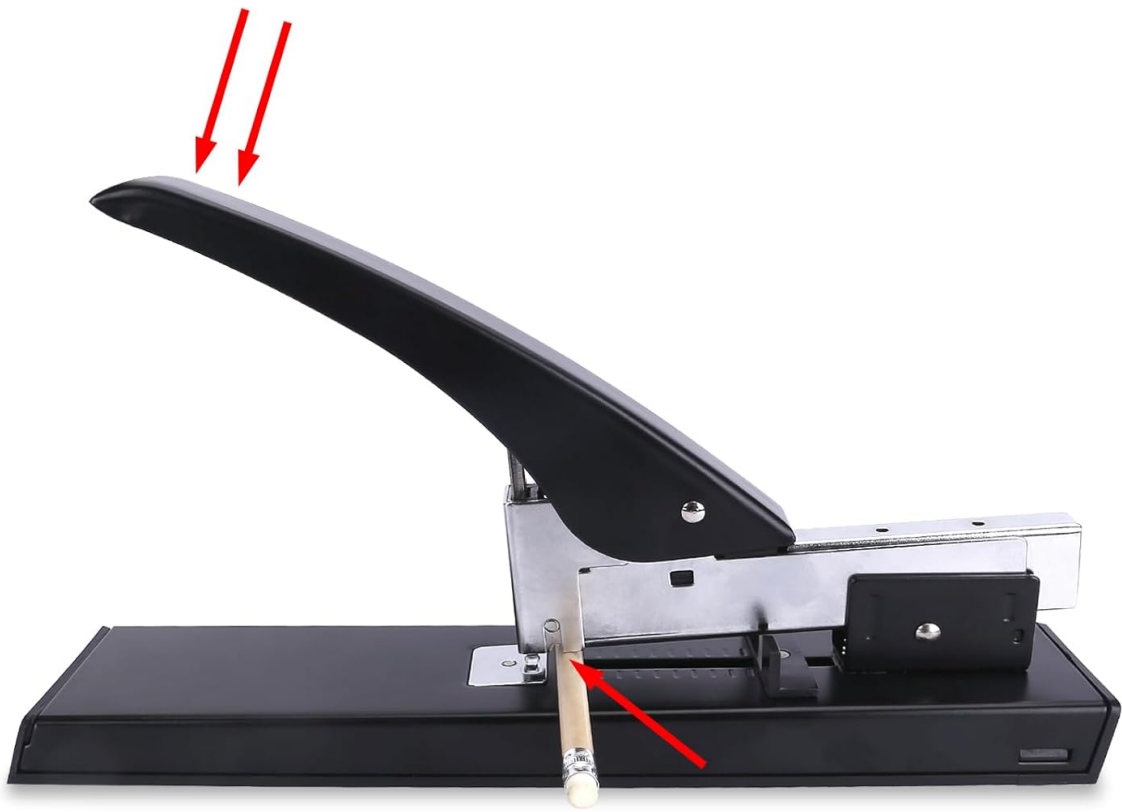
Image: The Eagle Heavy Duty Stapler shown in use, demonstrating its capability to staple thick stacks of paper, books, and various fabrics. This composite image highlights the stapler's versatility for different materials.

MAINTENANCE

Clearing Staple Jams

If a staple jam occurs, follow these instructions to clear it:

1. Place a pencil or similar slender object into the binding outlet where the staples exit.
2. Press the stapler handle down firmly. This action helps to dislodge any jammed staples.
3. Remove the pencil and check if the jam is cleared. Repeat if necessary.



Easy to clean

Place a pencil on the binding outlet, press the handle to clean the jams.

Image: A visual guide showing how to clear a staple jam by inserting a pencil into the stapler's binding outlet and pressing the handle.

General Care

To ensure longevity and optimal performance, keep the stapler clean and free of dust. Periodically check for any loose parts and ensure the staple slide mechanism operates smoothly.

TROUBLESHOOTING

- **Staples not penetrating paper:** Ensure you are using the correct staple size for the number of sheets. Check if the staples are loaded correctly (top facing up).
- **Staples jamming frequently:** Verify that the staple slide mechanism is fully inserted and engaged. Use high-quality staples of the correct size. Refer to the "Clearing Staple Jams" section for removal.
- **Staples clinching improperly:** This can be due to incorrect staple size or worn parts. Ensure the stapler is placed on a flat, stable surface during operation.

SPECIFICATIONS

Feature	Detail
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Feature	Detail
Model Number	938
Brand	Eagle
Stapling Capacity	Up to 100 sheets (80 gsm)
Compatible Staple Sizes	23/6, 23/8, 23/10, 23/13, 23/15 mm
Product Dimensions (L x W x H)	28 cm x 7.2 cm x 17.5 cm (approx. closed)
Item Weight	950 Grams
Body Material	Full Metal Body
Features	Adjustable Paper Stop, Plastic Protective Pad (bottom)



Image: A detailed diagram illustrating the dimensions of the stapler: 28 cm (11 inches) in length, 7.2 cm (2.8 inches) in width, and 17.5 cm (6.9 inches) in height when closed. The handle length is also indicated as 19.5 cm (7.7 inches).

WARRANTY AND SUPPORT

For warranty information or technical support, please refer to the product packaging or contact Eagle customer service directly. Contact details are typically available on the manufacturer's official website or included documentation.

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