AT&T KV8312

AT&T Digital Answering Machine User Manual

Model: KV8312

1. INTRODUCTION

This user manual provides comprehensive instructions for the AT&T Digital Answering Machine, Model KV8312. This device is designed to screen calls and manage messages efficiently, offering reliable performance and instant access to your communications. It records outgoing announcements and incoming messages on a microchip, allowing for selective saving and deletion of messages.

2. PRODUCT OVERVIEW

The AT&T Digital Answering Machine features a compact design with user-friendly controls. Below are key components and their functions.

Figure 2.1: Top-down view of the AT&T Digital Answering Machine, showing the speaker, digital display, and control buttons.

Figure 2.2: Angled view of the AT&T Digital Answering Machine, highlighting its compact size and button layout.

2.1 Controls and Indicators

- **CLOCK/RELOJ Button:** Used for setting the time.
- **SETUP/CONFIGURAR Button:** Accesses setup menus for various settings.
- **ON/OFF Button:** Powers the answering machine on or off.
- **DELETE Button:** Deletes messages.
- **MEMO/REPEAT Button:** Plays back the current message or repeats the previous one.
- **ANNOUNCE/SKIP Button:** Plays the outgoing announcement or skips to the next message.
- **PLAY/STOP Button:** Starts or stops message playback.
- **VOLUME/VOLUMEN Buttons (Up/Down):** Adjusts the speaker volume.
- **Digital Display:** Shows the number of messages, time, and other indicators.

3. SETUP

Follow these steps to set up your AT&T Digital Answering Machine.

1. **Connect Power:** Plug the AC adapter into the DC IN jack on the back of the answering machine, then plug the other end into a standard electrical outlet.
2. **Connect to Telephone Line:** Plug one end of the telephone line cord into the LINE jack on the back of the answering machine. Plug the other end into a telephone wall jack.
3. **Connect Telephone (Optional):** If you wish to connect a telephone to the answering machine, plug one end of a

telephone line cord into the PHONE jack on the back of the answering machine. Plug the other end into your telephone.

4. **Initial Power On:** Press the **ON/OFF** button to turn the unit on. The digital display should light up.

5. **Set Clock:**

   - Press the **CLOCK/RELOJ** button.
   - Use the **VOLUME/VOLUMEN** buttons to adjust the hour, then press**CLOCK/RELOJ** again.
   - Repeat for minutes.
   - Press **CLOCK/RELOJ** to save.

6. **Record Outgoing Announcement:**

   - Press the **ANNOUNCE/SKIP** button.
   - The unit will prompt you to record. Speak clearly into the microphone.
   - Press **ANNOUNCE/SKIP** again to stop recording.
   - You can play back your announcement by pressing**ANNOUNCE/SKIP** once more.

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Video 3.1: Product Overview Video. This video demonstrates the compact design, connectivity options, and basic features of the AT&T Digital Answering Machine, including its 60-minute recording capacity and selective playback.

4. OPERATING INSTRUCTIONS

4.1 Playing Messages

1. Ensure the unit is powered on.
2. Press the **PLAY/STOP** button to begin playing new messages.
3. During playback:

   - Press **MEMO/REPEAT** to repeat the current message. Press it twice quickly to play the previous message.
   - Press **ANNOUNCE/SKIP** to skip to the next message.
   - Use the **VOLUME/VOLUMEN** buttons to adjust playback volume.

4. Press **PLAY/STOP** again to stop playback.

4.2 Deleting Messages

- **Deleting Current Message:** While a message is playing, press the**DELETE** button. The message will be deleted.
- **Deleting All Messages:** Press and hold the**DELETE** button for approximately 3 seconds when no messages are playing. The unit will prompt for confirmation; press **DELETE** again to confirm.

4.3 Screening Calls

When an incoming call is being recorded, you can listen to the caller's message through the speaker. If you wish to answer the call, simply pick up any connected telephone. The answering machine will stop recording.

4.4 Recording Memos

You can record personal memos for yourself or others using the answering machine.

1. Press and hold the **MEMO/REPEAT** button until you hear a beep.
2. Speak your memo clearly into the microphone.

3. Press **MEMO/REPEAT** again to stop recording. The memo will be saved as a new message.

5. MAINTENANCE

- **Cleaning:** Wipe the unit with a soft, damp cloth. Do not use abrasive cleaners or solvents.
- **Power Outage:** The digital answering machine is designed to retain messages during a power outage. However, it is recommended to keep the unit connected to a reliable power source.
- **Location:** Place the unit on a stable, flat surface away from direct sunlight, heat sources, and excessive moisture.

6. TROUBLESHOOTING

Problem	Solution
Unit does not power on.	Ensure the AC adapter is securely plugged into the unit and a working electrical outlet. Check if the ON/OFF button is pressed.
Cannot record outgoing announcement.	Make sure you are pressing the ANNOUNCE/SKIP button correctly and speaking clearly into the microphone. Ensure there is sufficient recording capacity.
No incoming messages are being recorded.	Verify the telephone line cord is properly connected. Check if the answering machine is turned on. Ensure your phone line is active.
Poor sound quality during playback.	Adjust the VOLUME/VOLUMEN buttons. Ensure the unit is not placed near sources of electrical interference.

7. SPECIFICATIONS

- **Model Number:** KV8312
- **Recording Capacity:** 60 minutes (digital)
- **Answering System Type:** Digital
- **Power Source:** AC Adapter (included), Battery Powered (for message retention during power outage)
- **Compatible Devices:** Telephone
- **Caller Identification:** Yes
- **Multiline Operation:** Single-Line Operation
- **Conference Call Capability:** 3-way
- **Item Weight:** 13.1 ounces
- **Package Dimensions:** 7.24 x 5.91 x 2.32 inches
- **Date First Available:** May 18, 2012

8. WARRANTY AND SUPPORT

This AT&T Digital Answering Machine is backed by a limited warranty. For specific warranty details, please refer to the documentation included with your purchase or visit the official AT&T support website.

For technical assistance, troubleshooting, or to inquire about replacement parts, please contact AT&T customer support. You can often find support contact information on the AT&T website or within the product packaging.

Online Support: https://www.att.com/support/