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Ricoh 406962

RICOH Aficio SP 3510DN Wireless Monochrome Printer

User Manual

Introduction

This manual provides essential information for the setup, operation, and maintenance of your RICOH Aficio SP 3510DN Wireless Monochrome Printer. Please read this manual thoroughly before using the printer to ensure proper and safe operation.

The RICOH Aficio SP 3510DN is a high-performance monochrome laser printer designed for efficient black and white printing. It features automatic duplex printing, USB, and network interfaces for versatile connectivity.

Setup Guide

Follow these steps to set up your printer for the first time.

1. Unpacking the Printer

Carefully remove the printer from its packaging. Ensure all packing materials, tapes, and protective films are removed from the exterior and interior of the printer.



Ricoh Aficio SP 3510DN printer, front view, showcasing its compact design.

2. Connecting Power and Network/USB

Connect the power cord to the printer and then to a grounded electrical outlet. For network printing, connect an Ethernet cable to the printer's LAN port and your network router. For direct connection, use a USB cable to connect the printer to your computer.

3. Installing the Toner Cartridge

Open the front cover of the printer and carefully insert the All-In-One (AIO) toner cartridge. Ensure it clicks into place. The included cartridge has a yield of approximately 1,500 pages.

4. Loading Paper

Open the paper tray and adjust the paper guides to fit the size of your paper. Load up to 250 sheets of plain paper into the tray. The printer supports various paper sizes up to 8.5 x 14 inches.



Ricoh Aficio SP 3510DN printer with paper trays extended, showing paper loading capability.

5. Driver Installation

Insert the driver CD (if provided) into your computer's CD-ROM drive, or download the latest drivers from the official Ricoh support website. Follow the on-screen instructions to complete the driver installation.

Operating Instructions

This section covers the basic functions and operations of your printer.

Control Panel Overview

The control panel allows you to navigate printer settings and monitor status.



Close-up of the Ricoh Aficio SP 3510DN control panel, showing buttons for Menu, Escape, Job Reset, OK, Stop/Start, and navigation arrows.

Basic Printing

1. Ensure the printer is powered on and connected to your computer or network.
2. Open the document you wish to print on your computer.
3. Select "Print" from the application's menu (e.g., File > Print).
4. Choose "RICOH Aficio SP 3510DN" as your printer.
5. Adjust print settings as needed (e.g., number of copies, paper size).
6. Click "Print". The printer can achieve speeds of up to 30 pages per minute (PPM) for black and white documents.

Automatic Duplex Printing

The printer supports automatic double-sided printing to save paper.

1. When printing, access the printer properties or preferences from your application's print dialog.
2. Look for a "Duplex Printing" or "Two-sided Printing" option.
3. Select the desired duplex setting (e.g., long-edge binding, short-edge binding).
4. Confirm your settings and click "Print".

Maintenance

Regular maintenance ensures optimal performance and extends the life of your printer.

Toner Cartridge Replacement

When the toner level is low, a message will appear on the printer's display. To replace the toner cartridge:

1. Open the front cover of the printer.
2. Carefully remove the old toner cartridge.
3. Unpack the new RICOH AIO toner cartridge and gently shake it a few times to distribute the toner.
4. Insert the new cartridge firmly until it locks into place.
5. Close the front cover.

Cleaning the Printer

- **Exterior:** Wipe the exterior of the printer with a soft, damp, lint-free cloth. Do not use abrasive cleaners or solvents.
- **Interior:** Periodically open the front cover and gently remove any dust or paper debris from the interior using a dry, lint-free cloth or a small vacuum cleaner designed for electronics.

Troubleshooting

This section provides solutions to common issues you might encounter.

Paper Jams

- Turn off the printer and unplug it.
- Open all covers and trays to locate the jammed paper.
- Gently pull the paper in the direction of the paper path. Avoid tearing the paper.
- Close all covers and plug in the printer.

Poor Print Quality

- Check the toner cartridge level and replace if low.
- Ensure you are using recommended paper types.
- Clean the interior of the printer as described in the Maintenance section.
- Verify printer driver settings are correct for your document and paper type.

Printer Not Responding

- Check all cable connections (power, USB, Ethernet).
- Restart the printer and your computer.
- Verify that the printer is selected as the default printer on your computer.
- Reinstall the printer drivers if necessary.

Specifications

Key technical specifications for the RICOH Aficio SP 3510DN printer.

Feature	Detail
Model Name	SP 3510DN
Print Technology	Laser (Monochrome)
Max Print Speed (B&W)	30 ppm
Max Print Resolution	1200 x 1200 dpi
Duplex Printing	Automatic (Standard)
Paper Input Capacity	250 sheets (standard tray), up to 1500 sheets (max input)
Connectivity	USB, Network (Ethernet)
Toner Yield (Included)	Approx. 1,500 pages (AIO Cartridge)

Product Dimensions (LxWxH)	22.5 x 20.1 x 18 inches
Item Weight	32.5 pounds

Warranty and Support

Your RICOH Aficio SP 3510DN printer comes with a Limited Warranty. Please refer to the warranty card included with your product for specific terms and conditions, including coverage period and limitations.

For technical support, driver downloads, or further assistance, please visit the official Ricoh support website or contact their customer service. Keep your product model number (406962) and serial number ready when contacting support.

For more information, you can visit the Ricoh Store on Amazon.

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