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› [ScanSnap](#) /

› [Fujitsu ScanSnap S1300i Portable Color Duplex Document Scanner User Manual](#)

## ScanSnap S1300i

# Fujitsu ScanSnap S1300i Portable Color Duplex Document Scanner User Manual

Model: S1300i | Brand: ScanSnap

## 1. PRODUCT OVERVIEW

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The Fujitsu ScanSnap S1300i is a compact and portable color duplex document scanner designed for both Mac and PC users. It offers efficient one-touch scanning and advanced image processing features to streamline document digitization.

### Key Features:

- One-touch scanning with Quick Menu options for PC and Mac.
- Scans up to 12 double-sided pages per minute.
- Automatic Document Feeder (ADF) holds up to 10 pages.
- Compact and portable design, powered by USB or AC adapter.
- Intelligent automatic image processing, including auto color detection, paper size detection, de-skew, and orientation.
- Direct scanning to cloud services like Dropbox, Google Drive, and Evernote.



Figure 1: Fujitsu ScanSnap S1300i Portable Document Scanner.

## 2. SETUP GUIDE

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Follow these steps to set up your ScanSnap S1300i scanner:

1. **Unpack the Scanner:** Carefully remove the scanner and all accessories from the packaging. Ensure all components listed in the packing list are present.
2. **Connect Power:** Connect the provided USB cable to the scanner and to an available USB port on your computer. The scanner can be powered via USB, or you can use the optional AC adapter for more stable power, especially when scanning multiple pages.
3. **Install Software:** Insert the installation CD (if provided) or download the latest ScanSnap software from the official Fujitsu website. Follow the on-screen instructions to complete the software installation. This typically includes ScanSnap Home and other utility applications.
4. **Open the Document Cover:** Lift the top cover of the scanner. This action automatically powers on the scanner and prepares it for use. The software on your computer should also automatically launch or configure itself.
5. **Extend the Document Support:** Gently pull up the document support extension from the top cover to provide stability for documents during scanning.



Figure 2: Scanner with document cover open and document support extended.

Your browser does not support the video tag.

Video 1: Demonstration of opening the scanner lid, extending the document tray, and scanning a document. This video illustrates both setup and basic operation.

### 3. OPERATING INSTRUCTIONS

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The ScanSnap S1300i is designed for simple, one-touch operation.

1. **Load Documents:** Place your documents face-down into the Automatic Document Feeder (ADF). Adjust the side guides to fit the width of your documents. The scanner can handle various paper sizes, including business cards, receipts, and standard letter/legal documents.
2. **Start Scanning:** Press the blue "Scan" button on the scanner. The scanner will automatically detect the document size, color, and orientation, then begin scanning both sides of each page.
3. **Review and Save:** After scanning, the ScanSnap Home software will display the scanned images. You can review, edit, and organize your documents. The software allows you to save files to local folders, or directly to cloud services such as Dropbox, Google Drive, and Evernote.
4. **Scanning Multiple Pages:** The ADF can hold up to 10 pages, allowing for efficient batch scanning of multi-page documents.

Refer to [Video 1 in the Setup Guide](#) for a visual demonstration of loading and scanning documents.

### 4. MAINTENANCE

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Regular maintenance ensures optimal performance and longevity of your ScanSnap S1300i scanner.

- **Cleaning the Rollers:** Over time, dust and paper fibers can accumulate on the feed rollers, potentially causing misfeeds or streaks. Use a soft, lint-free cloth lightly dampened with isopropyl alcohol to gently wipe the rollers. Refer to the software's

help section for specific instructions on accessing the rollers.

- **Cleaning the Glass:** The scanning glass can also accumulate dust or smudges. Use a soft, dry, lint-free cloth to wipe the glass surface. Avoid abrasive cleaners.
- **Software Updates:** Periodically check for and install the latest software and driver updates from the Fujitsu ScanSnap website to ensure compatibility and access to new features.
- **Storage:** When not in use, close the document cover to protect the internal components from dust. Store the scanner in a clean, dry environment.

## 5. TROUBLESHOOTING

This section addresses common issues you might encounter with your ScanSnap S1300i.

- **Scanner Not Powering On:**
  - Ensure the USB cable is securely connected to both the scanner and your computer.
  - If using the AC adapter, ensure it is properly connected to a working power outlet.
  - Verify that the document cover is fully opened, as this action powers on the device.
- **Documents Not Feeding Correctly:**
  - Check that documents are loaded correctly, face-down, and the side guides are adjusted to the document width.
  - Ensure there are no staples, paper clips, or torn edges that could obstruct feeding.
  - Clean the feed rollers as described in the Maintenance section.
- **Poor Scan Quality (Streaks, Blurs):**
  - Clean the scanning glass and rollers.
  - Ensure the document is flat and free from wrinkles.
  - Check software settings for resolution and image enhancement options.
- **Software Not Recognizing Scanner:**
  - Restart your computer and the scanner.
  - Reinstall the ScanSnap software and drivers.
  - Try connecting the scanner to a different USB port.

For further assistance, refer to the comprehensive help documentation within the ScanSnap Home software or visit the official Fujitsu ScanSnap support website.

## 6. TECHNICAL SPECIFICATIONS

Feature	Specification
Model Name	ScanSnap S1300i
Scanner Type	Document, Receipt
Connectivity Technology	USB
Product Dimensions	11.18 x 3.9 x 3.03 inches (3.9"D x 11.18"W x 3.03"H)
Item Weight	3.08 pounds (3.1 Pounds)
Resolution	600 dpi
Wattage	9 watts

Feature	Specification
Color Depth	24 bits
Standard Sheet Capacity	10 pages (ADF)
Manufacturer	FUJITSU
ASIN	B008HBFADQ
Item Model Number	PA03643-B005

## 7. WARRANTY AND SUPPORT

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For information regarding the product warranty, please refer to the warranty card included with your scanner or visit the official Fujitsu ScanSnap support website. The website provides detailed warranty terms, registration information, and contact details for technical support.

**Online Support:** [Fujitsu ScanSnap Support](#)

It is recommended to register your product upon purchase to facilitate any future support requests.