

## Plantronics BT300-MOC

# Plantronics BT300-MOC Bluetooth USB Adapter User Manual

## 1. INTRODUCTION

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The Plantronics BT300-MOC Bluetooth USB Adapter is designed to enhance the connectivity of your Plantronics Bluetooth headset. This adapter allows you to seamlessly manage both PC and mobile calls using a single Plantronics headset that supports multipoint connections. It provides a reliable Bluetooth connection for your computer, enabling clear audio for communication applications.



Image: The Plantronics BT300-MOC Bluetooth USB Adapter, a compact black USB device with the Plantronics logo, designed for wireless connectivity.

## 2. SETUP AND PAIRING

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Follow these steps to set up and pair your Plantronics BT300-MOC Bluetooth USB Adapter with your compatible Plantronics headset.

1. **Insert the Adapter:** Plug the Plantronics BT300-MOC USB Adapter into an available USB port on your computer. The adapter's LED indicator will typically flash to show it is powered on and ready for pairing.
2. **Automatic Driver Installation:** Your computer's operating system should automatically detect and install the necessary drivers for the adapter. This process may take a few moments.
3. **Prepare Headset for Pairing:** Put your Plantronics Bluetooth headset into pairing mode. Refer to your headset's specific user manual for instructions on how to activate pairing mode. This usually involves holding down a button until an LED flashes or an audio prompt indicates pairing mode.
4. **Pairing Process:** Once both the adapter and headset are in pairing mode, they should automatically detect each other and establish a connection. The adapter's LED will typically change to a solid light (or a different flashing pattern) to indicate a successful connection.
5. **Configure Audio Settings:** After successful pairing, you may need to select the Plantronics headset as the default audio input and output device in your computer's sound settings or within your

communication application (e.g., Skype for Business, Microsoft Teams).

### 3. OPERATING INSTRUCTIONS

Once paired, the BT300-MOC adapter facilitates communication between your headset and computer applications.

- **PC Communication:** Use your paired Plantronics headset for audio with PC-based communication applications such as Skype for Business, Microsoft Office Communicator, or other VoIP software.
- **Multipoint Connectivity:** If your Plantronics headset supports multipoint connections, you can maintain a connection to both your computer (via the BT300-MOC) and a mobile device simultaneously. This allows you to switch between PC calls and mobile calls without re-pairing.
- **Audio Control:** Volume and mute functions are typically controlled directly from your Plantronics headset or through the software application on your computer.

### 4. MAINTENANCE

To ensure the longevity and optimal performance of your Plantronics BT300-MOC Bluetooth USB Adapter, consider the following maintenance guidelines:

- **Storage:** When not in use, store the adapter in a safe place to prevent physical damage. Avoid leaving it plugged into a laptop during travel if there is a risk of impact.
- **Cleaning:** Gently wipe the adapter with a dry, soft cloth to remove dust or debris. Do not use liquid cleaners or abrasive materials.
- **Environmental Conditions:** Avoid exposing the adapter to extreme temperatures, humidity, or direct sunlight.

### 5. TROUBLESHOOTING

If you encounter issues with your BT300-MOC adapter, try the following solutions:

Issue	Solution
Adapter not recognized by computer	Try plugging the adapter into a different USB port. Restart your computer. Ensure operating system drivers are up to date.
Headset not pairing with adapter	Ensure both the adapter and headset are in pairing mode. Disconnect the headset from any other Bluetooth devices (e.g., mobile phone) before attempting to pair with the adapter. Restart both devices.
Audio crackling or poor quality	Ensure the adapter is not obstructed and is within range of the headset. Check for potential interference from other wireless devices. Verify audio settings on your computer.
No audio from headset	Confirm the headset is selected as the default playback device in your computer's sound settings. Check the volume levels on both your computer and headset.

If issues persist, consult the Plantronics support website or contact their customer service for further

assistance.

## 6. SPECIFICATIONS

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- **Model Number:** BT300-MOC
- **Brand:** Plantronics
- **Hardware Interface:** Bluetooth, USB
- **Data Link Protocol:** Bluetooth, USB
- **Compatible Devices:** Desktop computers
- **Product Dimensions:** Approximately 7.2 x 3.5 x 2.4 inches (18.3 x 8.9 x 6.1 cm)
- **Item Weight:** Approximately 0.48 ounces (13.61 g)
- **Color:** Black, Silver
- **UPC:** 754262038430, 059957742822, 617407425703, 017229134652, 132017812687

## 7. WARRANTY AND SUPPORT

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Warranty information for the Plantronics BT300-MOC Bluetooth USB Adapter is typically provided with the product packaging or can be found on the official Plantronics website. For technical support, troubleshooting assistance, or warranty claims, please visit the Plantronics support portal or contact their customer service directly.

**Manufacturer:** Plantronics