STAPLES SPL-P100

Staples® SPL-P100 Printing Calculator User Manual

Model: SPL-P100

INTRODUCTION

This manual provides detailed instructions for the operation, setup, and maintenance of your Staples® SPL-P100 Printing Calculator. Please read this manual thoroughly before using the calculator to ensure proper function and longevity of the device.

The SPL-P100 is a 12-digit printing calculator designed for various business and personal calculations, featuring a clear LCD display and a fast print speed of up to 2.4 lines per second. Key functions include cost/sell/margin calculations, tax functions, and date/time display.

PACKAGE CONTENTS

- Staples® SPL-P100 Printing Calculator
- AC Power Adapter
- Starter Paper Roll
- User Manual (this document)

SETUP

1. Power Source

The SPL-P100 can be powered by either the included AC adapter or four AA batteries (not included).

- **AC Power:** Connect the AC adapter to the DC IN jack on the side of the calculator and plug the adapter into a standard electrical outlet.
- **Battery Power:** Open the battery compartment cover on the bottom of the calculator. Insert four AA batteries, ensuring correct polarity (+/-). Close the cover securely.

2. Installing the Paper Roll

1. Lift the paper roll arm at the back of the calculator.
2. Place a new paper roll onto the arm, ensuring the paper feeds from the bottom of the roll.
3. Feed the leading edge of the paper into the printer slot until it emerges from the top.
4. Pull approximately 2-3 inches of paper out and tear off any excess.

Figure 1: Staples SPL-P100 Printing Calculator with paper roll properly installed and ready for use.

3. Initial Settings (Date and Time)

To set the date and time, refer to the "Date and Time Function" section under Operating Instructions.

OPERATING INSTRUCTIONS

Basic Operations

- **Power On/Off:** Press the **ON C/CE** button to turn the calculator on. Press and hold the **ON C/CE** button to turn it off.
- **Clear Entry:** Press **C/CE** once to clear the last entry.
- **Clear All:** Press **C/CE** twice to clear all entries and memory.
- **Addition/Subtraction/Multiplication/Division:** Enter numbers and use the **+**, **-**, **x**, **÷** keys as standard. Press **=** for the result.
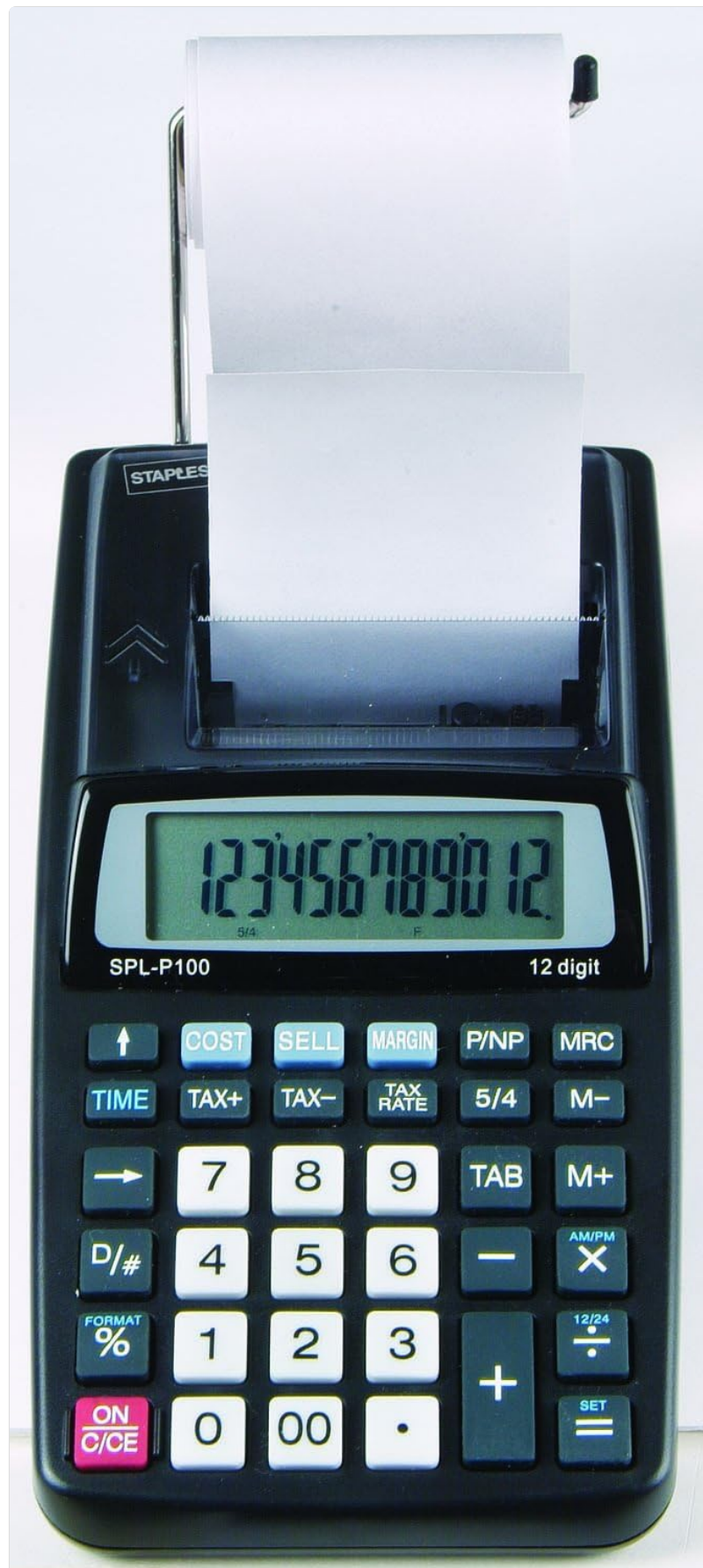
Figure 2: Top-down view of the SPL-P100 keypad, showing various function keys.

Special Functions

- **Cost/Sell/Margin (CSM):**

  - Enter two values (e.g., Cost and Sell Price), then press the third key **COST**, **SELL**, or **MARGIN**) to

calculate the missing value.

- **Tax Keys (TAX+, TAX-, TAX RATE):**

    - **Setting Tax Rate:** Enter the tax rate (e.g., 5 for 5%), then press **TAX RATE**.
    - **Adding Tax:** Enter amount, then press **TAX+**.
    - **Subtracting Tax:** Enter amount, then press **TAX-**.

- **Date and Time Function (TIME):**

    - Press **TIME** to display current date/time.
    - To set: Press **SET**, then **TIME**. Enter date (MMDDYY) or time (HHMM), then press **SET** again.

- **Decimal Point Selector:** Use the slide switch (usually on the side or top) to select the desired number of decimal places (F, 0, 2, 3, 4, 5/4).
- **Rounding Selector (5/4):** The 5/4 switch controls rounding up or down.
- **Print/Non-Print (P/NP):** Press **P/NP** to toggle between printing and non-printing modes.
- **Memory Functions (M+, M-, MRC):**

    - **M+**: Adds the displayed value to memory.
    - **M-**: Subtracts the displayed value from memory.
    - **MRC**: Press once to recall memory total. Press twice to clear memory.

MAINTENANCE

Cleaning

Wipe the calculator's exterior with a soft, dry cloth. For stubborn dirt, slightly dampen the cloth with water or a mild, non-abrasive cleaner. Do not use harsh chemicals or immerse the calculator in water.

Paper Roll Replacement

When the paper roll runs out or the print becomes faint, replace it following the instructions in the "Installing the Paper Roll" section under Setup.

Battery Replacement

If using battery power and the display becomes dim or the calculator stops functioning, replace all four AA batteries. Ensure the calculator is turned off and the AC adapter is disconnected before replacing batteries. Dispose of old batteries responsibly.

TROUBLESHOOTING

Problem	Possible Cause	Solution
Calculator does not turn on.	No power from AC adapter or dead batteries.	Check AC adapter connection. Replace batteries if using battery power.

Problem	Possible Cause	Solution
Display is dim or blank.	Low battery power.	Replace batteries or use AC adapter.
Printer is not printing.	Paper roll empty, paper jammed, or in non-print mode.	Replace paper roll. Clear any paper jams. Press **P/NP** to switch to print mode.
Print is faint or unclear.	Ink roller needs replacement (if applicable) or paper quality issue.	Ensure you are using the correct paper type. If the calculator uses an ink roller, it may need to be replaced (refer to manufacturer's guidelines for ink roller replacement, if applicable).
Incorrect calculation results.	Incorrect input, decimal setting, or rounding setting.	Double-check your input. Verify decimal and rounding switch settings. Clear memory if necessary.

SPECIFICATIONS

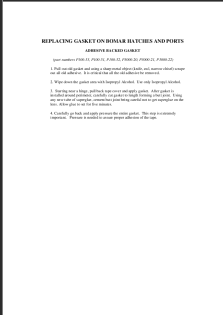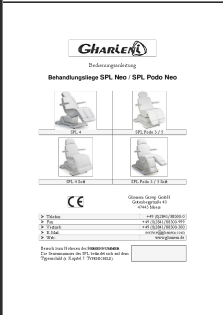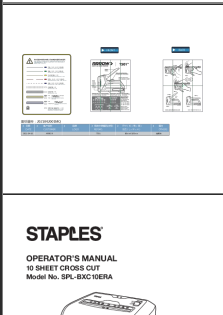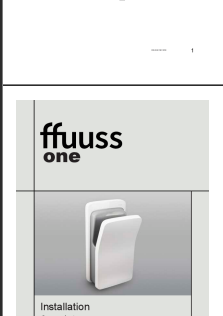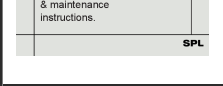| Feature	Detail
Brand	STAPLES
Model Name	SPL-P100
Display Type	LCD, 12-digit
Print Speed	Up to 2.4 lines per second
Printing Color	1-color
Power Source	AC Power Adapter or 4 x AA Batteries
Functions	Cost/Sell/Margin, Tax+, Tax-, Tax Rate, Date/Time, Decimal Selector, Rounding (5/4), Print/Non-Print, Memory (M+, M-, MRC)
Dimensions (approx.)	29.1 x 13.5 x 5.8 cm (Parcel Dimensions)
Weight (approx.)	0.28 g (Product Weight)

WARRANTY AND SUPPORT

For warranty information and customer support, please refer to the documentation included with your purchase or visit the official Staples website. Keep your proof of purchase for warranty claims.

Online Resources: For additional support, FAQs, and product registration, please visit www.staples.ca (or your regional Staples website).

Related Documents - SPL-P100

[Replacing Gasket on Bomar Hatches and Ports: Adhesive Backed Gasket Installation Guide](#)
A step-by-step guide for replacing the adhesive-backed gasket on Bomar hatches and ports, including part numbers and installation instructions.

[Gharieni SPL Neo / SPL Podo Neo Bedienungsanleitung](#)
Finden Sie detaillierte Anleitungen und Sicherheitshinweise für die Gharieni SPL Neo und SPL Podo Neo Behandlungsliegen. Dieses Handbuch von Gharieni Group GmbH deckt Bedienung, Wartung und technische Spezifikationen ab, um den sicheren Einsatz in Salons und Praxen zu gewährleisten.

[Arrow T501 Staple Gun User Guide and Specifications](#)
Comprehensive guide to the Arrow T501 staple gun, including usage instructions, staple compatibility, and product dimensions. Learn how to load, operate, and maintain your Arrow T501 for various projects.

[Staples 10 Sheet Cross Cut Paper Shredder SPL-BXC10ERA Operator's Manual](#)
Operator's manual for the Staples 10 Sheet Cross Cut Paper Shredder, Model SPL-BXC10ERA. Provides setup, operating instructions, safety guidelines, maintenance, warranty, and FCC information.

[Arrow T2025 Staple Gun User Manual and Safety Guide](#)
Comprehensive guide for the Arrow T2025 Staple Gun, covering safety rules, loading instructions, staple selection, and maintenance. Includes multilingual content in English, Spanish, and French.

[ffuuss one Hand Dryer: Installation, Maintenance, and Warranty Guide](#)
Comprehensive guide for the ffuuss one high-speed hand dryer by SPL, covering installation, operation, maintenance, troubleshooting, and warranty information. Features include airhug technology and HEPA filtration.